



## **PRIME QUALITY TRAINING (SINGAPORE) PTE LTD.**

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From Trainer :  
To :  
CC :

### **SUBJECT: TRAINER PROPOSING AGENDA**

Dear Sir/ Mdm

Kindly complete bellow fields as agreed in **6 pages**

By the Company - Prime Quality Training ( ) PTE. LTD.

Topic Request (From Company):

Course Name Request (From Company)

Date Request

Target Audience

Course Agenda Request

By the Trainer

Course Name Suggesting (From Trainer)

Course Highlights ( Approximately 100 words)

Trainer Testimonials ( at least 3 testimonials from Big clients)

Trainer's Experience content

Trainer list of big clients ( Appr 8 names

Trainer's awards & Nominations

Program outlines

Who should attend

## Agenda Day 1

## Agenda Day 2

Agenda day 3