Managing access to your personal account's project boards

In this article

Inviting collaborators to a user-owned project board

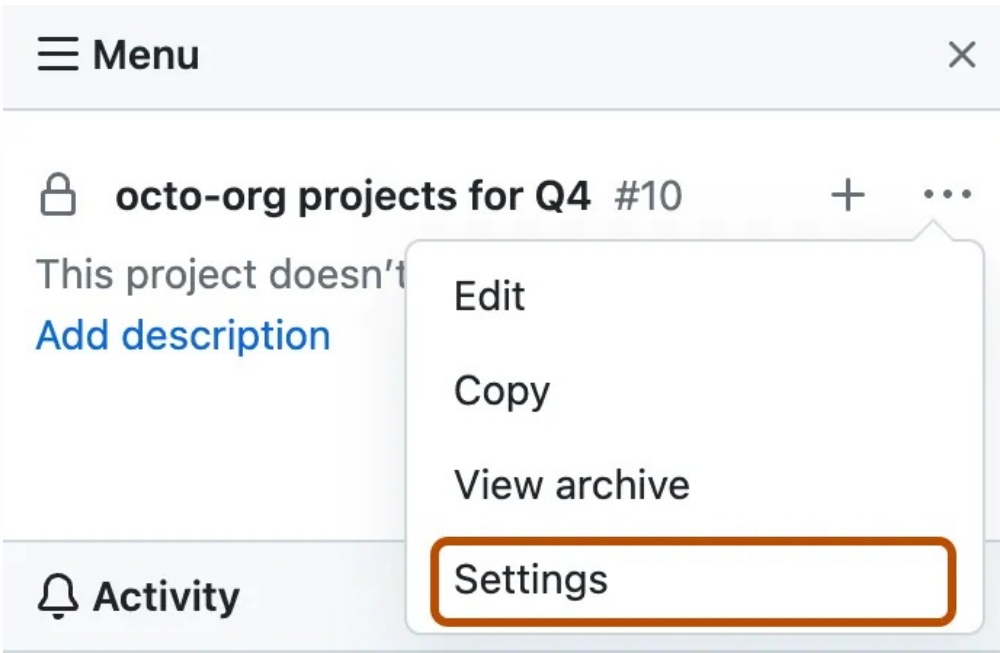Removing a collaborator from a user-owned project board

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As a project board owner, you can add or remove a collaborator and customize their permissions to a project board.

A collaborator is a person who has permissions to a project board you own. A collaborator's permissions will default to read access. For more information, see "Permission levels for a project board owned by a personal account."

Inviting collaborators to a user-owned project board 🔗

1. Navigate to the project board where you want to add an collaborator.

2. On the top-right side of the classic project, click ☰ **Menu**.
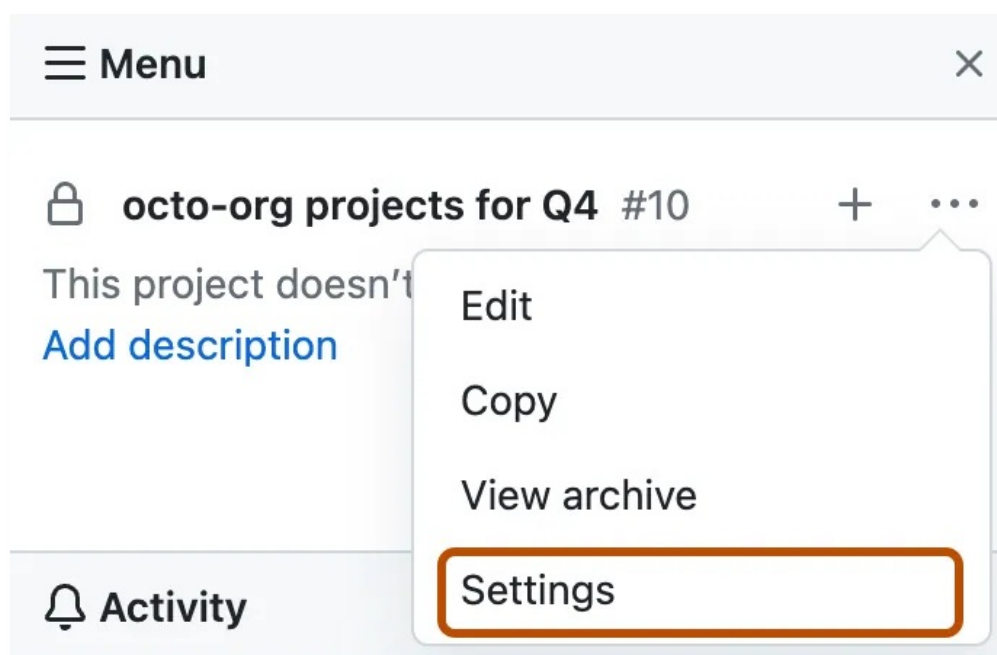
3. Click ⋯, then click **Settings**.

4. In the left sidebar, click **Collaborators**.

5. Under "Search by username, full name or email address", type the collaborator's name, username, or GitHub email.

6. In the search results, click the correct username and click **Add collaborator**.

7 The new collaborator has read permissions by default. Optionally, next to the new collaborator's name, use the drop-down menu and choose a different permission level.

Removing a collaborator from a user-owned project board 🔗

1 On the top-right side of the classic project, click ☰ **Menu**.

2 Click •••, then click **Settings**.

3 In the left sidebar, click **Collaborators**.

4 Next to the collaborator you want to remove, click **X**.