

# Managing an individual's access to an organization project (classic)

## In this article

Giving an organization member access to a classic project

Changing an organization member's access to a classic project

Removing an organization member's access to a classic project

Further reading


As an organization owner or classic project admin, you can manage an individual member's access to a classic project owned by your organization.

### Notes:


- Projects, the all-new projects experience, is now available. For more information about Projects, see "[About Projects](#)" and for information about migrating your classic project, see "[Migrating from projects \(classic\)](#)."
- You can only create a new classic project board for an organization or user that already has at least one classic project board. You cannot create new classic projects for repositories. If you're unable to create a classic project board, create a project instead.

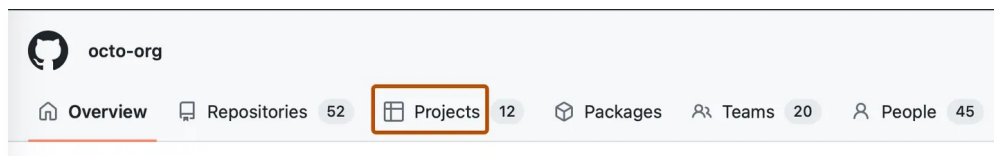
**Note:** If a person has multiple avenues of access to an organization classic project (individually, through a team, or as an organization member), the highest classic project permission level overrides lower permission levels. For more information, see "[Project \(classic\) permissions for an organization](#)."



## Giving an organization member access to a classic project

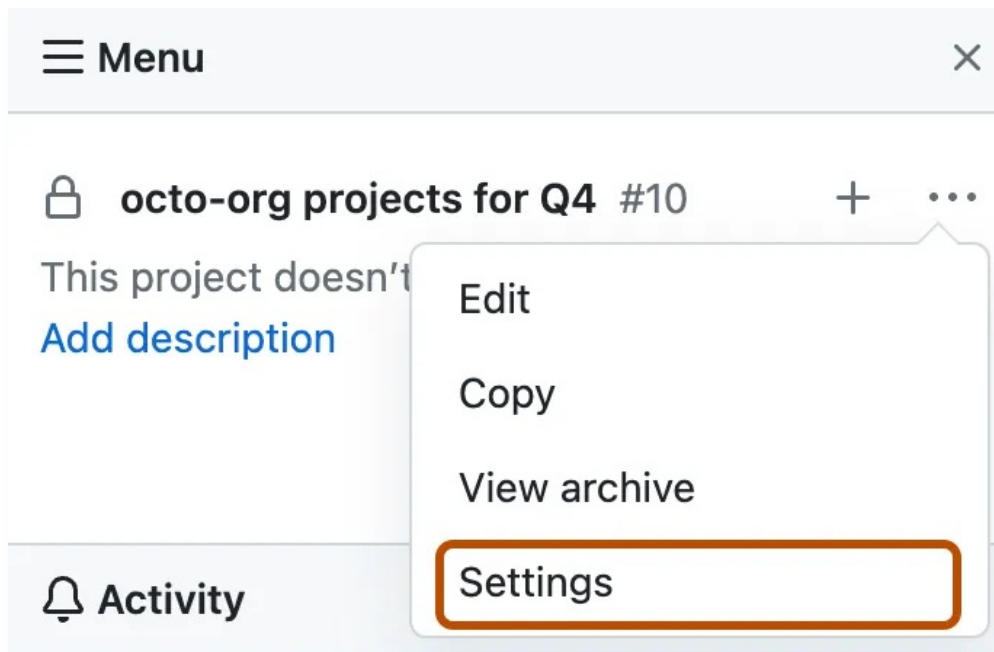
- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.



- 2 Click the name of your organization.
- 3 Under your organization name, click  **Projects**.




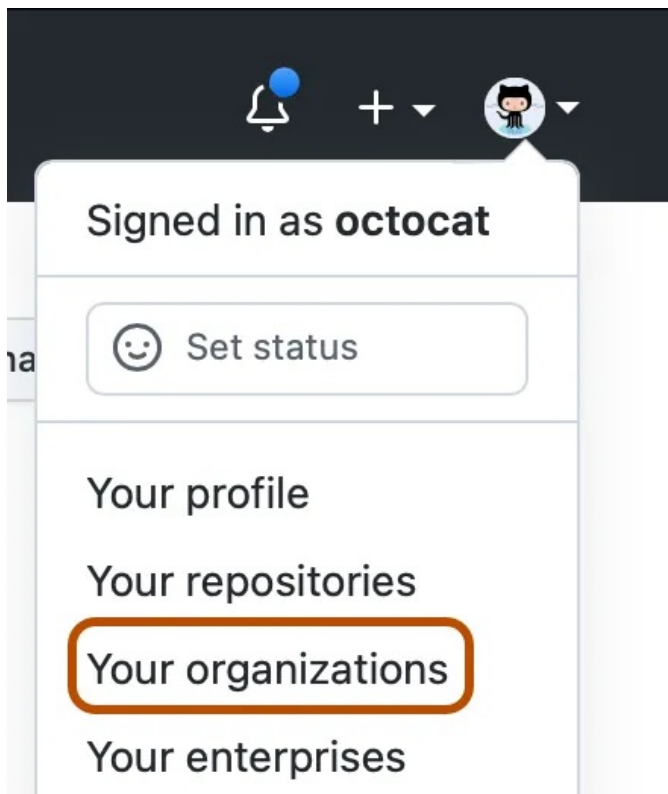
- 4 Click **Projects (classic)**
- 5 In the projects list, click the name of the classic project.
- 6 On the top-right side of the classic project, click  **Menu**.
- 7 Click , then click **Settings**.




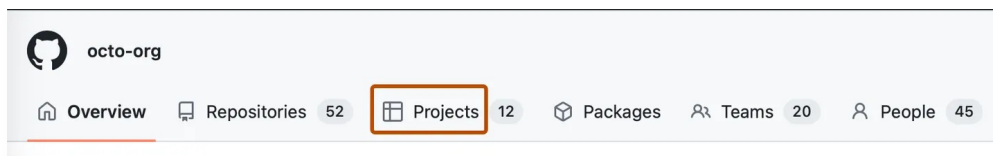
- 8 In the left sidebar, click **Collaborators**.
- 9 Under "Search by username, full name or email address", type the collaborator's name, username, or GitHub email.
- 10 In the search results, click the correct username and click **Add collaborator**.
- 11 Optionally, next to the new collaborator's name, use the drop-down menu and click the desired permission level: **Read**, **Write**, or **Admin**.



## Changing an organization member's access to a classic project [🔗](#)

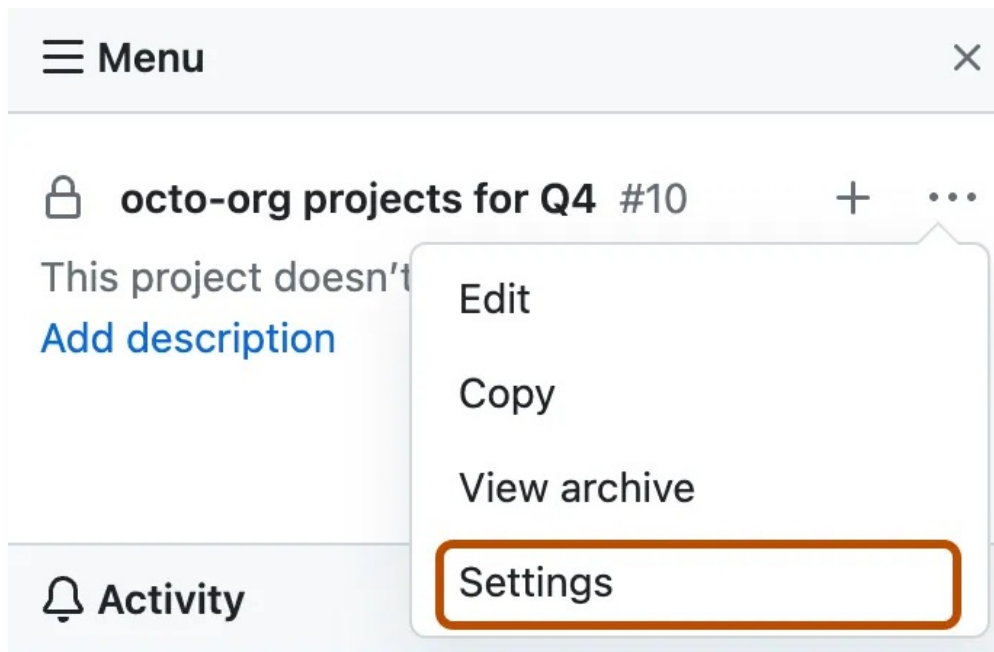
- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.



- 2 Click the name of your organization.
- 3 Under your organization name, click  **Projects**.




- 4 Click **Projects (classic)**
- 5 In the projects list, click the name of the classic project.
- 6 On the top-right side of the classic project, click  **Menu**.
- 7 Click , then click **Settings**.

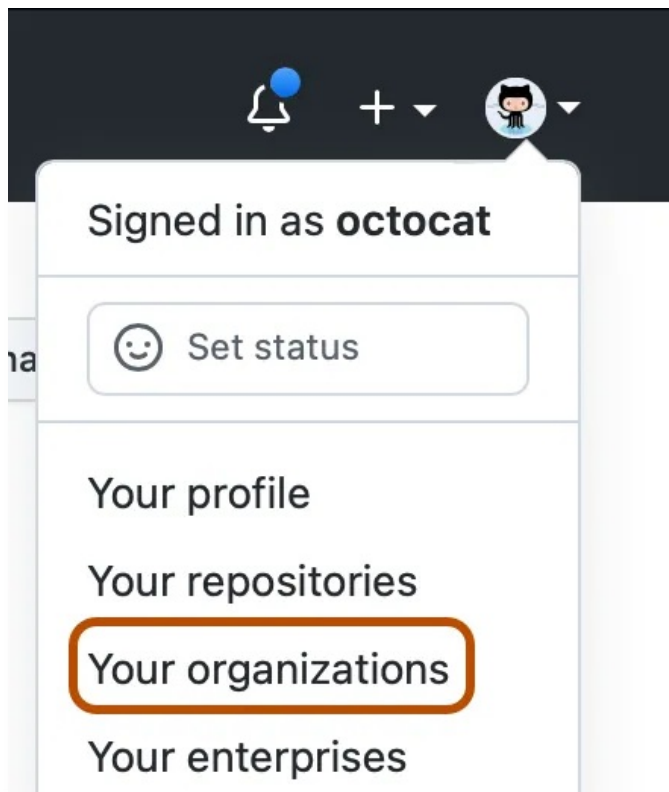



- 8 In the left sidebar, click **Collaborators**.
- 9 Optionally, next to the new collaborator's name, use the drop-down menu and click the desired permission level: **Read**, **Write**, or **Admin**.

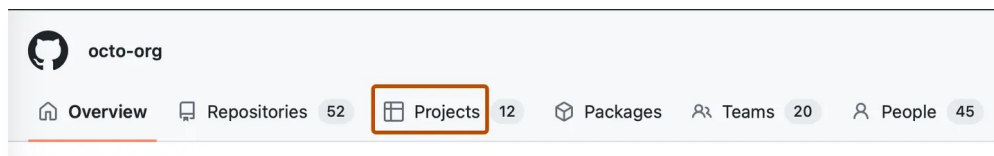
## Removing an organization member's access to a classic project [🔗](#)



When you remove a collaborator from a classic project, they may still retain access to the board based on the permissions they have for other roles. To completely remove access to a classic project, you must remove access for each role the person has. For instance, a person may have access to the classic project as an organization member or team member. For more information, see "[Project \(classic\) permissions for an organization](#)."

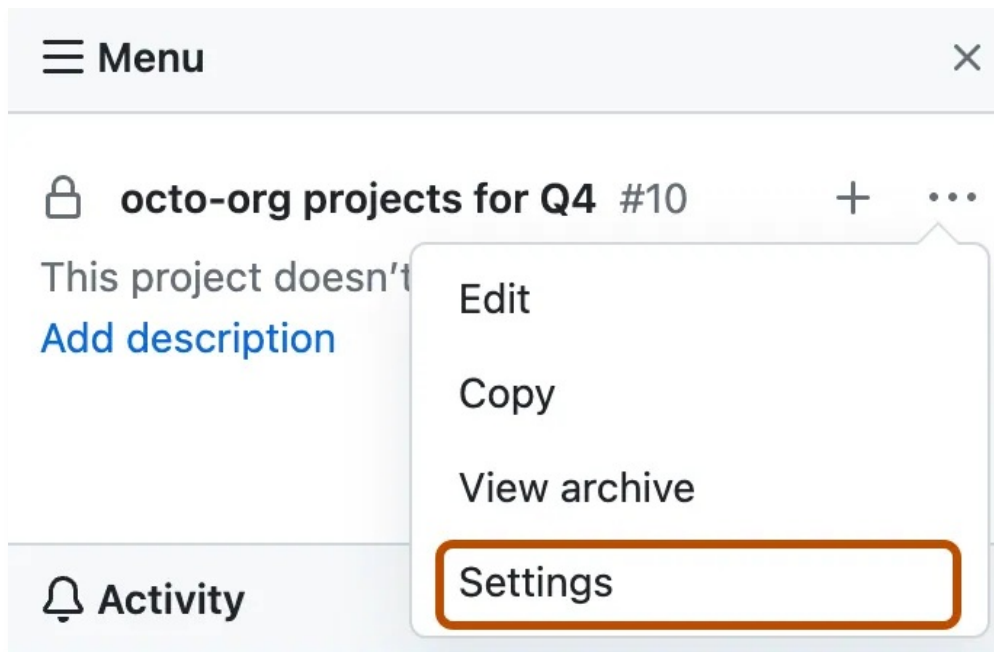
- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.



- 2 Click the name of your organization.
- 3 Under your organization name, click  **Projects**.



- 4 Click **Projects (classic)**
- 5 In the projects list, click the name of the classic project.
- 6 On the top-right side of the classic project, click  **Menu**.
- 7 Click , then click **Settings**.



- 8 In the left sidebar, click **Collaborators**.
- 9 Next to the collaborator you want to remove, click **X**.

## Further reading [↗](#)

- "[Project \(classic\) permissions for an organization](#)"

## Legal

© 2023 GitHub, Inc. [Terms](#) [Privacy](#) [Status](#) [Pricing](#) [Expert services](#) [Blog](#)