

# Removing an outside collaborator from an organization repository

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Owners and repository admins can remove an outside collaborator's access to a repository.

### Warning:


- When removing an outside collaborator from a private repository, the paid license count does not automatically downgrade. To pay for fewer licenses after removing users from your organization, follow the steps in "[Downgrading your account's plan](#)."
- You are responsible for ensuring that people who have lost access to a repository delete any confidential information or intellectual property.

While forks of private repositories are deleted when a collaborator is removed, the person will still retain any local clones of your repository.

## Removing outside collaborators from all repositories in an organization

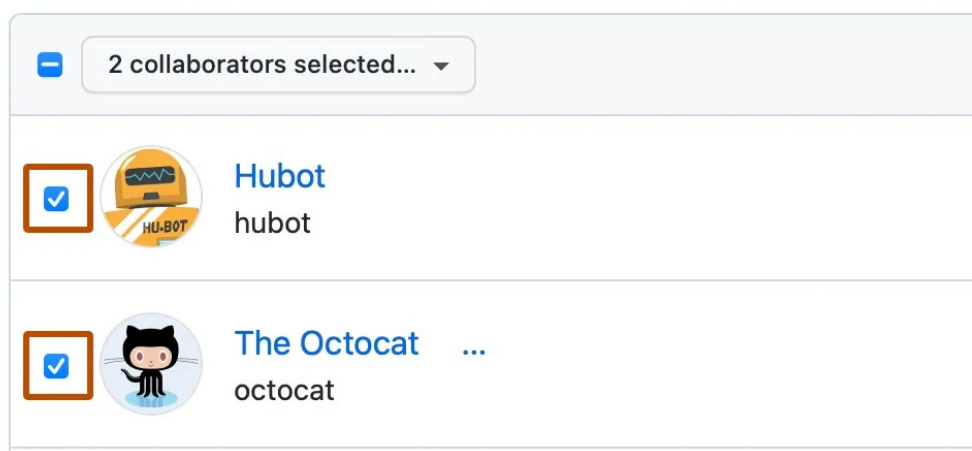
- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.



- 2 Click the name of your organization.
- 3 Under your organization name, click  **People**.



- 4 In the "Organization permissions" sidebar, click **Outside collaborators**.
- 5 Select the outside collaborator or outside collaborators you'd like to remove from the organization.




- 6 Above the list of outside collaborators, select the **X collaborators selected...** dropdown menu, and click **Remove from all repositories**.

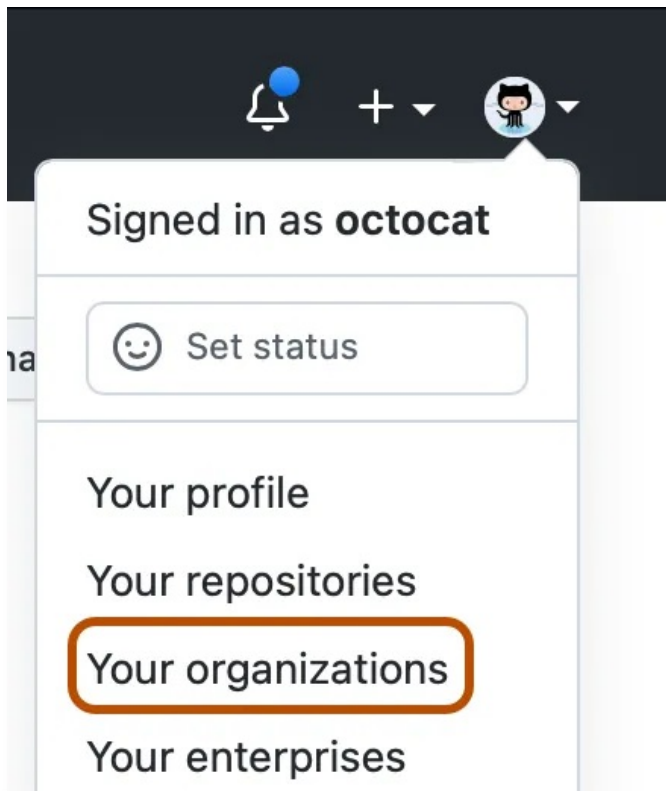



- 7 Review the outside collaborator or outside collaborators who will be removed from the organization, then click **Remove outside collaborators**.

## Removing an outside collaborator from a particular repository in an organization [🔗](#)


If you only want to remove an outside collaborator from certain repositories in your organization, you can remove this person's access to one specific repository at a time.

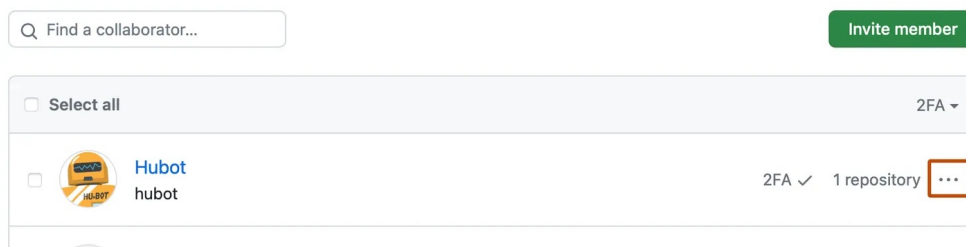
- 1 In the top right corner of GitHub.com, click your profile photo, then click  **Your organizations**.



- 2 Click the name of your organization.
- 3 Under your organization name, click  **People**.



- 4 In the "Organization permissions" sidebar, click **Outside collaborators**.
- 5 To the right of the username of the person you want to remove, select the  dropdown menu, and click **Manage**.



- 6 To the right of the repository that you want to remove the outside collaborator from, click **Manage access**.
- 7 To completely remove the outside collaborator's access to the repository, in the upper right corner, click **Remove access to this repository**.
- 8 To confirm, click **Remove access**.

You can also remove an outside collaborator from a repository in the access overview in your repository settings. For more information, see "[Managing teams and people with access to your repository](#)."

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