



SRI SHANMUGHA COLLEGE OF ENGINEERING AND TECHNOLOGY
[Approved by AICTE, Affiliated to Anna University and Accredited by NAAC & NBA (CSE, ECE & MECH)]
Pullipalayam, Morur (Post), Sankari (Tk), Salem (Dt) – 637 304
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1. Mentor and Mentee System



SRI SHANMUGHA COLLEGE OF ENGINEERING AND TECHNOLOGY

Pullipalayam, Morur (PO), Sankari (Tk), Salem (DT)

MENTOR AND MENTEE SYSTEM

The purpose of the Mentor - Mentee system is to provide guidance to students on academic matters and to foster a close and constructive professional relationship between students and faculty. While all the Faculties are potentially academic advisors to all students who seek their advice, each Faculty (Mentor) is assigned with a particular responsibility for a small group of students (Mentees).

Roles of Mentors

- Provide advice and guidance to students regarding academic matters
- Assist students in solving their issues and, if necessary, refer them to an appropriate authority or resource person
- Record of previous semester results
- Maintaining students achievement data

Responsibilities of Mentors

- Meet the group of students (Mentees) at least twice in a month
- Continuously monitor, counsel, guide and motivate the students in all academic aspects
- Advise students regarding choice of electives, project, summer training etc.
- Contact parents/guardians during unusual situations such as academic irregularities, negative behavioral changes and interpersonal.
- Maintaining a detailed progressive record of the students

Guidance

- Individual learning reviews and target setting
- Career guidance
- Guidance for further and higher education
- Regular internal communications with students
- Thought of the day and soft skill reinforcement initiatives
- Community involvement opportunities



PRINCIPAL,
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