

JECRC UNIVERSITY
School of Engineering
End Semester Examination, July 2022
B Tech 2nd Semester
Professional Skills- (DEN002A)

hours
100 Instructions:-
Write down your name, registration no., title of paper and date of examination clearly.
Questions are compulsory.

Maximum

in the question numbers clearly while answering.
Ability to design a language component or process to meet desired need within realistic constraints such as economic, environmental, social, political, ethical, scenario
Ability to analyze the usage of English words in professional scenario.
An understanding of technical and academic articles' comprehension.
The ability to present oneself at multinational levels as per the demand of the corporate

Section A (1 Mark Each) (1 X 10 = 10 Marks) [CO2]

1. What is conditional?
2. What is Stress?
3. Name the three parts of a report.
4. Describe the formal dress code followed in corporate.
5. Change the following from Adjective to Verb:
a) Simple, b) advert
6. Give the meaning of the Idiom: Call it a day.
7. Give one word for: A place where birds are kept.
8. How many types of conditional sentences are there?
9. There are two kinds of Notes in a Report: Foot note and.....
10. Define Memo.

Section B (2 Marks Each) (2 X 5 = 10 Marks) [CO1]

1. Differentiate between:
a. Skimming and Scanning
b. Modals and Auxiliaries
c. Primary and Secondary Sources
d. Circular and Notice
e. Inference and Deduction

Section C (6 Marks Each) (6 X 5 = 30 Marks)

1. Write a detailed note on significance of dressing and personal hygiene in professional culture. [CO1]

12. (a) Use the following phrasal verbs in sentences of your own: [CO2]

1. Get through
2. keep up
3. look up to
4. count on
5. break down
6. show off

(b) Complete the following with suitable determiners: [CO1]

1. Won't you have..... (many, some) tea? Yes, I'll have (a little, a few).
2. (Every, Many) boy is keen on gymnastics.
3. (All/ Every) roads lead to Rome.
4. (Any / Many) time means no time.
5. He is mischievous, like (many, a good many) boys.

6. Annie is eating (fewer/less) rice because she wants to lose weight.
14. As Principal of Sardar Patel Vidyalaya, Lucknow, draft notice in not more than 50 words informing students of the change in school timings with effect from the 1st of October 2022. [CO3]

15. What is proof-reading? Explain its importance in reference to Editing. [CO4]

16 (a): Fill in the blanks as directed: [CO2]

1. I am university student. (article)
2. I will have completed my task Friday. (prepositions)
3. This book has won Booker prize. (article)
4. She doesn't have friends. (determiner)
5. Mahatma Gandhi was born 2nd October. (prepositions)
6. Does know the answer? (determiner)

16 (b): Find the errors and correct the following statements:

1. If I were a millionaire, I will lend you a lot of money
2. It costs 40/- an meter.
3. Manav and Anita is planning to take a vacation after a long time.
4. He would not have been arrested if he informed the police after the robbery.
5. Either ham or egg are prepared for breakfast.
6. Annie is eating fewer rice as she wants to lose weight.

Section-D (10 Marks Each) (10 X 5 = 50 Marks)

17. Write a memo for the Computer Science department from the Vice President of the Company instructing them to add cover sheets to their TPS reports. [CO1]

18. Give the detailed structure of a Technical Report. [CO3]

19. Find the errors and correct the following statements: [CO2]

- a) Manav and Anita is planning to take a vacation after a long time.
- b) I along with my friends discussed about the chapter with our teacher.
- c) Either ham or egg are prepared for breakfast.
- d) He is not rich so he cannot afford a expensive car.
- e) It costs 40/- an meter.
- f) To make the mistakes is human.
- g) Ice-cream is my favorite desert.
- h) He would not have been arrested if he informed the police after the robbery.
- i) If interest rates remain at the same level, lending could continue to increase
- j) If I were a millionaire, I will lend you a lot of money

20. What is reading? Discuss the various types of reading skills with examples. [CO3]

21. Explain the process of Conflict Management in detail. [CO4]