



PRIME QUALITY TRAINING PTE LTD.
 Co UEN: 201324367M
 8 Boon Lay Way #06 -11 Trade Hub 21,
 Singapore 609964
 www.pri-qua.com
 T: +65 3159 1297
 F: +65 6809 3050

TRAINER AGREEMENT

This contract is a legal mutual agreement between Prime Quality Training Pte Ltd Singapore (The Company) and Mr **Abdou Ramydane** (The Trainer) for below sessions with terms and conditions applicable in following pages.

Pages: 08

Session(s)	Training Topic(s)	Venue	Dates	Delegate No
1	Rotating Equipment Maintenance, Health and Reliability Excellence: Improving Reliability Through Condition Based Maintenance	Douala, Cameroun	25 th , 26 th January 2018	25
2	Centrifugal Pumps: Troubleshooting, Reliability & Efficiencies	Dakar, Senegal	11 th , 12 th , 13 th April 2018	25
3	Centrifugal Pumps: Troubleshooting, Reliability & Efficiencies	Abidjan, Ivory Coast	16 th , 17 th , 18 th April 2018	25
4	Centrifugal Pumps: Troubleshooting, Reliability & Efficiencies	Ouagadougou, Burkina Faso	02 nd , 03 rd , 04 th May 2018	25
5	Centrifugal Pumps: Troubleshooting, Reliability & Efficiencies	Bamako, Mali	07 th , 08 th , 09 th May 2018	25
6	Centrifugal Pumps: Troubleshooting, Reliability & Efficiencies	Nouakchott, Mauritania	13 th , 14 th , 15 th May 2018	25
7				
8				
9				
10				
11				
12				
13				
14				
15				

A.R

1. Terms & Conditions

TRAINER/ SPEAKER HEREBY AGREE THAT:

- a) To assist the Company employees to conduct small survey to above sessions delegates before organized to ensure trainer fully understand delegates needs.
- b) To provide course material (soft copies – concepts and case study) on time to the Company
- c) All training materials must carry the Company logo
- d) To follow agenda, learning outcome as stated in the official brochure during training dates.
- e) To only use company name card provided during event.
- f) To provide a copy of Trainer's passport (2 pages)
- g) To provide complete bank details (Account Name, Account Number, Bank Name, Bank Number, Bank Address, SWIFT Code, and Residential Address).
- h) To be in communicative and cooperative during above training sessions.
- i) All clients/ delegates attending the Company's training are deemed as the Company intellectual properties; hence any communication to delegates must permitted by the Company.
- j) Refer all client's training inquiries to the Company after training session
- k) To agree and follow below conditions.

A. R

PRIME QUALITY TRAINING PTE LTD (THE COMPANY) HEREBY AGREES THAT:

- a) To reimburse for visa processing fee to location of training.
- b) To confirm training course at least 03 weeks prior to date of departure.
- c) Upon event confirmation date, the Company shall propose trainer suitable return-tickets then obtain final approval from trainer for final purchase done by the Company. In the event, trainer prefers the return- ticket at higher price, the Company shall only reimburse its proposed return-ticket airfare, and Trainer shall cover the extra.
- d) To provide necessary documents for trainer visa processing upon final event confirmation.
- e) During dates of training in Africa, to book and pay for hotel accommodation for the Trainer. Hotel is agreed as 4-5 stars hotel (Internet, conference room, flip chart, projector, speaker, and microphone is provided and paid by the company).
- f) There will be only one breakfast, one standard luncheon, and one standard dinner provided for each day of hotel stay.
- g) The company will provide Pick up – Drop off transportation, and a country representative in training location to assist the Trainer.
- h) Trainer needs to be at the training location one night and one full day before the training occurs.
- i) The Company covers all printing for training materials.
- j) The company will provide business cards to trainer to be used during the company's current events and future events.

Sample of Business Card to be provided

Roland Lewis Sullivan/ Chief Transformation Officer
Prime Quality Training Singapore Pte. Ltd.

Tel: +65 9177 9578
primequalitytraining@pri-qua.com

8 Boon Lay Way, Tradehub 21
#06-11, Singapore 609964



A. R

Confidentiality Terms

To promote a transparent and long term relationship, The Trainer hereby agrees with The Company that, he will not interfere with any business relationship between The Company and its clients before, during and after the training. Any connection has to be reverted back to the company. The trainer only use the company provided business card to communicate with the Company's delegates.

Indemnify Terms

It is said that if any events due to external condition (Storms, war, etc) would be postponed or cancelled, The Company will be indemnified from paying the Trainer for that event. If partial payment is made for purpose of depositing, The Company reserves the right to claim full amount of partial payment back to its account due to service rendered by Trainer is not yet provided.

A. R

2. Payment of Remuneration Fee, in-house royalty, consulting royalty and Cancellation Policies

Compensation:

Session(s)	Daily Fee (USD)	Training Duration (days)	Total Fee (USD)	Date of Payment	Mode of Payment	Term(s) of Payment
1	500	02	1000	30 days	Bank Transfer	From last date of training
2	500	03	1500	30 days	Bank Transfer	From last date of training
3	500	03	1500	30 days	Bank Transfer	From last date of training
4	500	03	1500	30 days	Bank Transfer	From last date of training
5	500	03	1500	30 days	Bank Transfer	From last date of training
6	500	03	1500	30 days	Bank Transfer	From last date of training
7						
8						
9						
10						
11						
12						
13						
14						
15						

a. Commission for in house training

Trainer is entitled to commission of USD 500 if he is able to successfully creating in-house training interests for Prime Quality Training. Once in-house training is confirmed by contract with Prime Quality Training, trainer shall receive notification in written and payment by bank transfer/ or cash whichever payment is specified by the Company's Finance team.

b. Consulting assignments as result of training sessions organized by Prime Quality Training Pte. Ltd or its affiliate(s)

All consulting assignment(s) which occur after training sessions organized by Prime Quality Training Pte Ltd or it affiliate(s);

All consulting assignment(s) which go directly or indirectly to trainer, whom signs this training contract;

All consulting assignment(s) which are associated with parties so called Prime Quality Training clients have to be referred back to Prime Quality Training Pte Ltd. Prime Quality Training shall undertake following actions:

A. R

- Take trainer's recommendation for pricing consulting contract.
- Be entitled to 20% of consulting contract value excluding any local taxes.
- Be responsible for commercial/sales and payment activities of the consulting contract.

A. R

Event Time Amendment

If due to certain, reasonable factors, either party decide to shift the time of agreed event to later dates, there has to be a written notice and acceptance from the remaining party.

Cancellation Policies;

To promote a transparent and long term relationship, The Trainer and The Company hereby agrees that if any party decides to cancel, there has to be a written notice and to be accepted at least 4 weeks before the event. Both parties will pursuit for nearest future training.

The company will refund the Visa Processing fee if the trainer already spent and received visa, in the event of cancellation.

3. Time Table

Session(s)	Location(s)	Date of Final Confirmation	Date of departure to location	Date of departure out of location
1	Douala, Cameroun	11/01/2018	23/01/2018	27/01/2018
2	Dakar, Senegal	21/03/2018	09/04/2018	14/04/2018
3	Abidjan, Ivory Coast	28/03/2018	14/04/2018	19/04/2018
4	Ouagadougou, Burkina Faso	11/04/2018	30/04/2018	05/05/2018
5	Bamako, Mali	18/04/2018	05/05/2018	10/05/2018
6	Nouakchott, Mauritania	25/04/2018	11/05/2018	17/05/2018
7				
8				
9				
10				
11				
12				
13				
14				
15				

**The time table is only for illustration. Actual dates of arrival and departure may vary according to air ticket availability, consent of the company and trainer prior to booking air ticket, other external conditions and mutual understanding of the Company and the Trainer.*

A.E

It is trust that this contract is sufficient to certain extend, the trainer and the company, at any time, at most willingness, will pursue the relationship not to one only event but to many other events.

Please acknowledge and sign this contract and return

Yours Sincerely

(The Trainer)

A. R.

Tommy Nguyen
Project Manager
PQ VietNam, Division of
Prime Quality Training Pty Ltd, Singapore
tommy@pri-qua.com

Please fill in the bank account details for us to register you inside our system. Do send us an invoice with your bank details upon completion of the service.

Bank Name	ROYAL BANK of CANADA (RBC)
Bank Account Holder Name	ABDERRAHMANE RAMDANE
Bank Account Holder Address	188 Appleblossom Dr HAMILTON, ONT, L9C 7P2 CANADA
Bank Account Number/ or IBAN for payment to Europe or UAE	5165634
Branch	003
SWIFT CODE	Royccat 2
Invoice Currency	CAN \$
Total Amount	1,875 C\$

BANK Address: 90 Sparks Ave. Ottawa, ONT. K1P5T6

BANK Phone No: +1-613 564 3100

CANADA