



Vignesh Srinivasan


LEAD TECHNICAL WRITER




9840505539



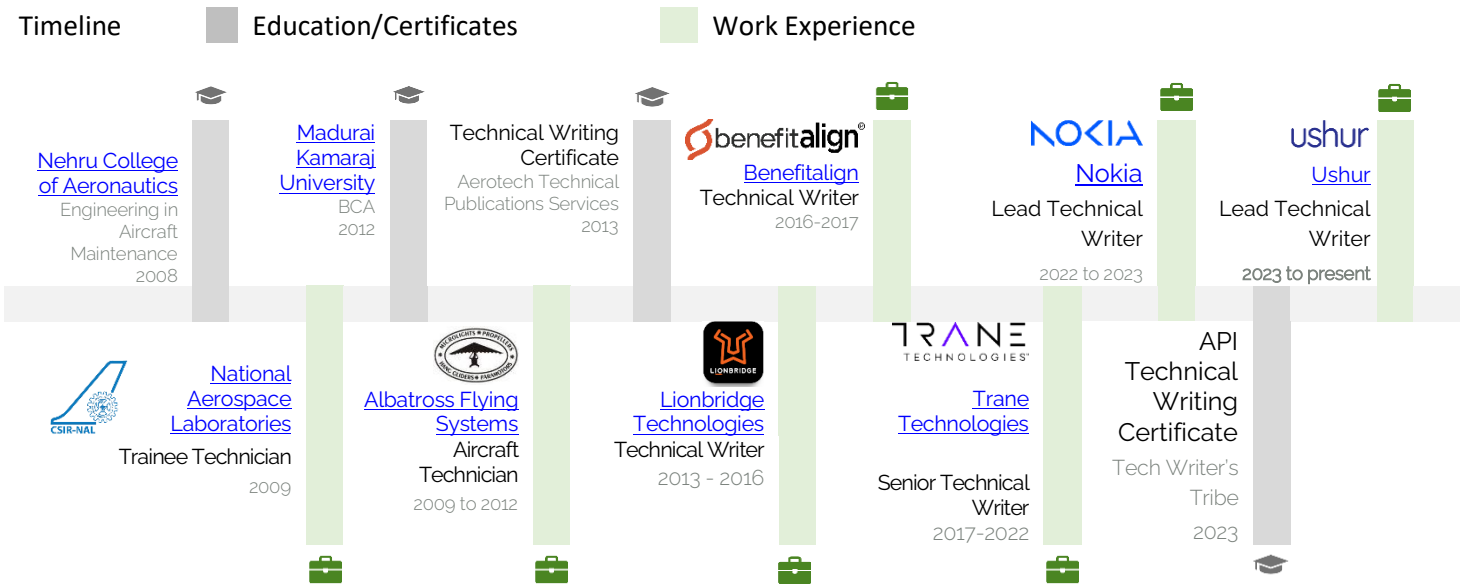
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[Vignesh Srinivasan | LinkedIn](#)



Bengaluru, Karnataka India



About Me

Led and mentored a team of skilled Technical Writers, fostering growth and delivering high-quality documentation. Successfully managed projects and collaborated with cross-functional teams.

Expertise in project management, people management, and Agile methodologies.

Specialize in creating user-friendly and SEO-optimized documentation for Aerospace, Healthcare, HVAC, and Telecommunications industries.








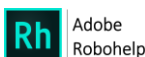



Keen attention to detail, ensuring accuracy, clarity, and adherence to industry standards.

Implemented content strategy and streamlined processes for efficient content reuse and knowledge management.

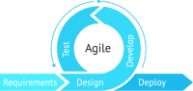


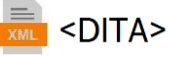






Proficient in tools and technologies relevant to Technical Writing, including CMS (Content Management Systems), style guides, and documentation workflows.

Pioneered innovative approaches like Augmented Reality and Generative chatbot integration in Technical Publications.

Technical Skills



(basic)



Experience

13+ YEARS

Total Work Experience

11+ Years

Technical Writing and Project Management

Languages

English	●●●●●
Tamil	●●●●●
Malayalam	●●●
Kannada	●●

Deliverables

Installation Guide	Admin Guide	API Reference Guides	Troubleshooting Guides	Online Help
User Guide	Safety Manual	Maintenance Manual	Operator's Manual	Configuration Guide
FAQ's	Getting Started Guide	Product Catalogue	Service Guide	Command References

Professional Experience

Planning

- Ability to identify the scope and convert them into projects.
- Interacting with the global client/customers to understand the scope.
- Creating, and implementing the process.
- Planning the Project (Includes Schedule, resources, Quality, Communications, Training needs, Risk Analysis, and Stakeholder management).
- Interpreting JIRA tickets and understanding the requirements.
- Training the team (more than 25+ resources trained globally) on topic-based authoring and technical writing.

Monitoring

- Reviewing deliverables for completeness and accuracy to meet the customer's expectations.
- Monitoring and controlling the scope and communications.
- Performing change management and monitoring the blockers.
- Updating the stakeholder communication (if needed) and keeping the engagement successful.
- Creating and reporting KPI for the project and guiding the team towards the set KPI every month.

Executing

- Creating technical manuals and a new publication structure for the new product development.
- Revising the documentation for quality and changes in the features.
- Identifying and filling the information gaps and implementing the documentation feedback.
- Guiding and facilitating the team towards the project work.
- Working collaboratively with marketing, R&D, developers, and technical services teams to gather information to produce quality and correct documentation.

Closing

- Delivering the project as committed.
- Managing the project on a web-based application, JIRA for project management.
- Maintaining the project related documentation.
- Requesting and handling feedback through JIRA.
- Obtaining project sign-off from the clients.