#### Hello

## I'm Victoria Stephenson

25040 Yucca Dr Moreno Valley, CA 92253 (951) 349-9090 vicstephjackson@gmail.com

#### Skills

Front End Developer, Css, Html, Javascript, bootstrap, Jquery, Ajax, Firebase, Github

# **Experience**

January2015 - PRESENT

Riverside Medical Clinic, 6405 Day St Riverside, Ca 92507 (951)697-5494 - Medical Assistant

- Patient Care, Vitals, Injections, Breathing treatments
- Data Entry, Cash Handling, Answering Phones
- Problem solving, Stocking, Ordering, Authorizations

January2011 - January2015

US Healthworks, 1760 Chicago Ave Suite J3 Riverside, Ca 92507 (951)788-2200 - Specialty Department Supervisor

- Patient Care, Vitals, Surgery Scheduling, Referral Authorizations
- Managing workflow in the department,

October 2005 - January 2015

Tri-State Orthopedics, 2000 Hwy 95 Suite 200, Bullhead City, Az 86442 (928)758-1175 - Ortho Technician

- Patient Care, Cast Removal, Cast Application,
- Suture Removal, Staple Removal, Wound Care, Splinting

### Education

MONTH 20XX - MONTH 20XX

**Victor Valley College, Victorville** - *Medical Assistant front/back* 

## Certificates

Medical Assistant Front/Back Office, Medical Terminology, Medical Billing, CPR