



LAL BAHADUR SHASTRI GOVERNMENT DEGREE COLLEGE

SARASWATI NAGAR-171206 DISTT. SHIMLA H.P.

Criteria-1 Teaching Learning

Sr. No.	ing Learning Activity	Distribution of marks		Self Assessment Score	Total Score		
1	Mode of teaching	i. Lecture method only	Yes	6			
		ii. Technology based teaching only	Yes	6			
		iii. Blended teaching	Yes	6			
		iv. Flipped Class Room	Yes	5			
		v. As per need of different groups of students	Yes	5			
2	Curriculum planning and Implementation						
	i. Teaching Schedule	i. Followed 100 % by all faculty members according to time table		10			
	ii. Whether learning outcomes defined	Yes , Web link:-					

3	Add -on Courses/Certificate course					
	i. No. of courses(to be	1. Marketing management	7.5+2.5=			
	specified separately)	i) Certificate ii) Diploma iii) Advance diploma	10			
		2. Computer application				
		i) Certificate ii) Diploma iii) Advance diploma				
		3. EEE (English Employability Entrepreneurship) by				
		MEPSC				
	ii. % of students	Total students enrolled =136 out of 735 students.				
	benefitted	18.5% benefitted from these courses.				
4	Student Feedback					
	i. Sample size	169	4			
	ii. Students satisfaction	88.65%	8			
	iii. Action on feed back	Frequent staff meetings, IQAC meeting and PTA meeting	10			
		etc.				
5	Examination Results					
	i. % of students passed	(64.7- 100%) of different classes	8			
	ii. % of A grade and above	79%	8			
	ii. No. of students in University merit					
		Total	121			

Criteria – 2 Student Support, Services and Progression (Score 280)

Sr.	Activity	Distribution of scores	Self	Total	Remarks
No.			Assessment	Score	
			Score		
1.	Pre and Post Admission Counseling: i. Admission Schedule, course available, student intake, eligibility conditions communicated through various media	i. Facebook Page, Vision TV, College Website and watsapp groups were used to do the publicity about admission.	5	25	
	ii. Pre admission counseling	ii. Yes	10		
	iii. Student oriented about: Institution, Students facilities, Library,Introductory session with faculty and staff, Academic Calender, reuirements of credits per course and CCA and other requirements post admission	iii. Students were oriented through social Media like facebook page, college website and whatsapp groups.	10		

			Total=25	
2.	i. Awareness about different scholarship schemes and 100% coverage of all eligible students ii. Scholarship other than Government Schemes	i. Students were made aware about scholarship schemes through College Website and Whatsapp groups.	05	10
			Total= 05	
3.	Sports and Cultural Activities: i. % of students participating in sports activities ii. % of students participating in Cultural activities iii. Medal/Trophy won in Sports/Cultural Activities a. National/Inter University b. State/Inter College c. District Level	 i. >20 % of students participated in sports activities during the session ii. >20% of students participated in Cultural activities iii. Nil 	10	32
			Total=20	
4.	Students Participating in NSS/NCC/Rovers& Ranger/Clubs:	Students of the institution actively participated in various activities organized by NSS/NCC/Rovers & Ranger and Clubs. All records are available with the concerned unit/wing/club.	04 04 04 04 04	20
			Total=20	
5.	NSS/NCC/Rangers & Rovers: Participating in National /RD/Parade/Camps State Parade/Camps i. Award won in these activities A) National	One RD , Three students of the NCC of the college participated at national level events. Records are available with NCC office. One Rover of the Rovers and Rangers unit of the college got certificate of appreciation Anti-	10	18

	B) State C) Cluster Le		g Project at cluster level.	03		
	2, 2			Total = 13		
6.	i. No. of Awareness Programmes o	i.	More than 04 number of awareness programmes were organized during the session and record is available with the concerned committee.	04	10	
	ii. % Students be	nefitted of ii.	More than 50 % of students were benefitted during the session 2023-24	04		
	iii. Counseling of addicts	suspected	YES	02		
				Total= 10		
7.	Gender Equity: i) No. of health/S programmes of		Two (2) no. of health/Sensitization programmes were organized during the assessment period and	02	10	
	ii) % of students l	benefitted ii.	record is available with the office More than 20% girl students were benefitted by the programmes organized.	03		
	iii) Women anti se harassment con constituted as j	mmittee	Yes, documentary evidence is available with the committee.	02		
	iv) Grievances Re	edressal as per iv.	Yes	02		
				Total=09		
8.	Mentor-Mentee Group: Sessions conducted per grostudents	Sessions conduct and reco	an four Mentor-Mentee s for the students were ed during the assessment period ords are available with the ed committees.	10	10	
				Total=10		

9.	Coaching for National Level Competitive Examinations/HAS		NIL	10	
10.	Remedial Classes/Bridge Courses % of students benefitted	Remedial classes were conducted for the students of BA1 & BA II year in the subject of English and 10% of students were benefitted.	4	10	
			Total=04		
11.	Capacity building of students:			20	
	i. Life skills (Yoga, martial arts, problem solving, critical thinking, decision making, effective communication skills, coping with stress and emotions etc.)	i. During the session, lectures on communication skills, yoga sessions were organized for student.	10		
	ii. language -cum- graduate attributes development program	ii. Students received certificates of industry-led training programs through EEE (English Employability Entrepreneurship) from the Management & Entrepreneurship and Professional Skills Council.	10		
			Total= 20		
12.	Career Counselling and placement cell:			20	
	 i. Number of career counselling sessions organised for each group of student ii. Number of placement drives 	i. Six career counselling lectures were organized for the students during the session.ii Nil	06		
	iii. Self-Employment Modules organised	iii. Yes	04		
	iv. Number of students benefitted	iv. More than 50% students were benefitted	06		
			Total=16		
13.	i. % of students opted for higher education ii. No. of students who clear National Level Examination(i. >50% of students opted for higher education	10	30	

	IAS, CDS, OTA, J A M, NET,etc.) and HAS, AP through HPPSC		Total=10	
14.	No. of Co-Curricular and Sports Activities organized: i. Inter-University Events (Zonal/National) ii. Inter-College events iii. iii. Intra-College Events(Annual Athletic Meet and Cultural Function)	Intra College events:More than 3 Intra College Sports and Cultural Functions were organized during the session. All the records are available with the concerned committees.	09	25
			Total= 09	
15.	Annual Prize Distribution Function Organized	Yes	10	10
16.	College magazine published	Yes	10	10
17.	College website updated regularly or not	Yes	10	10
		Grand Total	201	280

Criteria – 3 Infrastructure & Resources (Score 160)

Component 3: Infrastructure and Resources (Score 160)

Sr. No.	Component Detail	Distribution of Score	Self Assessment Score	Total Score
1.	Classrooms Classrooms well maintained	Yes (All the class room in the every department well equipped with white board and digital teaching services (DTS) and blackboard also available in the every classroom. For students seating there are benches in every classroom.)	10	
2.	(i) Printed Books (ii) Newspaper	Total Printed Books =13452	03	

		Magazines	Total Newspaper=07	03
		Journals	Total Magazines=08	
			Total Journals=05	
	(iii) (iv)	E-resources Seating Capacity in	Yes	
	(v)	library	120 seats available in the library	03
	(v)	Usage of library resources	50% or more students use library at a time	04
	(vi)	Digital library having at least 5 computer system	There are five computer systems available in the	03
		with internet facility	library all of the computers connected with internet through LAN and Wi-Fi. Students can easily access National Digital Library to use these systems in the library. All the library committee is the members of N-List.	05
3.	ICT Facil	No. of Interactive panels/ virtual classroom multimedia projectors/K-yan	Room number or Name of classrooms/Seminar Hall with LCD / wifi/LAN facilities with room numbers I.T. Lab(BCA) Marketing Chemistry Language Lab English(Lecture Theater-I) Commerce Political Science Math Geography Philosophy Physics Botany Seminar Hall Main Entrance Zoology History	05
			Commerce B.Voc. Economics Hindi	05
	(ii)	% of teacher using ICT facilities	All of the teacher use ICT facilities	
	(iii)	No. of students		05

	(iv) (v)	benefited from ICT facilities Internet connections- Leased Line/ Fiber Network/ Wi-Fi campus Use of ICT Facilities	All of the students benefited from ICT facilities Yes (College provide internet facilities for both teachers and students) All the students and teacher use ICT facilities in the college campus	05 05	
4.	Facilities students: (i) (ii)	For Specially-abled Ramps/Wheel Chairs/ Support railing Separate Washrooms	Yes (all the three items available for the specially abled students in the college) Yes (College provide separate washroom for specially abled students)	02	
5.	Sports Fac	No. of Game/sports activities conducted	There are six or more game conducted for the boys and girls students in the campus and inter-college participation selection also recommended on that basis.	08	
	(ii) (iii)	Indoor Sports facilities Adequate sports equipments Gymnasium (operational)	Such games: Chess, Carom board, Table Tennis Adequate sports equipments – (high jump, Cricket kit, boxing ring, TT Table, Chess board, Net both volleyball and badminton etc Well equipped Gym in operational mode in the college	04 04 04	
6.	Auditorium Hostels Seminar H Staff Quar	<u>all</u>	(i) On progress (ii) Yes (iii) Yes (iv) Yes	04 02 04 04	

7.	(i) Laboratories with adequate equipment according to syllabi(ii) Usage of available lab infrastructure	Yes 100%	10	
8.	(i) Adequate numbers of computers (ii) Usage of computer hardware	One system per 11 students 100%	05 05	
9.		•	0.2	
	College Canteen Staff Room/Faculty Room	Yes, Yes	02	
	Space for NCC	Yes	02	
	Space for NSS	Yes	02	
	Space for Ranger & Rovers	Yes	02	
	Examination Room	Yes	02	
	Medical Care Facilities	Yes	02	
10.	Documentation of Academic, Co- curricular and extracurricular activities and achievement of	Yes (All the documents, reports and result available in the annual reports of every academic session which are uploaded in the college official website)		
	students and staff on regular basis		20	
		Total Score	158	

Criteria – 4 Institutional Management

Sr.	Component Detail	Distribution of Score	Self	Total
No.			Assessment	Score
			Score	
1.	 Institutional Vision 1. Vision Document 2. Institutional Development Plan 3. Plan of Action 	 To Impart Quality and Value based education to the students that empower them to sift truth from falsehood and to integrate value of truth into their character with the motto 'Satyam Param Dhimahi' means 'truth is supreme' Yes, Proper IDP of Institution Available at 	18	
		College Website. 1. Action on majority of the point has been		

		taken from previous years viz. Academic,		
		Co-curricular, Extra co-curricular,		
	TO LG	Extension activities and Administrative etc.	0.6	
2.	IQAC:	1. In session 2023-24, 06 No IQAC meeting held	06	
	1. No. of meeting per year	04	04	
	2. No. of programme Organized (training, Workshop & IPR)	2. Total No of Duo anomina d	04	
	(training, workshop & IFK)	2. Total No of Programme Organized TP=01 Workshop =01 IPR=01		
3.	Management of Institutional	11-01 WORKSHOP -01 IFK-01		
J.	Funds:		08	
	1. Funds(BF, AF, PTA etc.)	1. More than 80% funds Utilized	00	
	uses/spent for ID/Student Welfare	1. Wore than 80% funds Ounzed	02	
	2. Periodic Audit	2. Yes, Local Audit in each 3 to 5 year	0 2	
	3. Settlement of bills/advance with	duration	04	
	in specific time frame	duluion		
		3. Yes, Prompt Settlement		
4.	Grievance Redressal of Students	,		\neg
	and Employees	Grievance of students and Employees are Redressed	10	
	1. Redressal within week	within a week as per official record		
	2. Redressal within Month			
	3. No Redressal			
5.	Green and Clean Campus:	1. a) Completely Ban on plastic Material in the		
	1.Green initiative of institution (At	Campus	06	
	least three)	b) Proper Protection of green area around		
	2. Cleanliness in washroom,	campus	10	
	Building/Campus	c) Proper Garbage and water treatment in campus	10	
		and Hostel		
		2. Well cleanliness in washrooms of building		
		/campus		
6.	Fascilities for Students:			
	1. Common room for girls	1. Yes		
	2. Adequate toilet as per student	2. Yes		
	strength	3. Yes	10	
	3. Sanitary napkin vending	4. Yes	18	
	machine /incinerator regularly	5. Yes		
	put in use 4. CSCA Room with proper	6. Yes		
	furniture			
	5. Student centre for co-curricular			
	activities and its regular usage			
	6. Regular use of Play ground			
7.	Regular Updation of Service	Yes	03	
	Book /Service Record			
8.	Timely Submission of ACRs	Yes	03	
9.	Prompt response to official	Yes, Through Official WhatsApp group	05	
4.6	correspondence			
10.	Proper Maintenance of official			
	record	Yes		
	1. Cash Book	Yes		

	2. Stock Register	Yes	10	
	Fund Register	Yes		
	4. Leave Record	Yes		
	5. Fine Fund etc.			
11.	Proper Records of Students	Yes	10	
	Attendance and CCA			
12.	Whether ranked by NIRF, Other	No	0	
	Agencies			
13.	Whether Accredited by NAAC	Yes	12	
14.	Whether AQARs are being	Yes	12	
	submitted as per timeline			
	annually or not			
15.	Recognition for Exemplary	1. Financial Contribution by faculties		
	Contributions of the staff and	2. Contribution by students in Social/		
	Students	Community Work (NSS: Cleanliness Drive,	8	
		Work in adopted village, Anti Drug Drive		
		etc.		
		NCC: Security Duty (During election,		
		Traffic control during Rohru fair, Hatkoti		
		Fair etc.		
		3. Recognized Anti drug membership of		
		faculty member		
16.	Involvement of Stake holders:			
	1. <u>PTA</u>	Yes		
	2. <u>OSA</u>	Yes	10	
	3. <u>Community Group</u>	Yes		
<u> </u>				
17.	Feedback from Stakeholders			
	other than student and action	Yes	04	
	taken thereon			
18.	Annual review meeting on			
	students outcome :	Yes		
	2. Academics	Yes	25	
	3. Co-curricular,	Yes	25	
	4. Extra co-curricular	Yes		
	5. Extension activities	Yes		
	6. Action taken during next			
	academic session for			
<u> </u>	Achieving excellence	Total Coore	100	
		Total Score	188	

Criteria – 5 Best Practices, Innovations and Institution Distinctiveness (Score 80)

Sr.	Activity	Activity Conducted	Distribution	Self	Total
No			of Scores	Assessment	Score
				Score	
1.	Best Practices Description &	1. Outreach Programs	10 Points per	20	

	Outcome of Best Practices (at least	2. Skill Development Programs	practice	
	two)		(20)	
2.	Special Initiatives Taken for: i. Energy Conservation/ Use of Solar Energy ii. Solid Waste Segregation/ Management	i. Yes ii. Yes		
	iii. Rain Water Harvesting and its use for gardening and cleanliness iv. Plastic Free Campus	iii. Yes	4 Points per Initiative (24)	24
	v. Blood Donation Camps vi Adoption of Village/ Educational Institutions	v. Yes vi. Yes		
3.	Social Impact of Extension Activities: (on the basis of Community Feedback)	 Clean & Plastic Free Environment Tree Plantation Awareness Rallies on HIV/AIDS, Drug Addiction, Road Safety Rules & Green Diwali 	Minimum three activities =10, 2 activities = 8, 1 activity = 5 (10)	10
4.	Special New Innovative Initiatives or Ideas Adopted in the College (other than of Sr. No. 5.2 above):	Outreach programs for class Xth students of nearby schools Experiential Learning Skill Development of Students with Special Emphasis on Local Resources	4 Points each initiative (Max. 16 Points) (16)	12
5.	Collaborations: With Peer Educational/ Research Institutions Other Government Bodies/ Industry	We have collaboration with: 1. Research Engg. Works, Baddi 2. Ambika Enterprises Baddi 3. Siksha Horizon Pvt. Ltd Shimla 4. Antibiotic India, Baddi	5 Points each (Max. 10 Points) (10)	10
		TOTAL Score		76

1. BEST PRACTICES DESCRIPTION & OUTCOME OF BEST PRACTICES (AT LEAST TWO)

I. TITLE: <u>OUTREACH PROGRAMS</u>

Objectives: Outreach Programs sensitize the students towards their duties and responsibilities within the community and society. It helps in the development of student's character and citizenship spirit and develops the purpose, integrity, leadership skills, ethical practices and civic responsibilities. It helps in connecting students with the community.

Context: Sensitizing the students toward the Community Services and committed to the idea of social responsibility, our college is always keen on the grounds of doing community work selflessly. It also reflects that the prime intention of our institute is to work for the welfare of the common masses. Education is only one aspect of it. So, while educating the students, the college also tries to encourage them to work for the welfare of the community. 'Community life enrichment' includes programs, plans and activities undertaken in the college that address physical, social, emotional, and cognitive well-being of the local residents. To foster personal growth and creativity, these programs are designed to keep students engaged actively in the community service.

Practice: The institution has various units/clubs like NSS, NCC, Rovers & Rangers, Eco Club, Red Ribbon Club, Road Safety Club etc. which provide various kinds of opportunities to the students to come forward and reach to the community and society. These units/clubs conduct several outreach programs throughout the year. The key idea behind these practices is to provide opportunities to the students and teachers to engage with community. Several activities like Tree Plantation, Cleanliness Drives, Awareness Rallies on Plastic Pollution, Drug Menace, Road Safety Rules, Green Diwali, HIV/AIDS, Traffic Management, Communal Harmony Campaign, Donation for Ankush, Educational Tours etc. were conducted during the session 2023-24.

Evidence of Success: Students show great enthusiasm in coming forward for all the outreach programs conducted by the various units/clubs in the college.

Problems Encountered and Resources Required: In spite of putting up best efforts on part of the college, there remain certain bottlenecks that hurdle the task of community enrichment. There is always problem regarding time management with the scheduled class hours and students cannot spend much time after their classes. Most of the students come from villages and due to limited bus services the activities have to be scheduled in accordance.

2. TITLE: SKILL DEVELOPMENT PROGRAMS

Objectives: Skill development programs make students self reliant and promote economic and employment growth. Skill development becomes crucial in today's world where the job opportunities have become very marginally and students must look into the option of self employment. The institution works with the vision that in today's competitive world, students should also learn to capitalize on the local resources which are easily available to them at their doorstep. In order to realize this vision, the institution carried out various activities for the skill development of the students.

Context: To make students independent, self reliant and skilled.

Practice: Institution has started vocational courses like BVoc in Tourism Management and Retail Management from the Session 2023-24. Although other professional courses like BCA and PGDCA are also running in the institution from past many years. Institution aims at engaging students in skill building activities like some art & craft workshops as they enhance their cognitive abilities, critical thinking and problem solving skills, entrepreneurial skills, leadership, employability and creative skills.

Being a hilly area our prime resource of economy is horticulture where apples are at the top then pears, plums, and other cash crops are also prevailing. Other than this we are enriched with the beautiful

ambience which has attracted tourists to visit so tourism, trekking, water sports etc are also developing as the source of economic development in our area. So students are always motivated to learn the all these skills which they can use at their own places to become self reliant.

Evidence of Success: There are 55 students in Tourism Management and 30 students in Retail Management (BVoc), 33 students in the BCA and 04 students in PGDCA during the Session 2023-24. Many girls took part in art & craft workshop and learnt to make rakhi, decorative articles; bouquets etc. which was helpful for them develop some skills.

Problems Encountered and Resources Required: People in our area are more fascinated towards Govt. Jobs or doing their own business rather opting for jobs in corporate sector. Many of the students and parents are unaware of courses like BVoc, BCA and PGDCA so they are reluctant to do these courses due to their fewer scopes in Govt. Sector. So only few students take admissions in such courses. Awareness

BVOC DEPARTMENT

https://www.lbsgcsnagar.edu.in/pdfViewer/downloads/INFORMATION_BROCHURE B.Voc_2
024-25

BCA DEPARTMENT

https://www.lbsgcsnagar.edu.in/pdfViewer/downloads/Prospectus_BCA_2024-25

PGDCA DEPARTMENT

https://www.lbsgcsnagar.edu.in/pdfViewer/downloads/INFORMATION_BROCHURE_PGDCA_2024-25

https://www.lbsgcsnagar.edu.in/pdfViewer/departments/PGDCA

Criteria - 6 Faculty Profile and Research Activities

S.no.	Activity	Distribution of Scores	Self Assessment	Total Score
			Score	Score
1.	Percentage of teachers with PhDs	Total teachers:25 Teachers with PhDs: 14 Percentage = (14/25) *100 = 56 %	03	
2.	Teachers as Research Guides	Nil	Nil	
3.	Number of Orientation Programmes, Refresher Programmes, Faculty development Programmes and workshops of one week or more attended by Teachers (in last three years)	Total number of programmes attended: 61 Number of faculty who attended the programmes-22 Total number of faculty-25 Percentage= (22/25) *100= 88%	10	

4.	Projects/	i.	Major	Nil	
	Patents/Fellowships/Associateships	ii.	Minor	Nil	
		iii.	Patents	Nil	
		iv.	Fellowships	Nil	
		V.	Associateships	Nil	
5.	Number of Papers Presented in	i.	International: 11	08	
3.	Conferences/ Seminars/Symposia	ii.		00	
	(in last three years)	11.	National/ Regional/		
			State Level: 03	0.6	
6.	Seminars, Workshops,	i.	International Level:	06	
	Conferences and Trainings	::	Nil National Level: 03		
	organized by the institution	ii. iii.	State Level: Nil		
		111.	State Level, Ivii		
7.	No. of Papers Published	i.	UGC Care List	13	
			Journals: 01		
		ii.	Non- UGC Care List		
			Journals: 04		
		iii.	Citations: Nil		
8.	Teacher's Special Innovative Ideas		Available with college	03	
	(Brief description thereof)	_			
9.	No. of Books Published/ Chapter	i.	No. of Books	10	
	in Books		Published: Nil		
		ii.	Chapter in Books: 08		
10	Tarahania Arahania 15 (•	D D. N''	10	
10.	Teacher's Academic and Extension Activities	i. ii.	Resource Person: Nil Member of Board of	10	
	Activities	11.	Studies/ Subject		
			Experts etc.: 03		
		iii.	Popular Articles:Nil		
11.	Awards by Recognized& Reputed	i.	International: Nil	Nil	
	Organizations	ii.	National:Nil		
		iii.	State: Nil		
		Total	Score	63	

Criteria – 7 Report on Miscellaneous

Sr.NO	Activity	Distribution of Scores	Self Assessment Score	Total Score
1	Institution Incubation Centre R&D-Cum Innovation centre	No	50	
	B.Voc Self-Finance Courses	No		
	Add-on Courses	YES		
	Internship	YES		
	OJT	YES		
	Green Audit	YES		

	Academic Audit	YES		
		NO		
		YES		
2	Spot Evaluation of the institution by	YES	20	
	the officers from the Directorate of			
	Higher Education/representative of			
	the Director of Higher Education			
3	AG Audit Paras Settled upto date	YES	5	
4	Local Audit Paras Settled upto date	YES	5	
5	Timeline adhered to in filling reply		10	
	of			
	Court cases	YES		
	RTI Applications	YES		
	Public Grievance received through	No Application		
	Mukhyamantri Seva Sankalp1100 &	received till date		
	Centralised Public Grievance and			
	Monitoring System (CPGRAMS)			
		NA(CPGRAMS)		
6	Invited Speakers on various themes	YES	10	
	relevant to holistic development of			
	students			
7	Skill Development Training (at 20%	YES	20	
	students benefitted)			
		Total Score	120	

Documentary evidence for all the information enclosed in the SAR is available in the college office for verification as and when required. SAR PDF is also available on the college website https://www.lbsgcsnagar.edu.in/public/pdfViewer/naac. Other information related to college activity is also available on the college website: https://www.lbsgcsnagar.edu.in/

Principal

LBS GDC Saraswati Nagar

SUMMARY OF SCORES

Sr. No	Criteria	Criteria Score	College Score	Evaluated Score
1	Teaching Learning	140	121	
2	Student Support, Services and Progression	280	201	
3	Infrastructure & Resources	160	158	
4	Institutional Management	220	188	
5	Best Practices, Innovation and Institution	80	76	
	Distinctiveness			
6	Faculty Profile & Research Activities	100	63	
7	Miscellaneous	120	120	
	Total Score	1100	927	

Principal

LBS GDC Saraswati Nagar