



## **P-zazz: Late Collection Policy Information for Parents**

Our Leaders work very hard during the sessions to give your children a great time. They do need to leave on time, often to attend other professional engagements.

If children are collected late, it often causes considerable distress for the child and difficulties for our Leaders.

We ask that parents collect their children on time. If they arrive more than 10 minutes late, we reserve the right to make a charge of £15 / €20 to go towards the costs of the Leader's overtime and administration costs. A further £10 / €15 charge may be applied if the parent is more than 30 minutes late, and a further £10 / €15 if they are more than 50 minutes late.

Late collection fees are chargeable at the discretion of the P-zazz office. If applicable, a late collection invoice will be sent to the parent, payable in full within 14 days.

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