

Terms of Engagement

About Us

Online Gurukul is based out of Bangalore. We offer tutoring services using mediums like email; chatting software's and white boarding software's over the internet. Our main service offerings are Homework Help and Live Online Tutoring. All our services are offered over the internet.

Kindly Note

There will be no employer - employee relationship between us when we work together. You will be acting as an individual consultant providing professional/consulting services to our organization for every assignment we send. On successful completion of the assignment, you will be raising a bill/invoice from your side, against which we will be making a payment either through an online transfer to your account or by cheque in your name.

You will be using your own resources needed for doing our work like internet connection, computer, books, paid online references, necessary software's and their licences etc.

You will not be working out of our premises, but you are free to work from any location as long as you deliver our work on time and with the desired quality.

Qualification and Skills needed

We are looking for consultants who have preferably completed their post graduation and optionally have some credible work experience in the same area they have pursued their post graduation studies. We are open to consider consultants who are currently pursuing their post graduation also.

Apart from the above academic requirement, the potential consultant should be comfortable with using the internet, e-mail, Microsoft Word, Microsoft Excel and other software's commonly used in his/her subject area. For example, Statistics consultant should be comfortable using statistical functions provided by Microsoft Excel or SPSS etc. Java programming language consultant should be comfortable in using some standards IDE's like eclipse, BlueJ etc.

The consultant should also have internet facility at his residence or from any place he/she wishes to work and a cell phone/landline for instant communication.

Work Process Description

You are currently being considered for the homework help consultant position.

Clients from all over the world come to us seeking homework help assistance in various subjects. On receipt of such assignments our internal team will first evaluate such requests and then e-mail the same to specific subject consultants for review. Consultants on receipt of such new assignments need to review and let us know by e-mail if they can take up these assignments or not in the given deadline.

Once the client confirms that he wants to use our service for a particular assignment, we in turn assign it to one of the consultants who had initially reviewed the assignment and had agreed to take it up in the given deadline.

After confirmation from our side by email the consultant needs to start work on the assignment. The consultant should provide the solutions to a particular assignment on or before the mutually agreed deadline. Delivering solutions on or before the mutually agreed deadline is a must for this engagement except for exceptional cases where the consultant has to attend to a personal emergency. In case of emergencies, the consultant needs to inform us as early as possible so that we can re-assign the partially completed work to another tutor.

The solutions provided by the consultant should not merely solve the problem at hand, but should clearly explain the approach adopted for the solution, give detailed step by step explanation as to how he arrived at the solution, show all formulas used etc. If there is more than one way to solve a particular problem, then the consultant should clearly explain as to why he selected a particular approach in a simple and a convincing manner. The solutions provided should be such that the client can learn from them and solve similar problems on his own in future.

The assignments delivered by consultant are again reviewed by another subject expert for quality purposes. Any review comments given by the subject expert will have to be incorporated by the consultant. After the assignment is delivered to the client, the client can come back with a few queries or can also point out mistakes in the solutions. The consultant needs to fix these issues ASAP and deliver the assignment back to us.

Above description is what this professional engagement is all about. More will be explained to you when we have a chat after we have received a positive feedback from our subject matter experts for the solutions you have provided to the sample assignment mailed to you as a next step in this selection process.

Payment

Consultants will be paid on per question/assignment basis. Amount paid per question is decided based on complexity of the question within an assignment and the subject also. On an average we pay around 30 – 150 rupees per question. This is an indicative figure and more will be explained to you once you are selected.

Payments will be done after the consultant raises a bill/invoice from his side after successful completion of one or more assignments.

TDS (Tax deducted at source) will be cut for the payment done to you after the total fees paid to you in a financial year has exceeded twenty thousand rupees. TDS will be cut at the rate of 10.3%. This can change based on the new laws introduced by the Income Tax department. TDS certificates in the form of form 16A will be issued to you at the end of financial year from Online Gurukul.

Online Gurukul adopts a full refund policy, if any of our solutions provided to the client are incorrect. So if the solutions provided by the consultants are incorrect or not up to the mark, then fees for the same will not be paid or adjusted with future assignments if the fee is already paid to the consultant.

Other Miscellaneous Points

- A consultant should try and respond back to the assignment sent to him/her for initial review as early as possible so that we and in turn the consultant also stands a good chance of getting the assignment confirmed.
- Consultant has the flexibility of opting for payments to be done after every assignment he/she completes or on regular intervals like once in a week/fortnight/month by raising a bill/invoice at regular intervals.
- Consultants can stop taking up work anytime they want with a pre-notice to us and can also join back whenever they wish.
- Consultants need to inform us well in advance about their unavailability to take up assignments for a few days, so that we can accordingly plan from our side.
- Consultants are always welcome to refer their friends who might be interested to enter into a similar engagement with us.