

CONVERSION TO BASIC SAVINGS BANK DEPOSIT ACCOUNT (BSBDA)

This is to request Citibank to convert my/our existing account to Citibank Basic Savings Bank Deposit Account.

ACCOUNT DETAILS

Account No. :

First Holder Name :

Debit Card No. :

Joint Holder Name :

Debit Card No. :

DECLARATION

I / We request you to convert my/our existing account to Citibank Basic Savings Bank Deposit Account. I / We understand and agree that, in addition to the terms and conditions signed at the time of account opening, the schedule of charges for Basic Savings Bank Deposit Account will be applicable.

I / We also understand that, in case I / We have a debit card, other than the regular Citibank debit card, the same will not be valid anymore. A new regular Citibank debit card(s) will be issued in lieu thereof, which will be delivered to me / us at the mailing address as maintained in the Bank's records.

I/ We confirm having read and understood the Schedule of Charges (SOC) applicable to my basic savings bank account (BSBDA). I/ We agree that upon exceeding 4 debit transactions across all channels in a month as mentioned in the SOC, my basic savings bank account will be converted to the Citibanking Account. I/We also understand that once upgraded to the Citibanking Account, I/ We will not be able to reapply for a BSBDA account.

As per the guidelines issued by the Reserve Bank of India, I/we understand that I/we am/are not eligible to hold any other savings bank account(s) with Citibank, India (apart from the BSBDA). I / We understand that any other existing savings bank account(s) must be closed within 30 days from the date of conversion of my existing savings bank account to BSBDA.

I/We confirm having read and understood the terms and conditions of the account. I/We agree that the Bank shall have the right to modify the account rules and the terms and conditions at its sole discretion, which shall be put up on the website from time to time and which shall constitute sufficient notice to me/us. I/We undertake to verify the Bank's website for modifications to the account rules from time to time.

Signature (First Account Holder)

Signature (Joint Account Holder)

FOR BANK USE ONLY

Instruction received by : ☐ Mail/Representative ☐ In Person

Complete set of originals received : ☐ Yes ☐ No

IDs sighted (details) : ID Type: ID Number:

Customer met in person by : (1) Name: Signature: Emp. ID:

(2) Name: Signature: Emp. ID:

Signature verified by : Name: Signature: Emp. ID:

Callback details (if applicable) : Customer spoken with:

Date & Time : Number called:

Please turn overleaf for BSBDA Schedule of Charges.

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SCHEDULE OF CHARGES CITIBANK BASIC SAVINGS BANK DEPOSIT ACCOUNT

SAVINGS BANK ACCOUNT FACILITIES

Minimum Balance	Nil
Charges for non-maintenance thereof	Nil
Annual Fee	Nil
ECS bounce	₹ 250. These charges are levied only if the ECS instruction is not honoured due to inadequate funds in the Account.

REMITTANCE FACILITIES THROUGH OWN/ OTHER BANK

DD-Issue	Free
DD-Cancellation	Free
TT - Issuance/ Cancellation	Free
NEFT/ RTGS/ IMPS Charges - Inward	Free
NEFT/ RTGS/ IMPS/ Cash withdrawals/ ATM Transactions - Outward	4 free transactions per month across all channels combined**

CHEQUE COLLECTION/RETURN

Local	Free
Outstation and Intercity Cheque return	₹ 50
Inward Cheque return	₹ 50
Outward Cheque return	₹ 50
Outstation Cheque Collection	Up to ₹ 5,000: ₹ 25 per cheque, ₹ 5,001 - ₹ 10,000 : ₹ 50 per cheque, Above ₹ 10,000: ₹ 100 per cheque
Foreign Currency Cheque Collection	₹ 200
FCY Cheque return & draft cancellation (per instrument)	₹ 500

ATM / DEBIT CARD

Membership fee	Free
Annual Fee	Free, other cards not applicable
Renewal Fee	Free
Re-issuance Charges	₹ 100
International ATM usage	US \$ 2.5 / transaction + 3.5% cross-country mark-up
Daily Withdrawal Limit - ATM + Point of Sale (POS)	₹ 10,000
Daily Withdrawal Limit - Payment Gateway (PG)	₹ 10,000

OTHER CHARGES

FCY Draft (per instrument)	₹ 100
FCY TT	₹ 250
Foreign Currency Sale/Purchase	Nil + Service Tax ^{***}
Signature Attestation	₹ 50
Stop Payment Charges	Free
Re-order Cheque book	₹ 1/leaf
Duplicate Statement	Free

** Please note 4 free debit transactions would include: Withdrawals (ATM & Branch)/ Electronic Fund Transfer (NEFT/RTGS/IMPS), Clearing (cheques or DD), Point of Sale, Online payments, any Standing Instruction/EMI/any other payment maintained on the account. Once these 4 debit transactions are exceeded, the Account will be converted to Citi banking Account. For further details, please refer to www.citibank.com/india.

Service tax as applicable would be levied on all charges mentioned above.

[#]The minimum threshold value limit for RTGS transactions is ₹ 2 lakhs.

^{***} Service tax as applicable, in accordance with Service Tax provision as per Government of India notifications dated March 31, 2011 on Foreign Currency Conversion for FCY / purchase.

[^] As per RBI communication, cash limit of ₹ 10,000/- per withdrawal will be permitted on account on Non Citibank ATMs.

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