Configuring the retention period for GitHub Actions artifacts and logs in your organization
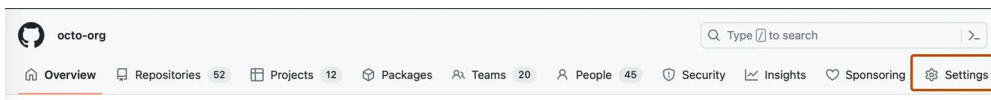
You can configure the retention period for GitHub Actions artifacts and logs in your organization.

By default, the artifacts and log files generated by workflows are retained for 90 days before they are automatically deleted. You can change this retention period to anywhere between 1 day or 400 days.

When you customize the retention period, it only applies to new artifacts and log files, and does not retroactively apply to existing objects. For managed repositories and organizations, the maximum retention period cannot exceed the limit set by the managing organization or enterprise.

Setting the retention period for an organization 🔗

1. On your GitHub Enterprise Server instance, navigate to the main page of the organization.

2. Under your organization name, click ⚙ **Settings**. If you cannot see the "Settings" tab, select the ••• dropdown menu, then click **Settings**.

3. In the left sidebar, click ⊳ **Actions**, then click **General**.

4. In the "Artifact, log, and cache settings" section, under **Artifact and log retention**, enter a new value.

5. Click **Save** to apply the change.