

# Managing access for Copilot for Business in your organization

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Learn how to manage access to GitHub Copilot for Business in your organization, and review usage data to inform your decisions.

## Who can use this feature

Organization owners can configure access to GitHub Copilot for Business for their organization.

## About managing access to GitHub Copilot for Business in your organization


GitHub Copilot for Business is a GitHub Copilot subscription, billed and administered at the organization or enterprise level. Enterprise owners can administer access for organizations within the enterprise. Organization owners can administer access for teams and individuals within the organization. Organization owners can also access usage data relating to GitHub Copilot for Business in their organization, and use that data to make informed decisions about seat assignment.

Organization and enterprise owners can also manage policies for GitHub Copilot for Business. For more information about managing policies at the organization level, see "[Managing policies for Copilot for Business in your organization](#)." For more information about managing policies at the enterprise level, see "[Enforcing policies for GitHub Copilot in your enterprise](#)"


## Configuring access to GitHub Copilot in your organization

Once a GitHub Enterprise Cloud admin enables a Copilot for Business subscription in your organization, you can assign GitHub Copilot seats to individuals and teams in your organization.

## Enabling access to GitHub Copilot for all current and future users in your organization


- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.

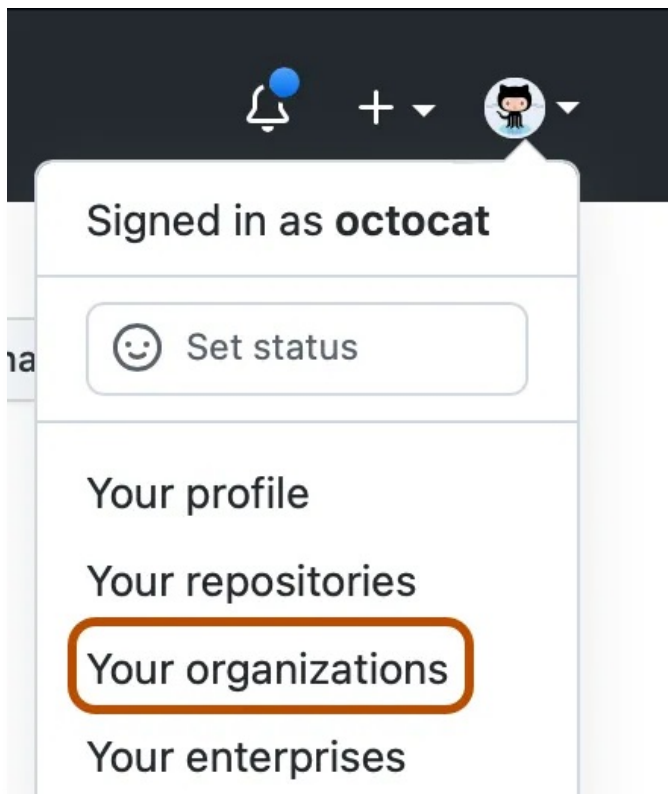


- 2 Next to the organization, click **Settings**.
- 3 In the "Code, planning, and automation" section of the sidebar, click  **Copilot**, and then click **Access**.
- 4 Under "Copilot in your organization," to enable GitHub Copilot for all current and future users in your organization, select **Enabled For: All members of the organization**.
- 5 In the "Confirm seat assignment" dialog, to confirm that you want to enable GitHub Copilot for all current and future users in your organization, click **Confirm**.
- 6 To save your changes, click **Save**.

## Enabling access to GitHub Copilot for specific users in your organization

**Note:** You can automatically enable access for every member of a group in your identity provider (IdP) by synchronizing that group with a GitHub team, then giving that team access to GitHub Copilot. For more information, see "[Synchronizing a team with an identity provider group](#)."

- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.



- 2 Next to the organization, click **Settings**.
- 3 In the "Code, planning, and automation" section of the sidebar, click **Copilot**, and then click **Access**.
- 4 Under "Copilot in your organization," to enable GitHub Copilot for selected teams or users in your organization, select **Enabled For: Selected members**.
- 5 If you are updating user access from the **Enabled For: All members of the organization** setting, in the "Confirm seat assignment" dialog, select how you want to start assigning access.
  - To unassign all members and then select those who should have access, select **Start from scratch**.
  - To keep all members who currently have access and then select those who should not have access, select **Keep all users**.
- 6 If you selected **Start from scratch**, click **Add seats**.
- 7 If you selected **Add seats**, in the "Enable GitHub Copilot access to users and teams" dialog, you can either search for and add individual users or teams, or you can click **Upload CSV** to add members in bulk by uploading a CSV file.



- To search for users, type their username or full name in the search bar. If you select a user who is not currently a member of your organization, they will be

invited to join your organization when you click **Continue to purchase** followed by **Purchase seats**.

- To add members in bulk, click **Upload CSV**, and then upload a CSV file including either the username or email address for each member you want to add, separated by a comma. The file can contain a mixture of usernames and email addresses.

**Warning:** When you upload a CSV file, GitHub Copilot will search all users on GitHub.com for matches. If the CSV includes users who are not members of your organization, they will be invited to join your organization when you click **Continue to purchase** followed by **Purchase seats**.


- Review the list of users generated from your CSV file. To confirm that you want to grant access to the listed users, click **Continue to purchase** followed by **Purchase seats**. To reject the list, click **Cancel**.

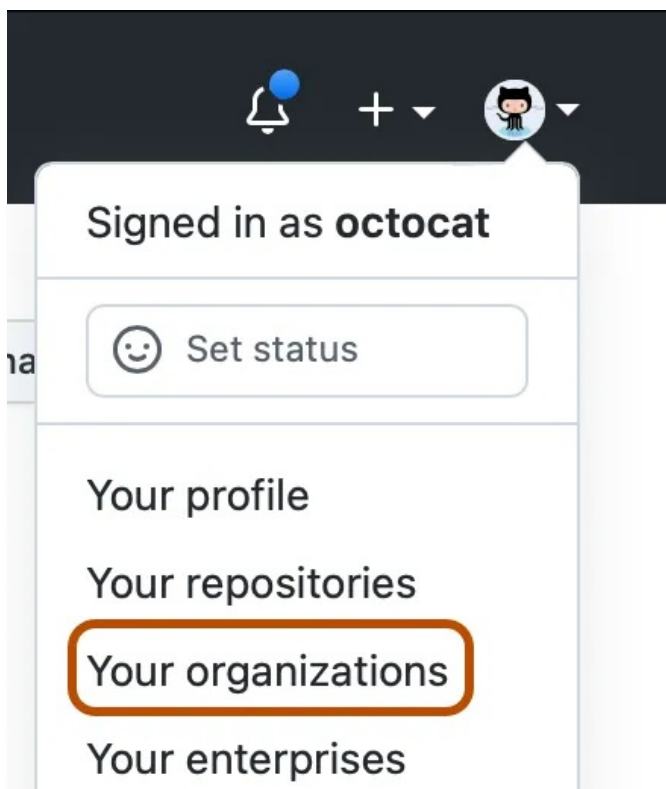
8 If you selected **Keep all users**, review the full list of your organization members and select the individuals whose GitHub Copilot you want to revoke.

9 To confirm the revocation of access for the selected members, at the top of the list of members, click **Cancel seat**.


## Revoking access to GitHub Copilot for your whole organization



1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.




2 Next to the organization, click **Settings**.

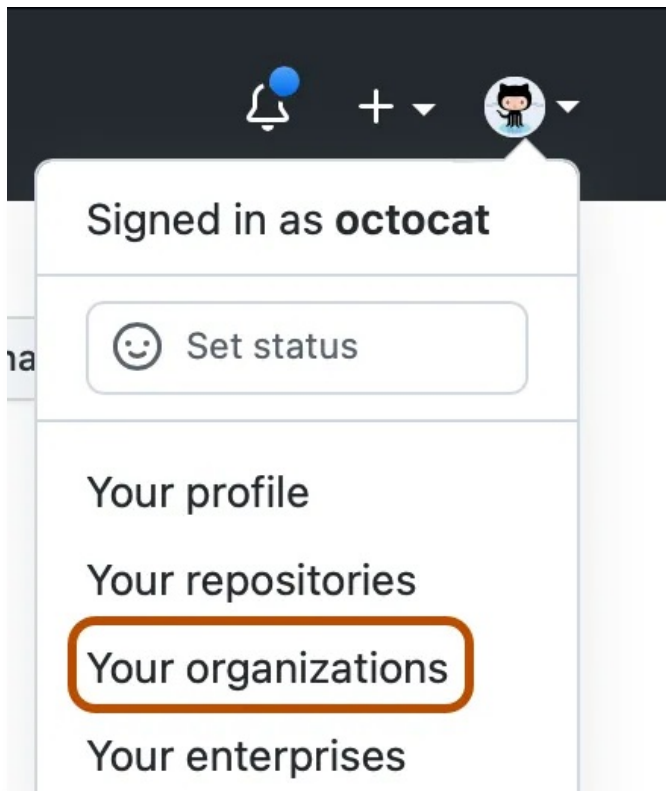
3 In the "Code planning, and automation" section of the sidebar, click  **Copilot**, and then click **Access**.


- 4 Under "Copilot in your organization," to revoke GitHub Copilot access for all users in your organization, select **Disabled**.
- 5 In the "Confirm seat removal" dialog, click **Remove seats**.

## Revoking access to GitHub Copilot for specific users in your organization [🔗](#)

Removing a user from the organization(s) that had assigned them a GitHub Copilot seat will automatically unassign the seat from them. Alternatively, you can unassign a member's GitHub Copilot seat, while preserving their membership. These changes will take effect from the beginning of the next billing cycle.


- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.

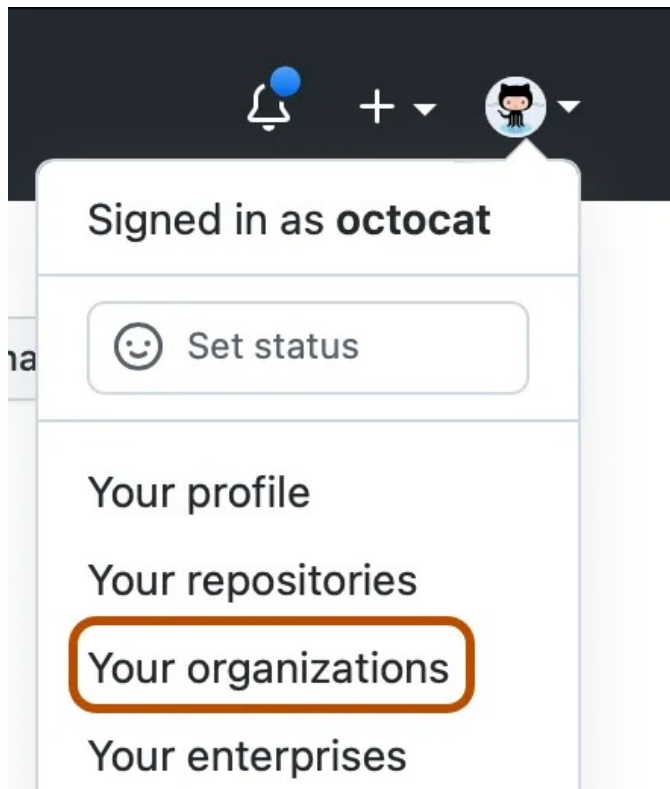



- 2 Next to the organization, click **Settings**.
- 3 In the "Code, planning, and automation" section of the sidebar, click  **Copilot**, and then click **Access**.
- 4 Under "Copilot in your organization," select **Enabled For: selected members**.
  - In the "Confirm seat assignment" dialog, click **Keep all users**.
- 5 Under "Access for users and teams," in the search bar, type the member's username or full name.
- 6 To remove the member from the list of users who have access to GitHub Copilot, select the checkbox to the left of their username, then click **Cancel seat**.
- 7 In the "Confirm seat removal" dialog, click **Remove seats**.

# Reviewing usage data for GitHub Copilot for Business in your organization [🔗](#)

You can review usage data for GitHub Copilot for Business in your organization to help you make informed decisions about seat assignment.

- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.



- 2 Next to the organization, click **Settings**.
- 3 In the "Code, planning, and automation" section of the sidebar, click  **Copilot**, and then click **Access**.
- 4 At the top of the page, under "GitHub Copilot," you can see an overview of your organization's GitHub Copilot usage. You can see the number seats assigned through your Copilot for Business subscription, and the estimated monthly cost.

## GitHub Copilot

Copilot licenses	Estimated monthly cost
45 seats <small>Number of purchased seats in this organization. <a href="#">Learn more on licenses.</a></small>	\$855.00 <small>Each purchased seat is \$19 USD/month. <a href="#">Review billing details.</a></small>

- 5 For more detailed information, next to "Access for users and teams," click **Get report**.
  - GitHub will generate a report for you, which you can download as a CSV file.
- 6 Alternatively, under "Access for users and teams," you can use the **Sort** options to sort the list of users by when they last used GitHub Copilot.

## Further reading

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- "[GitHub Copilot for Business Privacy Statement](#)"

### Legal

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