

Date: 22 March, 2022

To,
Vijay D
East Kamakoti Nagar, 3rd Cross Street,
Valasaravakkam, Chennai - 600087.

Appraisal Letter

Dear **Vijay D**,

Congratulations and best wishes!

We would like to express our appreciation and commendation for all the passion and commitment you have been exhibiting in your existing role. In recognition of your contribution, the management has revised your salary to **Rs. 6, 50,004/- Per Annum**.

The salary structure is shown in the annex, which takes effect from **1st April, 2022**.

It is also very important that each one of us take more responsibilities, gear up to take leadership roles, and work as a team to meet the challenges ahead, thereby exceeding customer expectations.

We still have to cover a long way and add many more milestones, and I am sure we will all achieve them with your continued support, dedication, teamwork, innovation, and passion to work for this organization.

We hope that in the coming year, you will continue to play a vital role in supporting the organization's strategies and priorities, and we look forward to having you on our select team of high achievers in the year ahead.

Annexure A

Name : Vijay D
Emp Id : IWT-61168
Designation : Software Test Engineer

Salary structures can be bifurcated as under:

Earnings	Currency	Per Month	Per Annum
Basic Pay	Rs.	21,667.00	2,60,004.00
HRA	Rs.	10,292.00	1,23,504.00
Dearness Allowance	Rs.	1,625.00	19,500.00
Conveyance Allowance	Rs.	3,792.00	45,504.00
Medical Allowance	Rs.	2,708.00	32,496.00
Special Allowance	Rs.	14,083.00	1,68,996.00
Gross Pay	Rs.	54,167.00	6,50,004.00

The rest of your appointment's terms and conditions remain the same.

We urge you to keep working with the same intensity and commitment to inspire others to do the same.

Sincerely,

For Inter Webstar Technologies,



HR Manager