



PICK-UP & DELIVERY COMPLIANCE CHECKLIST

☐ Great news! Your Certificate of Insurance is **Compliant**.

☐ Your Certificate of Insurance is deficient in the following areas: *Please refer to Sample COI*

Notice of Cancellation required for ALL policies

☐ Auto ☐ Motor Truck Cargo ☐ Crime/Fidelity/Employee Dishonesty ☐ General Commercial Liability

Auto Liability

☐ \$1,000,000 Combined Single Limit

☐ Any Auto

☐ Addl. Ins. box checked on COI

☐ Owned Auto

☐ Non-Owned

☐ Hired Coverage

☐ Scheduled Auto

☐ VIN Listed

☐ Hired Coverage

☐ Non-Owned

Motor Truck Cargo

☐ \$100,000 per occurrence

Crime/Fidelity/Employee Dishonesty Coverage

☐ No less than \$100,000

Certificate Holder must read as below & COI must be signed

☐ OnTrac Logistics Inc

DBA OnTrac

2501 S Price Rd STE 201. Chandler, AZ, 85286

☐ Signed COI

General Commercial Liability Coverage

☐ \$1,000,000 Combined Single Limit

☐ Addl. Ins. box checked on COI

Compliance

☐ ACORD 25 Version

☐ Policies are Effective

☐ Insured Name Listed

☐ Insured Address Completed

☐ Policy Number Listed

☐ Letter described as per the Insurance Company from Insurer affording coverages

☐ Number of Days listed for Notice of Cancellation

If Broad Form Cargo is listed on the cert (and not motor truck cargo)

☐ Broad Form cargo was evidenced therefore the exclusions must be listed in the compliance area

If Inland Marine is shown as Cargo

☐ Inland Marine must specify that it includes Cargo in Transit

If Non-Compliant, please send Revised COI (Certificate of Insurance) to HUBDriveCompliance@hubinternational.com, or log into HUB Drive Online (<https://hubdriveonline.com/>) and upload a new COI.