

# Managing labels

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You can classify issues and pull requests by creating, editing, applying, and deleting labels.

## About labels [↗](#)

You can manage your work on GitHub Enterprise Server by creating labels to categorize issues and pull requests. You can apply labels in the repository the label was created in. Once a label exists, you can use the label on any issue or pull request within that repository.

## About default labels [↗](#)

GitHub Enterprise Server provides default labels in every new repository. You can use these default labels to help create a standard workflow in a repository.

Label	Description
bug	Indicates an unexpected problem or unintended behavior
documentation	Indicates a need for improvements or additions to documentation
duplicate	Indicates similar issues or pull requests
enhancement	Indicates new feature requests
good first issue	Indicates a good issue for first-time contributors
help wanted	Indicates that a maintainer wants help on an issue or pull request
invalid	Indicates that an issue or pull request is no longer relevant
question	Indicates that an issue or pull request needs more information



Default labels are included in every new repository when the repository is created, but you can edit or delete the labels later.

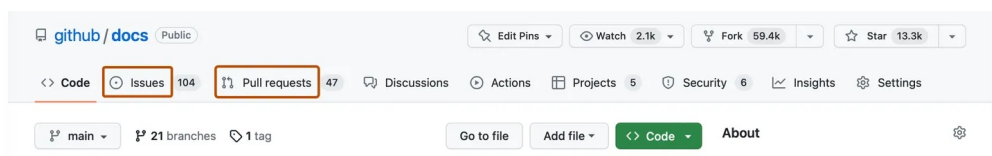
Issues with the `good first issue` label are used to populate the repository's `contribute` page. For an example of a `contribute` page, see [github/docs/contribute](https://github.com/docs/contribute).

Organization owners can customize the default labels for repositories in their organization. For more information, see "[Managing default labels for repositories in your organization](#)."

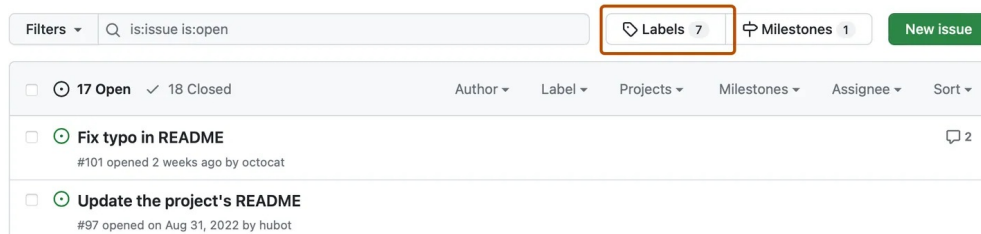
## Creating a label [↗](#)


Anyone with write access to a repository can create a label.

- 1 On your GitHub Enterprise Server instance, navigate to the main page of the repository.
- 2 Under your repository name, click  **Issues** or  **Pull requests**.



- 3 Above the list of issues or pull requests, click **Labels**.



- 4 To the right of the search field, click **New label**.
- 5 Under "Label name", type a name for your label.
- 6 Under "Description", type a description to help others understand and use your label.
- 7 Optionally, to customize the color of your label, edit the hexadecimal number, or, for another random selection, click .
- 8 To save the new label, click **Create label**.



## Applying a label [↗](#)

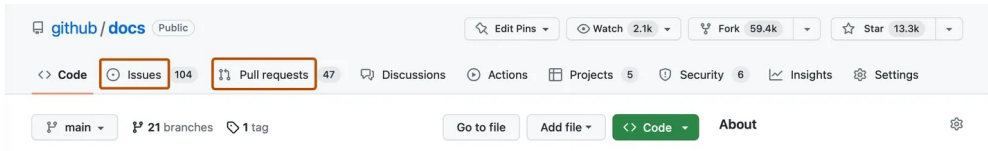
Anyone with triage access to a repository can apply and dismiss labels.

- 1 Navigate to the issue or pull request.
- 2 In the right sidebar, click **Labels**, then click a label.

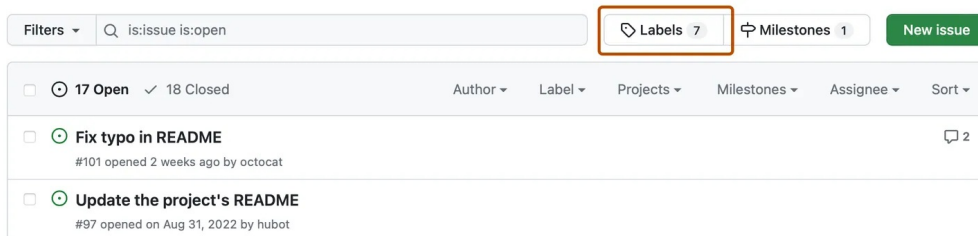
## Editing a label


Anyone with write access to a repository can edit existing labels.

- 1 On your GitHub Enterprise Server instance, navigate to the main page of the repository.
- 2 Under your repository name, click  **Issues** or  **Pull requests**.



- 3 Above the list of issues or pull requests, click **Labels**.





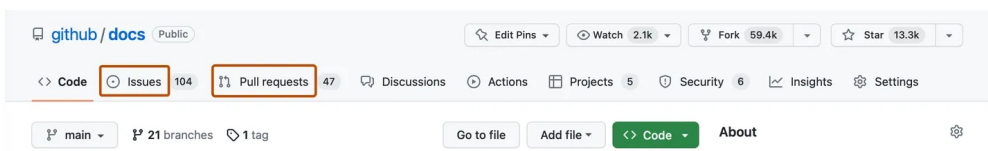
- 4 In the labels list, to the right of the label you want to edit, click **Edit**.
- 5 Under "Label name", type a name for your label.
- 6 Under "Description", type a description to help others understand and use your label.
- 7 Optionally, to customize the color of your label, edit the hexadecimal number, or, for another random selection, click .
- 8 Click **Save changes**.

## Deleting a label

Anyone with write access to a repository can delete existing labels.

Deleting a label will remove the label from issues and pull requests.

- 1 On your GitHub Enterprise Server instance, navigate to the main page of the repository.
- 2 Under your repository name, click  **Issues** or  **Pull requests**.



- 3 Above the list of issues or pull requests, click **Labels**.

Filters ▾ Q is:issue is:open

🏷 Labels 7 ➡ Milestones 1

New issue

<input type="checkbox"/>	🕒 17 Open ✓ 18 Closed	Author ▾	Label ▾	Projects ▾	Milestones ▾	Assignee ▾	Sort ▾
<input type="checkbox"/>	🕒 <b>Fix typo in README</b> #101 opened 2 weeks ago by octocat						🗨 2
<input type="checkbox"/>	🕒 <b>Update the project's README</b> #97 opened on Aug 31, 2022 by hubot						

4 In the labels list, to the right of the label you want to delete, click **Delete**.

## Further reading [↗](#)

- ["Filtering and searching issues and pull requests"](#)
- ["Managing default labels for repositories in your organization"](#)
- ["Basic writing and formatting syntax"](#)

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