

Survey Questionnaire



Promoting Work From Home After the COVID-19 Outbreak

We are a group of researchers conducting research on the use of digital technology during the ongoing COVID-19 outbreak, how you collaborate and organize remote work. There are 23 questions in this survey.

SECTION 1 – INTRODUCTION AND CONSENT

Before collecting data, we need to be sure you read, understand and agree with the following:

What is the purpose of this survey?

To learn from people's experiences when working or studying from home.

Which data will be collected?

Voluntary demographics (e.g. age, gender), opinions about working from home and experiences with digital collaboration technology.

Will the data be linked to me personally?

No, this survey is anonymous; no personally identifiable data is collected (e.g. name, e-mail, IP address, geolocation)

How will data be processed?

Statistical analysis will be conducted by the principal researcher for scientific reports, which will only contain aggregate results.

How will data be stored?

The anonymous answers will be stored on a secured repository until the end of the project.

Q1 Do you confirm that:

- you are more than 18 years old
- you have read and understood the information above
- and you voluntarily agree to participate in this survey? *

Please choose **only one** of the following:

Yes

No

SECTION 2: MY CURRENT WORK SITUATION I

Q2 Do you work from home since the outbreak of the COVID-19 virus? *

Please choose **only one** of the following:

Yes, I only work from home

Yes, I sometimes work from home

No

Q3 Why do you currently work from home? *

Please choose **all** that apply:

Because I have been ordered to do so

Because I prefer to do so

Because I am ill Because I think that I might be a disease carrier

Because I normally work from home

Q4 On which date did you start working from home? *

Please enter a date:

Q5 How would you describe the experience of working from home in your own words? *

Only answer this question if the following conditions are met:

Please write your answer here:

Q6 How many days per week did you on an average work partly or full-time from home before the outbreak of the COVID-19 virus? (Indicate number of days where you worked more than an hour from home) * Please choose only one of the following:

I have never worked from home before

Less than one day

One day

Two days

Three days

Four days

Five days

Six days

Seven days

SECTION 3 – MY CURRENT WORK SITUATION II

Q7 How much do you agree with the statement: *

Please choose the appropriate response for each item:

	Statements	Strongly disagree	Disagree	Undecided	Agree	Agree strongly
a	During these times, I'm working more hours normally					
b	During these times, I'm getting less work done than normally					
c	During these times, my work is more demanding than normally					
d	The information that I have got from my work or education makes me feel well prepared for working at home					
e	I can keep a good relationship with my colleagues or co students when I'm working from home					

Digital systems

Q8 How much do you use each system these days? You may click several *

Please choose the appropriate response for each item:

	Digital Systems	Never	Rarely	Sometimes	Often	Always
a	E-mail					
b	Shared on-line documents for collaboration					
c	Conference systems (e.g. Facetime, Skype, Zoom or other)					
d	Facebook groups					
e	Other group ware programs (e.g. MS Team, Lotus Notes, Wire, Zoho, Slack, Trello, or others)					
f	Telephone calls					
g	Communication apps (e.g. messenger, WhatsApp..)					
h	SMS					

Q9 If you are using other digital systems to work from home, please specify.

Please write your answer here:

Q10 How many people do you estimate being in contact with during a day while working from home? *

Please choose **only one** of the following:

- 1
- 2-4
- 5-9
- 10-14
- 15-19
- 20-24
- 25-29
- 30-39
- 40-49
- 50-59
- 60-69
- 70-79
- 80-89
- 90-100
- +100

SECTION 4 – ADVANTAGES TO WORKING FROM HOME

Q11 To what extent do you agree or disagree that the following factors benefit your current working from home? *

Please choose the appropriate response for each item:

	Benefits of working from home	Strongly disagree	Disagree	Undecided	Agree	Strongly agree
a	I contribute to lowering the risk of spreading COVID-19					
b	I get time to focus on my work without interruptions from other people					
c	I get a possibility to do some work that I would normally not have time to					
d	I do not have to spend time on long meetings					
e	I can take a break when I like to					
f	I can be close to my family and friends					
g	I like the atmosphere in my home better than at work					
h	I can eat and drink my own food					
i	I have no-one looking over me					
j	I save the normal transportation time to my workplace					
k	I do not expose myself to the risk of getting a disease					
l	I get a chance to break my old habits and change routines					
m	It is easier to get in contact with people than normal					

Q12 If you have experienced other advantages to working from home, please comment.

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SECTION 5 – DISADVANTAGES TO WORKING FROM HOME

Q13 To what extent do you agree or disagree that the following factors hinder your current working from home? *

Please choose the appropriate response for each item:

	Drawbacks of working from home	Strongly disagree	Disagree	Undecided	Agree	Strongly agree
a	I do not get to see my colleagues or other people as much as I would have liked to					
b	I need physical equipment to do my work which I do not have access to at home					
c	I need data or documents to do my work which I do not have access to at home					
d	I find it difficult to keep focused on work when I am alone					
e	I don't know what kind of work I should do					
f	I miss the food or other benefits that we have at my workplace					
g	It is a financial problem for my work that I cannot be at the workplace					
h	I get disturbed by other people in my home					
i	I miss getting out of my home					
j	I do not get enough exercise when I am not at my workplace					
k	The work I do from home is not as interesting as the work I do at my workplace					

l	I am afraid that there will not be enough work that I can do from home					
m	The physical conditions in my home do not afford a good working environment (adjustable table and chair, enough light, quietness, good monitor, etc.)					
n	It requires more effort from me that I cannot use my normal routines					
o	I feel tied to my computer to a greater extent than at my workplace					
p	I am concerned that there are work tasks I want to do but cannot do from home					

Q14 If you have experienced other disadvantages to working from home, please comment

SECTION 6 – DEMOGRAPHIC INFORMATION

Q15 What kind of work are you doing at the moment? You may click several. *

Please choose **all** that apply:

I am a student

I do administrative work

I do research

I develop systems, plans or models

I am a manager

I do communication

I am teaching and supervising

I do commercial business

I monitor systems

I do manufacturing

I work with creative productions

Other

Q16 What is your age? *

Please choose **only one** of the following:

10-20 years

21-30 years

31-40 years

41-50 years

51-60 years

Above 60 years

Prefer not to say

Q17 To which gender identity do you most identify? *

Please choose **only one** of the following:

Female

Male

Prefer not to say

Other

Q18 What is the highest level of education you have achieved? *

Please choose **only one** of the following:

No schooling completed

Primary education

Secondary education

Vocational training

Associate degree

Bachelor's degree

Master's degree

Doctorate degree

Other not listed degree

Q19 You are from which region? *

North

East

West

South

Q20 How many young people and adults, including yourself, are present in your home when you work under COVID -19?

Please choose **only one** of the following:

- 0
- 1
- 2
- 3
- 4
- 5 or more

Q21 How many children below 15 years are present in your home when you work under COVID-19?

Please choose **only one** of the following:

- 0
- 1
- 2
- 3
- 4 or more

SECTION 7 -THE OVERALL SITUATION

Q22 In a nutshell, considering your current work and life situation, how would you describe it?
*

Please choose **only one** of the following:

- Much less challenging than normal
- Somewhat less challenging than normal
- Just as challenging as normal
- Somewhat more challenging than normal
- Much more challenging than normal

Q23 Do you have any additional comments or feedback?

Please write your answer here:

Thank you all for participating in this quick survey!!!.

Instructions:

- 1. Make a copy of this PDF**
- 2. Fill in with your actual data to capture the response**
- 3. Save the new PDF file**
- 4. Submit it on this e-mail: creativegraphics0905@gmail.com**