**Enquiries----->New H1**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| **Personal Information** | | |
| First Name | Text Box | y |
| Middle Name | Text Box |  |
| Last Name | Text Box | y |
| Current Address | Text Box | y |
| Nativity | Text Box |  |
| Current Status | Drop Box | y |
| Skill Set | Text Box | y |
| Experience | Text Box | y |
| Self Rating | Text Box | y |
| Remarks | Text Box |  |
|  |  |  |
| **Post Graduation Details** | | |
| Name of the College | Text Box | y |
| Name of the University | Text Box | y |
| Course of Study | Text Box | y |
| Aggregate Percentage | Text Box |  |
| Attended From | Date Field |  |
| Attended To | Date Field |  |
| **Graduation Details** | | |
| Name of the College | Text Box | y |
| Name of the University | Text Box | y |
| Course of Study | Text Box | y |
| Aggregate Percentage | Text Box |  |
| Attended From | Date Field |  |
| Attended To | Date Field |  |
| **Contact Details** | | |
| Email-Id | Text Box | y |
| Contact Number | Text Box | y |
| Referred By | Text Box | y |
| Resume | Upload Button |  |
| Upload a picture | Upload Button |  |

**Enquiries----->H1-Transfer**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| **Personal Information** | | |
| First Name | Text Box | y |
| Middle Name | Text Box |  |
| Last Name | Text Box | y |
| Current Address | Text Box | y |
| Current Employee | Text Box | y |
| Skill Set | Text Box | y |
| Experience | Text Box | y |
| Self Rating | Text Box | y |
| Remarks | Text Box |  |
| **Post Graduation Details** | | |
| Name of the College | Text Box | y |
| Name of the University | Text Box | y |
| Course of Study | Text Box | y |
| Aggregate Percentage | Text Box |  |
| Attended From | Date Field |  |
| Attended To | Date Field |  |
| **Graduation Details** | | |
| Name of the College | Text Box | y |
| Name of the University | Text Box | y |
| Course of Study | Text Box | y |
| Aggregate Percentage | Text Box |  |
| Attended From | Date Field |  |
| Attended To | Date Field |  |
| **Contact Details** | | |
| Email-Id | Text Box | y |
| Contact Number | Text Box | y |
| Referred By | Text Box | y |
| Resume | Upload Button |  |
| Upload a picture | Upload Button |  |

**Enquiries----->C2C**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | | **Field** | **Mandatory** |
| Select Company | | Radio Box | y |
| First Name | | Text Box | y |
| Middle Name | | Text Box |  |
| Last Name | | Text Box | y |
| Email Id | | Text Box | y |
| Contact Number | | Text Box | y |
| Skype Id | | Text Box | y |
| Date of Birth | | Date Box | y |
| Availability | | Drop Down | y |
| Rate | | Text Box | y |
| Visa Category | | Drop Down | y |
| USA Experience | | Drop Down | y |
| W2 Company | | Text Box | y |
| Location | | Drop Down | y |
| Resume | | Upload Button | y |
| Upload a picture | | Upload Button |  |
| **Reference Details** | | | |
| 1st Referee Name | | Text Box | y |
| 1stReferre Details | | Text Box |  |
| 1st Referee Project Title | | Text Box |  |
| 1st Refferee Contact Number | | Text Box |  |
| 2nd Referee Name2 | | Text Box |  |
| 2nd Referee Details | | Text Box |  |
| 2nd Referee Project Title | | Text Box |  |
| 2nd Contact Number | | Text Box |  |
| **Post Graduation Details** | | | |
| Name of the College | Text Box | |  |
| Name of the University | Text Box | |  |
| Course of Study | Text Box | |  |
| Aggregate Percentage | Text Box | |  |
| Attended From | Date Field | |  |
| Attended To | Date Field | |  |
| **Graduation Details** | | | |
| Name of the College | Text Box | |  |
| Name of the University | Text Box | |  |
| Course of Study | Text Box | |  |
| Aggregate Percentage | Text Box | |  |
| Attended From | Date Field | |  |
| Attended To | Date Field | |  |
| Resume | | File upload |  |
| Upload a Picture | | File Upload |  |
| Admin Approval | | Dropdown |  |
| Update | | Button |  |
| Save | | Button |  |

**Enquiries----->Requirements**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Select company | radio | y |
| Work Authorization | checkbox | y |
| Preferred Employment | checkbox | y |
| Requirement | checkbox | y |
| **Job Details** | | |
| Job Title | Text Box | y |
| Experience | Text Box | y |
| Rate/Salary($) | Text Box | y |
| Duration | TextBox | y |
| Domain | Text Box | y |
| No.of Vacancies | TextBox | y |
| Location | TextBox | y |
| Employment Hire | dropdown | y |
| Position Summary & Key Responsibilities | TextArea | y |
| Required Technical Responsibilities | TextArea | yy |
| Required Technical skills | TextArea | y |
| Required Behavioral and Comm. Skills | Text Area |  |
| Bonus Technical Skills | Text Area |  |
| Date of Job Posting | date | y |
| Last Date to Apply | Date | y |
| Client Name | Text Box | y |
| Client Email Id | Text Box |  |
| Client Contact No | Text Box |  |
| Submit | Button |  |

**Operations--->Background Check**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidate | dropdown |  |
| Submit | Button |  |
| Education | Dropdown | y |
| Experience | Dropdown | y |
| Social Verification | Dropdown | y |
| Remarks | Text Area |  |
| Update | Button |  |

**perations--->Technical Screening**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | DropDown |  |
| Skill Set | Text Box | y |
| Experience | Text Box | y |
| Self Rating | Text Box | y |
| Manager Rating | Text Box | y |
| Manager Remarks | Text Box |  |
| Communication | DropDown | y |

**Operations--->Financial Screening**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | DropDown |  |
| Select Remuneration | DropDown |  |
| Salary per Month | Text Box | y |
| Health Insurance | Text Box | y |
| Pay Roll Tax | Text Box | y |
| LCA Salary | Text Box | y |
| Extra Pay Roll Tax | Text Box | y |
| Greencard Expences | Text Box | y |
| WCL | Text Box | y |
| SD Amount | Text Box | y |
| Other's if any | Text Box |  |
| **Sharing** | | |
| Sharing% | Text Box | y |
| Health Insurance | Text Box | y |
| Pay Roll Tax | Text Box | y |
| LCA Salary | Text Box | y |
| Extra Pay Roll Tax | Text Box | y |
| Greencard Expences | Text Box | y |
| WCL | Text Box | y |
| SD Amount | Text Box | y |
| Other's if any | Text Box |  |

**Operations--->SD Confirmation**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | DropDown |  |
| SD Amount | Text Box | y |
| Due | Text Box | y |
| Receipt Date | Date Box | y |
| Amount | Text Box | y |
| Remarks | Text Box |  |

**Operations---> H1B-Filling**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | DropDown |  |
| Company | DropDown | y |
| Status | DropDown | y |
| Remarks | Text Box |  |

**Operations--->Lottery Update**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | DropDown |  |
| Company | DropDown | y |
| Status | DropDown | y |
| ECA Number | Text Box | y |

**Operations--->Petition Approval Update**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | DropDown |  |
| Approval Status | DropDown | y |
| Reply Due Date | Date | y |
| RFE Document Attachment | File | y |
|  |  |  |

**Operations--->VISA Approval Update**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | DropDown |  |
| DS-160 | Date | y |
| VISA Interview Date | Date | y |
| Mock Status | Dropdown | y |
| 1st Mock | Date, TextArea | y |
| 2nd Mock | Date, TextArea | y |
| 3rd Mock | Date, TextArea | y |
| Update | Submit |  |

**Employee's--->Existing Consultant**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Select Company | Radio | y |
|  |  |  |
| **Personal Information** | | |
| First Name | Text Box | y |
| Middle Name | Text Box |  |
| Last Name | Text Box | y |
| Gender | Radio | y |
| Date of Birth | Date | y |
| Country | Dropdown | y |
| State | Dropdown | y |
| City | Text Box | y |
| Martial Status | Radio | y |
| Resume | File upload |  |
| Upload a Picture | File Upload |  |
| **Family Information** | | |
| Father's Sur Name | Text Box |  |
| Father's Name | Text Box |  |
| Age | Text Box |  |
| Mother's Sur Name | Text Box |  |
| Mother's Name | Text Box |  |
| Age | Text Box |  |
| Parent's Email Id | Text Box |  |
| Parent's Mobile No | Text Box | y |
| Parent's Telephone No | Text Box | y |
| Address | Text Area |  |
| **Spouse Information** | | |
| Spouse Name | Text Box |  |
| Spouse Qualification | Text Box |  |
| Contact Number | Text Box |  |
| Email Id | Text Box |  |
| Address | Text Area |  |
| **Child Information** | | |
| Child Name | Text Box |  |
| Child Gender | Radio |  |
| Child Age | Text Box |  |
| **Passport Information** | | |
| Passport Type | Drop Down | y |
| Passport Number | Text Box | y |
| Passport Book Number | Text Box | y |
| Issuing Authority | Drop Down | y |
| Date of Issuance | Date | y |
| Date of Expiration | Date | y |
| Country/Region | Drop Down | y |
| State/Province | Drop Down | y |
| City | Text Box | y |
| Have you ever lost Passport or  Had one stolen? | Radio |  |
| Lost Date | Date |  |
| Contact Person Name | Text Box |  |
| Contact Person SurName | Text Box |  |
| Contact Person Email Id | Text Box |  |
| Contact Person Contact No | Text Box |  |
| Relation Ship to You | Drop Down |  |
|  |  |  |

**Marketing--->Admin Staff**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Personal Information | | |
| Email | Textbox | y |
| First name | Textbox | y |
| Middle name | Textbox |  |
| Last Name | Textbox | y |
| Gender | radio | y |
| Date Of birth | Date | y |
| Country | Dropdown |  |
| State | Dropdown |  |
| City | Textbox |  |
| Marital status | radio |  |
| Education Details | | |
| Post Graduation Details | | |
| Full time/part time | Dropdown |  |
| Specialization | Text Box |  |
| University | Text Box |  |
| Course of Study | Text Box |  |
| Aggregate Percentage | Text Box |  |
| Attended From | Date |  |
| Attended To | Date |  |
| Class XII | | |
| State Board | Text Box |  |
| Specification | Text Box |  |
| University | Text Box |  |
| Medium | Text Box |  |
| Marks | Text Box |  |
| Attended From | Date |  |
| Attended To | Date |  |
|  |  |  |
| Class X | | |
| State Board | Text Box |  |
| Specification | Text Box |  |
| University | Text Box |  |
| Medium | Text Box |  |
| Marks | Text Box |  |
| Attended From | Date |  |
| Attended To | Date |  |
| Remuneration Details | | |
| Salary | Text Box |  |
| Promotional Details | | |
| Benefits | Dropdown |  |
| Incentive | Text Box |  |
| Resume | File |  |
| Upload the Picture | File |  |

**Daily Report--->Submission's**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Email Id | Text Box | **y** |
| Date | Date | y |
| Technology | Textbox | y |
| Consultant | Textbox | y |
| Final Rate | Textbox | y |
| Location | Textbox | y |
| Vendor Name | Textbox | y |
| Phone Number | Textbox | y |
| Vendor Email | Textbox | y |
| Implementation Partner/PV | Textbox |  |
| Recruiter Name | Textbox | y |
| Visa type | Dropdown |  |
| Client | Textbox |  |
| Submit | Button |  |

**Daily Report--->Closer**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | Dropdown | y |
| Submit | Button | y |
| Name | Textbox | y |
| Technology | Textbox | y |
| Experience | Textbox | y |
| Location | Textbox | y |
| Position | Textbox | y |
| Rate | Textbox | yy |
| Recruiter | Dropdown | y |
| Project start date | Date | y |
| Project end date | Date | y |
| Vendor Details |  | y |
| Implementation Prime Vendor | Textbox | y |
| Client | Textbox | y |
| Employee Approval | Dropdown | y |
| Remarks | Textarea |  |
| Admin Approval | Dropdown |  |
| Update | Button |  |

**CRM Employee Info---> CRM Employee**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Name of the Candidates | Dropdown | y |
| CRM Manager | Dropdown | y |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**CRM Employee Info---> Register Complaint**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Register No | Textbox |  |
| Name of the Candidate | Textbox | y |
| Candidate Email | Textbox | y |
| Complaint | Textarea | y |
| Due Date | Date | y |
| Status | Dropdown | y |
| Remarks | Textarea |  |
| Save | Button |  |
| Update | Button |  |
|  |  |  |

**Vendor Information---> Vendor Information**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Vendor Name | Textbox | y |
| Telephone Number | Textbox |  |
| Mobile Number | Textbox | y |
| Fax | Textbox |  |
| Email | Textbox | y |
| Select Country | Dropdown | y |
| Select state | Dropdown | y |
| Street Address | Textbox |  |
| Zip Code | Textbox |  |
| Vendor Contact Details | | |
| Signing Authority | Textbox | y |
| Position | Textbox | y |
| MSA Date | Date | y |
| Valid Date | Date | y |
| Upload MSA | File(browse) | y |
| Vendor Rating | Text Box | y |
| Other Contacts | | |
| Name | Textbox |  |
| Contact No | Textbox |  |
| Email Id | Textbox |  |
| Add Another | Button |  |
| Save | Button |  |
| Update | Button |  |

**Bench---> Bench Information**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Candidate Name | Dropdown | y |
| Submit | Button |  |
| Company | Textbox | y |
| Name | Textbox | y |
| Technology | Textbox | y |
| Location | Textbox | y |
| Experience | Textbox | y |
| Re-Location | Textbox | y |
|  |  |  |
| Admin Assigned Rate | Dropdown | y |
| Admin Approval | Dropdown | y |
| Update | Button |  |

**UserRoles---> User Roles**

|  |  |  |
| --- | --- | --- |
| **Name** | **Field** | **Mandatory** |
| Select mails | Dropdown | y |
| User Roles | Dropdown | y |
| Update | Button |  |