

## Attachment 3, Section L

**Past Performance Questionnaire Cover Sheet**

WHEN FILLED IN THIS DOCUMENT IS SOURCE SELECTION SENSITIVE INFORMATION IAW FAR 3.104

**SECTION A: Contractor Information (to be completed by the offeror prior to mailing to the reference):**

A. Contractor's name and address: <u>Nortex Modular Space</u> <u>555 Jubilee Lane</u> <u>Lewisville, TX 75056</u>	
B. Point of Contact: <u>Jim Attrell</u>	
C. Phone/Fax/Email Address: <u>469-568-2121 jim.attrell@nortexmodular.com</u>	
D. Contract Number: <u>P502213</u>	
E. Project Title/Description of Work: <u>Hoblitzelle - supply and erection of modular trailers</u>	
F. Contract Type: <input checked="" type="checkbox"/> Firm-Fixed Price <input type="checkbox"/> Indefinite-Delivery/Indefinite-Quantity <input type="checkbox"/> Cost-Reimbursement	
G. Project Award Date: <u>4-26-05</u>	Scheduled Completion Date <u>8-15-05</u>
Current/Final Completion Date <u>9-15-09 on going</u>	
H. Project Award Amount: <u>\$178,840.25</u>	Current/Final Project Amount <u>\$561,705.25 on going</u>
I. Contractor being evaluated performed as the: <input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Supplier	
J. Authorization is hereby granted to provide the information requested in SECTION B of this Questionnaire	
<u>TRUDY HURST, MARKETING MANAGER</u> <u>8/18/2009</u> (Name and Title of Authorizing Official) (Date)	
<u>Trudy M. Hurst</u> (Signature)	

**SECTION B: To be completed by the Reference/Evaluator: Please complete the information below and the Past Performance Questionnaire on Pages 2 & 3, and return by fax to: Mr. Richard Morris or Mr Bill Shockley, 27 SOCONS/BFLT, FAX 575-784-1148, NO LATER THAN 10 AUGUST 2009.**

EVALUATED BY: <u>Paul Watson</u> <u>8-21-09</u> (Signature) (Date)	
<u>Paul Watson</u> (Typed or Printed Name)	Address: <u>800 W. Campbell</u>
<u>Asst Dir Procurement</u> (Title)	<u>Richardson, Tx 75080</u>
<u>972-883-2307</u> (Phone)	<u>972-883-2348</u> <u>pwatson@UTDallas.edu</u> (Fax) (Email)

**NOTE: The identity of individual(s) providing reference information SHALL NOT be disclosed.**

**Past Performance Questionnaire**

<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
<b>BLUE / EXCEPTIONAL</b>	<b>PURPLE / VERY GOOD</b>	<b>GREEN / SATISFACTORY</b>	<b>YELLOW / MARGINAL</b>	<b>RED / UNSATISFACTORY</b>	<b>NOT APPLICABLE</b>
Performance met all contract requirements and exceeded many to the Government's benefit. Problems if any were negligible and resolved in a timely, highly effective manner.	Performance met all requirements and exceeded some to the Government's benefit. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met contract requirements. There were some minor problems and corrective actions taken by the contractor were satisfactory.	Performance did not meet some contractual requirements. There were some problems of a serious nature, for which corrective action was only marginally effective.	Performance did not meet most contractual requirements. There were serious problems and the contractor's corrective actions were ineffective.	No past performance record or the record is inconclusive.

**EVALUATION AREAS**

<b>I. Quality / Technical Performance</b>		<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
1.	Contractor provided effective quality control and inspection procedures that resulted in a quality-finished project.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Contractor developed and submitted realistic progress schedules.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Contractor provided well researched and clearly identified submittals that matched contract requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Contractor completed all work with good workmanship and in conformance with the specifications, resulting in minor, if any, punchlist items.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Contractor thoroughly reviewed correspondence for accuracy, completeness, and compliance with contract requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Adequacy/effectiveness of environmental / safety procedures.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>II. Timely Performance</b>		<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
1.	Contractor met established project schedules to complete the project on time.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Contractor proposed alternative methods/processes that reduced cost, improved maintainability or other factors that benefited the customer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Contractor submitted the progress schedule and interim progress reports as required in a timely manner and the schedule was approved prior to actual construction.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Contractor provided submittals on time as required.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Contractor provided payrolls for both their firm and their subcontractor's employees as required and scheduled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6.	Contractor provided timely resolution of all punchlist items.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>III. Management Effectiveness</b>		<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
1.	Contractor provided experienced qualified managers and supervisors with the technical and administrative abilities needed to meet contract requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Contractor hired quality subcontractors and effectively managed and coordinated their work.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Contractor understood/complied with customer objectives and	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	technical requirements.						
4.	Contractor hired, maintained, and replaced as necessary, qualified personnel and subcontractors/suppliers.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>III. Management Effectiveness (Continued)</b>		<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
5.	Contractor ensured the site manager had sufficient authority to make decisions and take actions during project performance to keep the project on schedule.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Contractor provided timely and satisfactory response to warranty issues after project completion.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Contractor paid employees/subcontractors/suppliers as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8.	Provided timely/effective contract problem resolution without extensive customer guidance.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Contractor proposed alternative methods/processes that reduced cost, improved maintainability or other factors that benefited the customer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>IV. Compliance with Labor Standards</b>		<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
1.	Contractor facilitated labor inspections for determination of compliance with wage determinations and labor standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.	Labor posters and wage determinations were displayed as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.	Subcontractor acceptance of labor standard clauses submitted as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.	Statement of Compliance for payroll reports was submitted as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>V. Compliance with Safety Standards</b>		<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
1.	Adequacy of Safety Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Implementation of Safety Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>VI. Cost Performance</b>		<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
1.	Accuracy in forecasting contract costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Ability to meet forecasted costs and perform within contract costs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Ability to alert Government of unforeseen costs before they occur	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>VII. Overall Performance</b>		<b>B</b>	<b>P</b>	<b>G</b>	<b>Y</b>	<b>R</b>	<b>N</b>
1.	Please rate the contractor's overall performance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please discuss each and every response for which you indicated B/E (Blue/Exceptional), Y/M (Yellow/Marginal) or R/U (Red/Unsatisfactory) in response to the questions above (use additional sheets, if necessary).

3. Government Contracts Only: Has/was this contract been partially or completely terminated for default or convenience or are there any pending terminations?

Yes ☐ Default ☐ Convenience ☐ Pending Terminations ☐  
 No ☒

If yes, please explain (e.g., inability to meet cost, performance, or delivery schedules, etc).

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**NARRATIVE SUMMARY:**

What were the contractor's most positive aspects in the performance of the contract?

We have purchased and leased several buildings from Novtex always on short time frames just in time for school to start and have always been on time.

What were the contractor's most negative aspects in the performance of the contract?

None

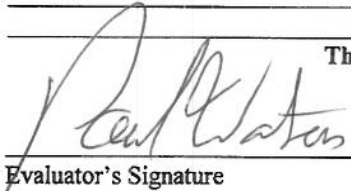
Would you have any reservations about soliciting this contractor in the future or having them perform one of your critical and demanding programs?

None

Please provide any additional comments concerning this contractor's performance, as desired.

This is one of my best go to Contractors

Thank you for your prompt response and assistance!

  
Evaluator's Signature

8-21-09  
Date

*Please return this completed questionnaire no later than 10 August 2009 to:*

Mr Richard Morris (CO)  
27<sup>th</sup> SOCONS/BFLT  
110 E. Sextant Ave  
Cannon AFB, NM 88103-5214

Mr Bill Shockley (Alternate)  
27<sup>th</sup> SOCONS/BFLT  
110 E. Sextant Ave  
Cannon AFB, NM 88103-5214

OR:

Fax: 575-784-1148  
Email: [richard.morris@cannon.af.mil](mailto:richard.morris@cannon.af.mil)

Fax: 575-784-1148  
Email: [bill.shockley@cannon.af.mil](mailto:bill.shockley@cannon.af.mil)