

# **CAUTION OXYGEN IN USE**

**NO SMOKING**

**NO OPEN FLAMES**

Any material that can burn in air will burn more rapidly in the presence of oxygen. No electrical equipment is allowed within an oxygen enclosure or within 5 ft. (1.5 m) of it.

Gregory Donaldson  
Minoan Inc  
247 Madison Ave., Suite 2103  
New York, NY 10015

December 3, 2006

Dixie Cleverelle  
Savbizcor Ltd  
28 Green St., Suite 14  
Upstate, NY 10947

Dear Ms. Cleverelle:

The first shipment of equipment from Savbizcor Ltd has arrived. We are delighted with every piece. Therefore, we decided to make our initial purchase larger than anticipated. I am attaching our purchase order No. 8930 for additional goods totaling list price \$700,000.

Since you already have a copy of our Procurement Guidelines, I shall not attach them to this order. As before, we will establish a letter of credit. Please inform me of shipping dates.

Sincerely,

*G. Donaldson*

Gregory Donaldson,  
Chief Procurement Officer

Enclosure: Purchase Order No. 8930