

Adding people to your organization

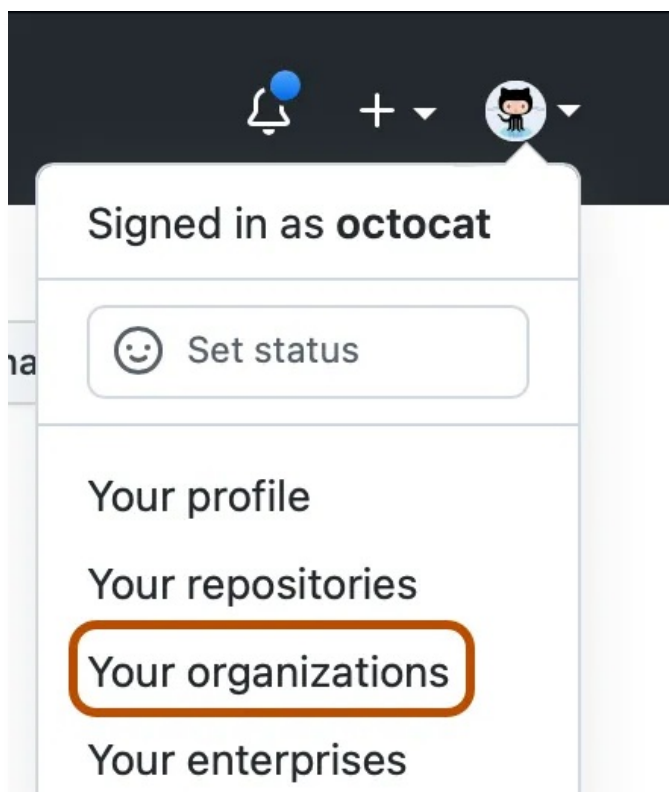
You can make anyone a member of your organization using their GitHub Enterprise Server username or email address.

Who can use this feature

Organization owners can add people to an organization.

If your organization [requires members to use two-factor authentication](#), users must [enable two-factor authentication](#) before you can add them to the organization.

- 1 In the top right corner of GitHub Enterprise Server, click your profile photo, then click **Your organizations**.



- 2 Click the name of your organization.
- 3 Under your organization name, click **People**.



- 4 Click **Add member**.
- 5 In the search field, type the username, full name, or email address of the person

you want to invite and click **Add**.

- 6 If the person you're adding was an organization member within the last three months, select whether to restore their privileges or start fresh, then click **Add and reinstate** or **Add and start fresh**.
- 7 If the person you're inviting has never been a member of the organization or if you cleared their privileges, under "Role in the organization," select an organization role for the user.
- 8 If your organization belongs to an enterprise account with more than one license, under "License," choose a license for the user.
- 9 Optionally, to add the user to a team in the organization, select the team.
- 10 Click **Add member**.

Further reading

- "[Adding organization members to a team](#)"

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