

VIGNESH WARAN. M

B.com, MBA

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OBJECTIVE

A highly motivated and recent MBA graduate specializing in Human Resource Management, seeking a challenging position where I can apply my academic knowledge, internship experience, and strong interpersonal skills to contribute to organizational success and continuously grow in a dynamic professional environment.

WEBSITE

<https://vigneshwaranhr.blogspot.com/>

LINKEDIN

www.linkedin.com/in/vigneshwaran-peoplefirst

DATE OF BIRTH

24/07/2003

ADDRESS

No: 7, velalar St. Ukkal Vlg.
Thiruvannamalai. 631701

TOOLS

- WORD, EXCEL, POWERPOINT
- POWER BI
- GOOGLE SHEET/DOC
- CANVA
- PROMPT ENGINEERING
- ZAPIER - AI AUTOMATION
- GEN AI & AI TOOLS
- KREDLY
- JIRA
- DAVINCI RESOLVE

EDUCATION

MBA-HRM	2023 - 2025
Dr. M.G.R.Educational and Research Institute Maduravoyal Suburb of Chennai	
B.COM-CA	2020-2023
Vels Institute of Science, Technology & Advanced Studies Pallavaram Neighborhood in Tambaram	
HSC	2018-2020
State board Matric Hr. sec. school Ukkal, THIRUVANNAMALAI	
SSLC	2017-2018
Bharathidasan Matric Hr. Sec. school Kanchipuram	

CERTIFICATION

Certificate in TAREEQA: HUMAN RESOURCE SKILLS WORKSHOP at TAREEQA GLOBAL SOLUTION PVT. LTD

HR Analytics using MS Excel for Human Resource Management:
- Start-Tech Academy | Date Completed: May 27, 2025.

INTERNSHIP EXPERIENCE

Academic Counselor Intern:

Internzvalley, Bangalore

- Managed and led Lead Generation and Sales Teams consisting of interns from different states.
- Assigned leads to team members, tracked progress, and ensured timely follow-ups with potential students.
- Coordinated with the sales team to achieve enrollment targets and improve conversion rates.
- Trained and motivated team members to enhance performance and communication skills.
- Developed strong leadership, sales coordination, and people management abilities.

LANGUAGES

English

TAMIL

EXTRACURRICULAR ACTIVITIES

- Video Editing
- Mobile Photographer

HR Intern – Project Work

Curefoods India Pvt. Ltd., Bangalore

- Supported recruitment activities including resume screening, candidate shortlisting, and interview coordination.
- Assisted in onboarding and employee engagement initiatives.
- Maintained candidate records and collaborated with hiring managers to fulfill staffing requirements.
- Gained practical exposure to HR operations, recruitment, and employee relations

SKILL

- Recruitment & Talent Acquisition
- Employee Relations
- HR Analytics (Excel)
- Communication & Interpersonal Skills
- Interview Scheduling