



Vicki Grunewald  
V I S U A L D E S I G N E R



(425) 765-4009



vicki.grunewald@gmail.com



vickigrunewald.com

## OBJECTIVE

Dedicated and motivated web design graduate student seeking to apply my programming and design skills, strong writing background and organizational prowess in a hands-on internship position.

## EDUCATION

### **M.A. in Mass Communication // University of Florida**

May 2016

Distance program focused on contemporary web design and online communication skills and tools.

GPA: 4.00

### **B.A. in Journalism // University of Maryland**

May 2010

Focused on print journalism, writing & editing best practices and media ethics.

GPA: 3.64

## SKILLS

HTML5/XHTML

CSS/CSS3

WordPress

Identity & Branding

JavaScript/JQuery

Research & Analytics

Writing & Editing

Adobe Creative Suite

## EXPERIENCE

### **Recruiting Coordinator**

March 2012 - January 2014

#### **Redfin**

Seattle, WA

Managed back-end logistics related to recruiting external real estate agents for company referral program. Acted as liaison between candidates and recruiting staff. Conducted research for upcoming projects and expansion.

### **Recruiting Coordinator**

April 2011 - March 2012

#### **Warner Bros. Games**

Kirkland, WA

Coordinated logistics for full-time employee hiring in Seattle and Chicago studios. Executed company recruiting program for temporary employees, including student interns. Created and managed recruiting collateral, including studio newsletter.

### **Recruiting Coordinator**

August 2010- March 2011

#### **Microsoft**

Redmond, WA

Contracted to provide logistical support for internship and recent graduate interviews, including communicating with candidates and university staff. Assisted in organizing interview events at Microsoft and on university campuses.