

Victoria Palacios

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Murray, UT 84107

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Skills

Critical thinking

Bilingual (Spanish-english)

Interpersonal communication

Customer service

Problem solving

Team work

Microsoft Outlook, Excel, and Word

Time Manage

Work Experience

January 2020- current job 2022

Rakuten Super Logistics- Salt lake city, Utah

Returns Department

- Responsible for receiving, verifying and checking the condition of a merchandise from the customer
- Ensure processing efficiency
- Prepare the merchandise to be reselling or restocking
- Train new people to make the returns process accurate
- Manage records and important information from customers
- Manage excel, spreadsheet and google

Education

December 2021

Salt lake community college–ESL Course certificate advance II

May 2018

U, E, Luis Beltran Prieto Figueroa – high school degree