



REGIONAL SERVICE PROVIDER COMPLIANCE CHECKLIST

- ☐ Great news! Your Certificate of Insurance is **Compliant**.
- ☐ Your Certificate of Insurance is deficient in the following areas: *Please refer to Sample COI*

Notice of Cancellation required for ALL policies

- ☐ Auto ☐ Motor Truck Cargo

Auto Liability

- ☐ \$1,000,000 Combined Single Limit ☐ Addl. Ins. box checked on COI
- ☐ Any Auto
- ☐ Scheduled or Owned Auto
- ☐ VIN Listed
- ☐ Hired
- ☐ Non-Owned

Motor Truck Cargo

- ☐ \$25,000 per occurrence

Certificate Holder must read as below & COI must be signed

- ☐ OnTrac Logistics Inc ☐ Signed COI
DBA OnTrac
2501 S Price Rd STE 201. Chandler, AZ, 85286

Compliance

- ☐ ACORD 25 Version
- ☐ Policies are Effective
- ☐ Insured Name Listed
- ☐ Insured Address Completed
- ☐ Policy Number Listed
- ☐ Letter described as per the Insurance Company from Insurer affording coverages
- ☐ Number of Days listed for Notice of Cancellation

If Broad Form Cargo is listed on the cert (and not motor truck cargo)

- ☐ Broad Form cargo was evidenced therefore the exclusions must be listed in the compliance area

If Inland Marine is shown as Cargo

- ☐ Inland Marine must specify that it includes Cargo in Transit

If Non-Compliant, please send Revised COI (Certificate of Insurance) to HUBDriveCompliance@hubinternational.com, or log into HUB Drive Online (<https://hubdriveonline.com/>) and upload a new COI.