Using the built-in automations

You can use built-in workflows to automate your projects.

Note: Project workflow automations must be enabled by an enterprise owner in the enterprise settings page for policies for projects. For more information, see "Enforcing policies for projects in your enterprise."

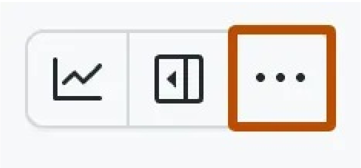
Projects includes built-in workflows that you can use to update the **Status** of items based on certain events. For example, you can automatically set the status to **Todo** when an item is added to your project or set the status to **Done** when an issue is closed.

When your project initializes, two workflows are enabled by default: When issues or pull requests in your project are closed, their status is set to **Done**, and when pull requests in your project are merged, their status is set to **Done**.

You can also configure workflows to automatically archive items when they meet set criteria and to automatically add items from a repository when they match a filter. For more information, see "Archiving items automatically" and "Adding items automatically."

You can enable or disable the built-in workflows for your project.

1. Navigate to your project.
2. In the top-right, click ··· to open the menu.



3. In the menu, click **Workflows**.
4. Under "Default workflows", click on the workflow that you want to edit.
5. In the top right, click **Edit**.

6. Select whether the workflow should apply to issues, pull requests, or both.

7. Under "Set value", choose the value that you want to set the status to.
8. To save your changes and enable the workflow, click **Save and turn on workflow**.