



Sri Shanmugha College of Engineering and Technology
Pullipalayam

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SSCET/ IQAC / 2018-19 / 02

20.10.2018

CIRCULAR

IQAC Meeting is scheduled on 27.10.2018 to discuss about the various important points. All the members of IQAC are requested to attend the meeting without fail.


Venue: Board Room, Principal Office

Time: 10.30 a.m.

AGENDA:

1. Action taken for the previous meetings.
2. ISO Surveillance Audit progress.
3. Improvement on faculty research publications.
4. AICTE & Anna University Affiliation progress.
5. Any other

Coordinator – IQAC


Principal

Copy to: The Members Concern

Office, IQAC

Chairman and Vice Chairman for kind information



Sri Shanmugha College of Engineering and Technology
Pullipalayam

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

Date: 27.10.2018

Members Present

S. No	Members	Designation	Signature
1	Dr. R. Radhakrishnan	Principal	
2	Dr. Markkandeyan	HoD / CSE	
3	Mr. P. Ramalingam	HoD / CIVIL	
4	Dr. M. Kalyanasundaram	Professor & Head/ ECE	
5	Mr. R. Boopathi	Assistant Professor of Mechanical	
6	Mr. K. Mohan	Assistant Professor of Civil	
7	Mr. S. Senthil Kumar	Assistant Professor of Mathematics	
8	Ms. M. Agalya	Assistant Professor of CSE	
9	Mr. K. Balaji Vasenth	Secretary	
10	Dr. R. Rajavel	Local Society Doctor, Kongu Nursing Home, Tiruchengode	
11	1. Ms. M. Sathya 9442346546 2. Mr. A. Krishnan 9042669873	Alumni	
12	1. Ms. N. Vivetha (732715106015) 2. Mr. S. Ashok (732715106707)	Student	
13	Mr. T. T. Paranthaman	Industrialists	
14	Dr. R. Kumaravelan	External Expert	
15	Dr. G. Kavitha	Professor of CSE & Coordinator IQAC	

The following points were discussed during the meeting:

1. Coordinator IQAC informed the action taken of the previous meeting held on 20.06.2018.

S. No	Particulars	Action Taken
1	Academic Calendar 2018-19	Academic Calendar has been prepared and uploaded in the college website.
2	Submission of AQAR 2017-18	AQAR has been prepared and successfully submitted to NAAC and also uploaded in the college website.
3	C-II 5-s Implementation	Up to 2s Implemented. Remaining are under progress.
4	NIRF & ARIIA Participation	IQAC – Coordinator along with concern in-charge explained about the current position of NIRF ranking. Improvement sought has been discussed. And being ready to participation.
5	Swatchh Bharat Participation - 2018	Principal & IQAC – Coordinator congratulate the members and the faculty members for their effort to secure 4 th rank in all in india level.
6	Academic & ISO Audit	Academic Audit has been conducted in the month of September, 2018 and the process were completed in the month of October, 2018. ISO surveillance Audit process is in progress.
7	Funding Proposal Submission	Principal requested to IQAC coordinator to encourage the faculty members to submit more research proposal to the sponsored agencies. Two research proposals were already submitted to DS.
8	Publication of News Letters	News letter has been published every month. Progress is in satisfactory level.
9	NPTEL – Swayam Courses	Almost all the faculty members were participated in NPTEL Swayam courses.
10	Any other	Principal addressed about the IIT Bombay FDP101X participation during the month of October, 2018.

	Industrialist Mr. T. T. Paranthaman was addressed about the current requirement on the employability in the industrial side. The same has been requested to IQAC Coordinator to take up to the student level through HoDs.
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	IQAC Coordinator informed that the CSE department has been taken initiation to apply for the NBA.
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2. Discussed about the academic plan for the even semester.
3. IQAC Coordinator and Principal informed the routine activity of AICTE and Anna University affiliation process. Secretary informed to Principal and IQAC coordinator to submit the detail in time for the approval process.
4. Further the Principal and The IQAC Coordinator thanked all the members for their valuable presence and suggestions.

Coordinator – IQAC


Principal

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