

# Managing invoices for your enterprise

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Viewing your payment history

You can view, pay, or download a current invoice for your enterprise, and you can view your payment history.

## About invoices for your enterprise



For invoiced GitHub Enterprise customers, GitHub bills through an enterprise account on GitHub.com. Each invoice includes a single bill charge for all of your paid GitHub.com services and any GitHub Enterprise Server instances. For more information, see "[About billing for your enterprise](#)."

Only invoiced customers can view invoices on GitHub. If you pay automatically via credit card or PayPal, you can view receipts and payment history instead. For more information, see "[Viewing your payment history and receipts](#)."

For more information about viewing the subscription and usage for your enterprise account, see "[Viewing the subscription and usage for your enterprise account](#)."

GitHub Enterprise customers with no enterprise account on GitHub.com can view invoices and payment history on the [GitHub Enterprise website](#). To upgrade to GitHub Enterprise or to get started with an enterprise account, contact [GitHub's Sales team](#).

## Viewing your current invoice

- 1 Navigate to GitHub.com.
- 2 In the top-right corner of GitHub.com, click your profile photo, then click **Your enterprises**.
- 3 In the list of enterprises, click the enterprise you want to view.
- 4 In the enterprise account sidebar, click  **Settings**.
- 5 Under  **Settings**, click **Billing**.
- 6 Under "Latest invoice", click **View**.

## Billing

Spending on metered services <b>\$0.00</b> <a href="#">View spending limits</a>	LATEST INVOICE <b>\$0.00</b> due by Mar 12, 2023 <a href="#">View</a> <a href="#">Pay invoice</a>	QUICK ACTIONS <a href="#">Download current invoice</a> <a href="#">View past invoices</a>
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## Paying your current invoice [🔗](#)

- 1 Navigate to GitHub.com.
- 2 In the top-right corner of GitHub.com, click your profile photo, then click **Your enterprises**.
- 3 In the list of enterprises, click the enterprise you want to view.
- 4 In the enterprise account sidebar, click ⚙️ **Settings**.
- 5 Under ⚙️ **Settings**, click **Billing**.
- 6 Under "Latest invoice", click **Pay invoice**.

## Billing

Spending on metered services <b>\$0.00</b> <a href="#">View spending limits</a>	LATEST INVOICE <b>\$0.00</b> due by Mar 12, 2023 <a href="#">View</a> <a href="#">Pay invoice</a>	QUICK ACTIONS <a href="#">Download current invoice</a> <a href="#">View past invoices</a>
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- 7 Under "Pay invoice", type your credit card information in the secure form, then click **Pay Invoice**.

## Downloading your current invoice [🔗](#)

- 1 Navigate to GitHub.com.
- 2 In the top-right corner of GitHub.com, click your profile photo, then click **Your enterprises**.
- 3 In the list of enterprises, click the enterprise you want to view.
- 4 In the enterprise account sidebar, click ⚙️ **Settings**.
- 5 Under ⚙️ **Settings**, click **Billing**.
- 6 Under "Quick Actions", click **Download current invoice**.

## Billing

Spending on metered services <b>\$0.00</b> <a href="#">View spending limits</a>	LATEST INVOICE <b>\$0.00</b> due by Mar 12, 2023 <a href="#">View</a>   <a href="#">Pay invoice</a>	QUICK ACTIONS <a href="#">Download current invoice</a> <a href="#">View past invoices</a>
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# Viewing your payment history

- 1 Navigate to GitHub.com.
- 2 In the top-right corner of GitHub.com, click your profile photo, then click **Your enterprises**.
- 3 In the list of enterprises, click the enterprise you want to view.
- 4 In the enterprise account sidebar, click ⚙ **Settings**.
- 5 Under ⚙ **Settings**, click **Billing**.
- 6 To see a summary of your past billing activity, under "Billing", click the **Past invoices** tab.

Billing

Spending on metered services

\$0.00

[View spending limits](#)

LATEST INVOICE

\$0.00 due by Mar 12, 2023

[View](#) | [Pay invoice](#)

QUICK ACTIONS

[Download current invoice](#)

[View past invoices](#)

Usage

Spending limit

Billing emails

Past invoices

Get usage report

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