

APPLICATION FORM

2019

TITLE	SURNAME	INITIALS	DATE OF BIRTH

PROPOSED PROGRAMME OF STUDY:	
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APPLICATION FOR ADMISSION FOR THE YEAR:

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R300 APPLICATION FEE TO ACCOMPANY YOUR APPLICATION

Send completed application with supporting documents to:

☎ +27 61 382 4245

☎ +27 86 272 6921

✉ info@ithembaelihleinstitute.co.za

📍 Unit 0002 | Du Proes | No.79 Du Toit Street
Pretoria | 0002

🌐 www.ithembaelihleinstitute.co.za

- Foreign students are required to pay 60% of the annual tuition fee upfront.
- Please see the Sponsorship Letter Template on page 5 of the application form.

G. AGREEMENT

DECLARATION BY APPLICANT (or PARENT/GUARDIAN)

(If applicant is under the age of 18, a parent or guardian would need to sign)

I hereby declare

1. that the particulars furnished by me in this application form are true and correct;
2. that I fully understand that Itthemba Elihle is entitled to cancel my registration immediately, should it become apparent that any of the particulars furnished in this application form are untrue or incorrect;
3. that I undertake not to bring any claim, of whatever kind against Itthemba Elihle or any employee of Itthemba Elihle nor in any way whatever to hold Itthemba Elihle liable for any damage or loss whatever which I may incur or suffer personally or in property of mine and which directly or indirectly arises from my participation during my period of study at Itthemba Elihle in any activity, of whatever kind, having to do with my studies or training or with sport or recreation of whatever kind, however such damage or loss may come about, and that I will take responsibility for participation in any Institute activity and will accept the risk attached thereto;
4. that I authorise Itthemba Elihle in the event of my requiring urgent medical treatment to get appropriate medical assistance and that I accept responsibility for the payment of the costs thus incurred;
5. that I undertake to pay punctually all such registration, tuition, and other fees as Itthemba Elihle may from time to time charge during the years for which I register as a student of Itthemba Elihle
6. that I furthermore undertake to cover all legal costs incurred by Itthemba Elihle in the event of my failure to discharge any duty relating to the payment mentioned in (5) above.
7. I have read and agree to adhere to the Itthemba Elihle vision, values and student conduct as specified in the Student Handbook on the Itthemba Elihle website
8. Itthemba Elihle may report to my parents or legal guardian and/or the person responsible for fee payment details of my academic progress.
9. I accept that I am responsible for updating my personal details and will notify Itthemba Elihle of any changes.
10. I accept, agree and understand that Itthemba Elihle may keep and process data and documents in electronic format, including data supplied by me in this application form;
11. Itthemba Elihle may use and transfer such data and use such documents in electronic or other formats for Itthemba Elihle purposes including submission of data for the National Learner Record Database as required by the Department of Higher Education and Training; Itthemba Elihle may use and transfer images of the student (on campus or during Work Integrated Learning off campus) in electronic or other formats for Itthemba Elihle marketing purposes.
12. Itthemba Elihle has the right to cancel a programme, without prior warning, if circumstances arise that prevent the institution from offering that programme. If the student has registered and paid for the programme, he/she will receive a full refund.

Signature of applicant
(or parent or guardian):

Date:

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H. SPONSORSHIP LETTER TEMPLATE

To whom it may concern

I, (sponsor name) will be providing (applicant name) with full financial support during his/her course of studies at Cornerstone Institute. I understand the cost of attending the program at **Ithemba Elihle Institute**. I have adequate funds to support (applicant name) in his/her tertiary education. I have enclosed relevant financial documents to verify my financial standing.

Sincerely,

(Sponsor Name)

DD/MM/YYYY

(Sponsor Signature)



PLEASE COMPLETE CHECKLIST (SECTION I) BEFORE SUBMITTING THIS APPLICATION FORM.

I. ESSENTIAL INFORMATION REGARDING THE APPLICATION FOR ADMISSION

1. Accuracy and completeness of the information furnished

Ithemba Elihle accepts no responsibility for the delay in processing an application either because the information furnished in the application is faulty or because information asked for in the application form has been left out. Therefore, please make sure that the application information is accurate and complete.

2. Application fee

Proof of payment of R300 (three hundred South African rand) must be submitted with the completed form. This fee is non-refundable.

3. Closing dates

Applications for admission as a student must be submitted and completed on or before the allocated closing date for the **Current Intake**. Applications submitted and completed after the late application closing date cannot be considered. Closing dates can be viewed on our website.

4. Supporting documents

Without the appropriate supporting documents, specified below, your application cannot be accepted for consideration:

Application form Fully Completed

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Digital Photograph (ID type photo)

☐

Photocopies of your academic records– that is, of official statement(s)
of your subjects taken and your marks/credits obtained – and your certificate(s) of conduct

☐

Copy of RSA ID (or passport for non-South African citizens)

☐

R 300 application fee

☐

5. In all cases, a complete and formally correct application will be considered and the applicant will be notified of the outcome. In some cases *Ithemba Elihle* may however find it necessary to obtain additional information from his/her referee, and/or by interviewing the applicant. The submission to this office of a completed application form does not imply, therefore, either that the applicant has been accepted as a student or that the applicant may register as a student.

The application documents must be emailed to: info@ithembaelihleinstitute.co.za

BANKING DETAILS:

ACCOUNT NAME:

ITHEMBA ELIHLE INSTITUTE

BANK:

FNB

BRANCH NUMBER:

2301455

ACCOUNT NUMBER:

62634759429

REFERENCE:

STUDENT ID NUMBER /STUDENT NAME