



## SERVICE PROVIDER COMPLIANCE CHECKLIST

- ☐ Great news! Your Certificate of Insurance is **Compliant**.
- ☐ Your Certificate of Insurance is deficient in the following areas: *Please refer to Sample COI*

### Notice of Cancellation required for ALL policies

☐ Auto

☐ Motor Truck Cargo

#### Auto Liability

- ☐ Arizona: \$100,000/\$300,000/\$50,000 Split Limit  
California: \$300,000 Combined Single Limit  
Colorado: \$100,000/\$300,000/\$50,000 Split Limit  
Idaho: \$100,000/\$300,000/\$50,000 Split Limit  
Iowa: \$100,000/\$300,000/\$50,000 Split Limit  
Kentucky: \$100,000/\$300,000/\$50,000 Split Limit  
Minnesota: \$100,000/\$300,000/\$50,000 Split Limit  
Nebraska: \$100,000/\$300,000/\$50,000 Split Limit  
Nevada: \$100,000/\$300,000/\$50,000 Split Limit  
Oregon: \$100,000/\$300,000/\$50,000 Split Limit  
South Dakota: \$100,000/\$300,000/\$50,000 Split Limit  
Utah: \$100,000/\$300,000/\$50,000 Split Limit  
Washington: \$100,000/\$300,000/\$50,000 Split Limit

☐ Any Auto

☐ Addl. Ins. box checked on COI

☐ Owned Auto

☐ Scheduled Auto

☐ Non-Owned

☐ VIN Listed

☐ Hired Coverage

#### Motor Truck Cargo

☐ \$10,000 per occurrence

#### Certificate Holder must read as below & COI must be signed

☐ OnTrac Logistics Inc  
DBA OnTrac  
2501 S Price Rd STE 201. Chandler, AZ, 85286

☐ Signed COI

#### Compliance

- ☐ ACORD 25 Version
- ☐ Policies are Effective
- ☐ Insured Name Listed
- ☐ Insured Address Completed
- ☐ Policy Number Listed
- ☐ Letter described as per the Insurance Company from Insurer affording coverages
- ☐ Number of Days listed for Notice of Cancellation

*If Broad Form Cargo is listed on the cert (and not motor truck cargo)*

☐ Broad Form cargo was evidenced therefore the exclusions must be listed in the compliance area

*If Inland Marine is shown as Cargo*

☐ Inland Marine must specify that it includes Cargo in Transit

If Non-Compliant, please send Revised COI (Certificate of Insurance) to [HUBDriveCompliance@hubinternational.com](mailto:HUBDriveCompliance@hubinternational.com), or log into HUB Drive Online (<https://hubdriveonline.com/>) and upload a new COI.