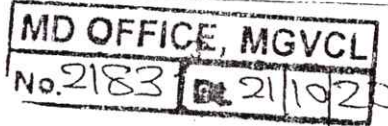


Gujarat Urja Vikas Nigam Limited

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CINU40109GJ2004SGC045195 An ISO 9001:2015 Certified Company
E-mail: gmhr.guvnl@gmail.com Phone: 0265-2311797, Fax No. 0265-2327483



No: GUVNL/HR/IR-1/1788



Date: 20/10/2020

CIRCULAR

Sub:- Dealing of Anonymous-Pseudonymous Complaints and all other Complaints.

The portfolio of Anonymous – Pseudonymous and all other Complaints were looked after by HR Department. However, in order to strengthen and streamline the activities of Vigilance Department, following directives are to be followed scrupulously:

1. All the Anonymous – Pseudonymous and all other Complaints shall be looked after by Vigilance Department as per the norms specified by GoG from time-to-time.
2. The files pertaining to Anonymous – Pseudonymous and all other Complaints and Pro-active Vigilance Activity shall be processed from the end of Vigilance Department through CVO.
3. In case of complaints in which it is decided to assign preliminary inquiry, the CVO shall decide the name of inquiry officer in consultation with MD's of respective companies.
4. The complaints received from GVC shall be taken care by the Office of CVO and the report of these complaints shall also be submitted by CVO to the Gujarat Vigilance Commission within stipulated time limit.
5. It is also directed to maintain utmost confidentiality while dealing with the files pertaining to Anonymous – Pseudonymous and all other Complaints received and files handled by the Office of CVO.
6. The above said method of handling all kind of complaints shall also be followed in all the subsidiary company.

Shahmeena

(Shahmeena Husain, IAS)
Managing Director, GUVNL

To,

CE (Project)

1. ADGP(S) & CVO, GUVNL, Vadodara
2. MD, GSECL / GETCO / MGVL / DGVCL / UGVCL / PGVCL.
3. Chief Vigilance Officer, GSECL / GETCO / MGVL / DGVCL / UGVCL / PGVCL.
4. HR-Heads- GSECL / GETCO / MGVL / DGVCL / UGVCL / PGVCL.

To,

1. C.E. (T&O)/(Projects), MGVL, Corporate Office, Baroda.
2. A.C.E. (Vigilance), MGVL, Corporate Office, Baroda.

..... For information and further necessary action as per Circular No. GUVNL/HR/IR-1/178 dtd. 20.10.20 henceforth.

No. MGVL/HR/DA/2020/2968
Date: 13.10.20

P.R. Rautpara
(P.R. Rautpara)
General Manager (HR)