



Over-time Amendment

Jimmy PQVN <jimmy@pri-qua.com>

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To: PQVN Liz Nguyen Bich Huyen <liz.h@pri-qua.com>, PQVN Jane Phung Thi Thuy Duong <jane.d@pri-qua.com>, PQVN Andy Tran Hoang Linh <andy.l@pri-qua.com>, PQVN David Pham Van Nghia <david.n@pri-qua.com>, PQVN Debbie Nguyen Thi Ngoc Phuong <debbie.p@pri-qua.com>, PQVN Steve Dao Thanh Liem <steve.l@pri-qua.com>, PQVN Tony Pham Dai Duong <tony.d@pri-qua.com>, PQVN Katy Le Vu Hai Yen <katy.y@pri-qua.com>
Cc: Tommy PQSG <tommy@pri-qua.com>

Dear All,

Notice that from 01/11/2016 onward, while working over-time/ over weekend bases on Manager request. We will accumulate your salary for working over-time in weekday/ working during weekend according to:

(over-time / hour in weekday: x 150%)

(working during weekend /hour: x 200% + 100,000 VND /meal)

Example: Ms. Liz - Payslip in Nov 2016 with working over-time in every 22 working days during weekday and cross 2 days in the weekend

* Weekday:

Actual wage /hour: 3,500,000 VND /22 /8= 19,886 VND

Wage during overtime: 19,886 VND x 150 % x 35 hours /month = 1,044,034 VND

* Weekend:

Wage during weekend: 19,886 VND x 200 % x 16 hours= 636,352 VND

Plus (+)

100,000 /meal x 2 meals /day x 2 days= 400,000 VND

=> Subtotal: 3,500,000 + 1,044,034 + 636,352 + 400,000 + 1,500,000 + 1,000,000= 8,080,386 VND

Regards,

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