[HFG] DIGITAL INFRASTRUCTURE WE LIVE BY

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THE HFG DIGITAL INFRASTRUCTURE

- Everything hosted in the 3rd floor
- We own our data (data sovereignty)
- There's people working there, that will help you
- You may get some licenses for proprietary software

GETTING HELP

support@hfg-karlsruhe.de

handbuch.hfg-karlsruhe.de

GETTING AN OVERVIEW

- ✉️ HfG-Email → Email
- 🎥 BigBlueButton → Videoconference
- 👩‍🏫 Moodle → Classes
- 🌦️ HfG-Cloud → Sharing files, calendars and many more

GETTING AN OVERVIEW (2)

Other things you may need:

- 🏛️ HISinOne → Administration
- 🧑‍💻 AMS → Manage passwords, check email-lists, etc.
- 📊 eduroam → connecting to the HfG WiFi and all over the world!
- 📂 Madek → Production and archive platform of the HfG

✉️ E-MAIL

webmail.hfg-karlsruhe.de

- you can communicate with everybody
- important groups:
    - studierende
    - mitarbeiter
    - professoren
    - alumni

📧 E-MAIL (2)

- You can ask everything you need.
- Flag with [SPAM] if it may be spam (for other people).
- Be nice to everyone (also German / English!), don't attach big files.
- You may use filters to order mails.
- Attention with spam, phishing, etc.
- You may use a client (Thunderbird or K9 on smartphone) or the HfG-Cloud.

🎥 BIGBLUEBUTTON

https://bbb.hfg-karlsruhe.de/
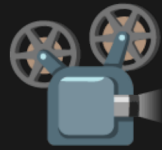
- The videoconference system (no installation needed)
- Log in to create rooms and share the link with other people
- Speaker / Listener, sound test, permissions on camera and microphone
- Presenter to share screen or a presentation

👩‍🏫 MOODLE

https://moodle.hfg-karlsruhe.de/

- The digital classroom
- [not really used, except for theory]
- Register and enrol to courses, to see what's there

📁 HFG CLOUD

cloud.hfg-karlsruhe.de

Log-in with your full address!!

@hfg-karlsruhe.de

…and your email password!

📁 HFG CLOUD (2)

- It's a lot of things, but focus on File-Sharing
- An alternative to GoogleDrive, GoogleDocs, and other clouds.
- You can install a client like in Dropbox https://nextcloud.com/install/

📁 HFG CLOUD (3)

- Actually, you have (a lot of) other things there:
    - Calendar,
    - Mail,
    - Chat,
    - Kanban
    - Create Forms
    - … and many more

🏛 HISINONE

https://h1.hfg-karlsruhe.de/

- Administrative platform
- Studienbescheinigung [Certificates] & Co.
- [it's proprietary software]
- First time you need to activate your account: https://handbuch.hfg-karlsruhe.de/en/h1#your-first-time-at-h1

🧑‍💻 **AMS**

Accounts Management System

- Change password
- activate your madek account
- see who's in the email lists

📶 EDUROAM

international Wi-Fi internet access roaming service for education and research

You need to configure your device:

https://handbuch.hfg-karlsruhe.de/en/eduroam

📁 MADEK

- Production and archive platform of the HfG
- Save your Graduation Prjects (...ok, maybe it's too soon to talk about that!)
- a.k.a a place to store your projects
- the interface to share your projects throught the Schaufenster

SCHAUFENSTER

- presents projects from the digital archive and provides an insight into various productions and works of students from all study programs.
- Kiosk, a variant for displaying in exhibition-formats
- In development (but let's take a look)

MADEK (2)

- Username OR email
- Sets, Media, Metadata
- Rights and sharing
- ... check the manual

SOME TYPS:

1. Backups. Backups. Backups! [have a strategy for that!]
2. If you have to learn one and only one thing, learn Markdown.
3. Appropriate the tools you're using!
4. The cloud = just someone else's computer
5. Be curious: read the documentation, ask, participate!