

# Using the built-in automations

You can use built-in workflows to automate your projects.

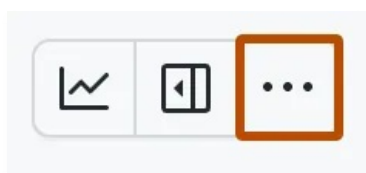
Projects includes built-in workflows that you can use to update the **Status** of items based on certain events. For example, you can automatically set the status to **Todo** when an item is added to your project or set the status to **Done** when an issue is closed.

When your project initializes, two workflows are enabled by default: When issues or pull requests in your project are closed, their status is set to **Done**, and when pull requests in your project are merged, their status is set to **Done**.

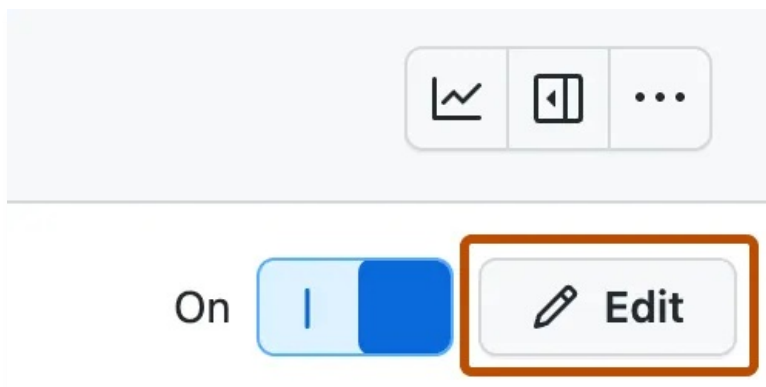
You can also configure workflows to automatically archive items when they meet set criteria and to automatically add items from a repository when they match a filter. For more information, see "[Archiving items automatically](#)" and "[Adding items automatically](#)."

You can enable or disable the built-in workflows for your project.

- 1 Navigate to your project.
- 2 In the top-right, click ... to open the menu.



- 3 In the menu, click **Workflows**.
- 4 Under "Default workflows", click on the workflow that you want to edit.
- 5 In the top right, click **Edit**.



- 6 Select whether the workflow should apply to issues, pull requests, or both.
- 7 Under "Set value", choose the value that you want to set the status to.
- 8 To save your changes and enable the workflow, click **Save and turn on workflow**.

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