

# Renewing your client's enterprise account

You can renew your client's enterprise account by adding a payment method.

If your client's enterprise account has a valid payment method on file, their yearly subscription will automatically renew. If not, you can renew the enterprise account by adding a payment method.

You must be a billing manager to add a payment method. If you're not already a billing manager, ask your client to have an enterprise owner add you. For more information, see "[Inviting people to manage your enterprise](#)."

- 1 In the top-right corner of GitHub.com, click your profile photo, then click **Your enterprises**.
- 2 In the list of enterprises, click the enterprise you want to view.
- 3 In the enterprise account sidebar, click ⚙️ **Settings**.
- 4 Under ⚙️ **Settings**, click **Billing**.
- 5 At the top of the page, under "Payment information", click **Update payment method**.

Current monthly bill  
**\$0**  
[Manage seats](#)  
[Switch to yearly billing and save](#)

Next payment due  
**April 15**  
[View payment history](#)

Payment information →  

Update payment method

[Manage spending limit](#)  
[Redeem coupon](#)

- 6 If your account has existing billing information that you want to update, click **Edit**.

## Billing & plans / Payment information

**Billing information**  
 Mona Lisa  
 123 Any Street

Edit

- 7 Under "Billing information", complete the form, then click **Save**.
- 8 If your account has an existing payment method that you want to update, click **Edit**.

### Payment method

[Edit](#)

Credit Card: Visa ending 6011  
expiring 8/2023

- 9 Under "Payment method", choose to pay with a credit card or PayPal.
- 10 Complete the payment information form, then click **Submit**.

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