

**FORM NO. 16**

[See rule 31(1)(a)]

**PART A**

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

<b>Certificate No.</b> FDWUQUA		<b>Last updated on</b> 20-Jul-2020			
<b>Name and address of the Employer</b>			<b>Name and address of the Employee</b>		
BAJAJ ALLIANZ LIFE INSURANCE COMPANY LIMITED Bajaj Allianz House,, Airport Road, Yerwada,, Pune, Maharashtra - 411006 Maharashtra +(91)20-66026777 tax@bajajallianz.co.in			MANISH MISHRA NO 82 450, SAGWADI, NR AGARWAL HALL, BHAVNAGAR - 364002 Gujarat		
<b>PAN of the Deductor</b>	<b>TAN of the Deductor</b>		<b>PAN of the Employee</b>	<b>Employee Reference No. provided by the Employer (If available)</b>	
AADCA1701E	PNEA03242B		BGBPM0345N		
<b>CIT (TDS)</b>		<b>Assessment Year</b>		<b>Period with the Employer</b>	
The Commissioner of Income Tax (TDS) 4th Floor, .A. Wing, PMT Commercial Complex, Shankar Sheth Road , Swargate, Pune - 411037		2020-21		<b>From</b> 01-Apr-2019	<b>To</b> 31-Mar-2020
<b>Summary of amount paid/credited and tax deducted at source thereon in respect of the employee</b>					
<b>Quarter(s)</b>	<b>Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200</b>	<b>Amount paid/credited</b>	<b>Amount of tax deducted (Rs.)</b>	<b>Amount of tax deposited / remitted (Rs.)</b>	
Q1	FXHQWGDU	1096610.00	211094.00	211094.00	
Q2	FXHZUQUU	1268659.00	288432.00	288432.00	
Q3	FXHCLDHP	1092824.00	266024.00	266024.00	
Q4	FXHJWABV	1252617.00	398990.00	398990.00	
<b>Total (Rs.)</b>		<b>4710710.00</b>	<b>1164540.00</b>	<b>1164540.00</b>	
<b>I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT</b>					
(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)					
<b>Sl. No.</b>	<b>Tax Deposited in respect of the deductee (Rs.)</b>	<b>Book Identification Number (BIN)</b>			
		<b>Receipt Numbers of Form No. 24G</b>	<b>DDO serial number in Form no. 24G</b>	<b>Date of transfer voucher (dd/mm/yyyy)</b>	<b>Status of matching with Form no. 24G</b>
<b>Total (Rs.)</b>					
<b>II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN</b>					
(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)					
<b>Sl. No.</b>	<b>Tax Deposited in respect of the deductee (Rs.)</b>	<b>Challan Identification Number (CIN)</b>			
		<b>BSR Code of the Bank Branch</b>	<b>Date on which Tax deposited (dd/mm/yyyy)</b>	<b>Challan Serial Number</b>	<b>Status of matching with OLTAS*</b>
1	41723.00	0510075	05-07-2019	36359	F
2	94167.00	0510075	05-07-2019	36375	F
3	75204.00	0510075	05-07-2019	36388	F
4	107134.00	0510075	04-10-2019	29125	F

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
5	74991.00	0510075	04-10-2019	29126	F
6	106307.00	0510075	04-10-2019	29127	F
7	86412.00	6360218	07-01-2020	80230	F
8	92565.00	6360218	07-01-2020	80291	F
9	87047.00	6360218	07-01-2020	80361	F
10	152411.00	6360218	31-03-2020	33996	F
11	114776.00	6360218	31-03-2020	34008	F
12	131803.00	6360218	30-04-2020	51177	F
<b>Total (Rs.)</b>	<b>1164540.00</b>				

## Verification

I, MEHUL ANIL SELARKA, son / daughter of ANIL GOKULDAS SELARKA working in the capacity of VICE PRESIDENT (designation) do hereby certify that a sum of Rs. 1164540.00 [Rs. Eleven Lakh Sixty Four Thousand Five Hundred and Fourty Only (in words)] has been deducted and a sum of Rs. 1164540.00 [Rs. Eleven Lakh Sixty Four Thousand Five Hundred and Fourty Only] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	Pune	
Date	24-Jul-2020	
Designation: VICE PRESIDENT		(Signature of person responsible for deduction of Tax)
		Full Name:MEHUL ANIL SELARKA

## Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

## Legend used in Form 16

## \* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

**FORM NO. 16**
**PART B**

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

<b>Certificate No.</b> FDWUQUA	<b>Last updated on</b> 20-Jul-2020		
<b>Name and address of the Employer</b>	<b>Name and address of the Employee</b>		
BAJAJ ALLIANZ LIFE INSURANCE COMPANY LIMITED Bajaj Allianz House., Airport Road, Yerwada,, Pune, Maharashtra - 411006 Maharashtra +(91)20-66026777 tax@bajajallianz.co.in	MANISH MISHRA NO 82 450, SAGWADI, NR AGARWAL HALL, BHAVNAGAR - 364002 Gujarat		
<b>PAN of the Deductor</b>	<b>TAN of the Deductor</b>	<b>PAN of the Employee</b>	
AADCA1701E	PNEA03242B	BGBPM0345N	
<b>CIT (TDS)</b>	<b>Assessment Year</b>	<b>Period with the Employer</b>	
The Commissioner of Income Tax (TDS) 4th Floor, .A. Wing, PMT Commercial Complex, Shankar Sheth Road , Swargate, Pune - 411037	2020-21	<b>From</b> 01-Apr-2019	<b>To</b> 31-Mar-2020

Details of Salary Paid and any other income and tax deducted		Rs.	Rs.
1.	Gross Salary		
(a)	Salary as per provisions contained in section 17(1)	4710710.00	
(b)	Value of perquisites under section 17(2) (as per Form No. 12BA, wherever applicable)	0.00	
(c)	Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)	0.00	
(d)	Total		4710710.00
(e)	Reported total amount of salary received from other employer(s)		0.00
2.	Less: Allowances to the extent exempt under section 10		
(a)	Travel concession or assistance under section 10(5)	0.00	
(b)	Death-cum-retirement gratuity under section 10(10)	0.00	
(c)	Commuted value of pension under section 10(10A)	0.00	
(d)	Cash equivalent of leave salary encashment under section 10 (10AA)	0.00	
(e)	House rent allowance under section 10(13A)	91402.00	

(f)	Amount of any other exemption under section 10 [Note: Break-up to be filled and signed by employer in the table provide at the bottom of this form]		
(g)	Total amount of any other exemption under section 10	4477.00	
(h)	Total amount of exemption claimed under section 10 [2(a)+2(b)+2(c)+2(d)+2(e)+2(g)]		95879.00
3.	Total amount of salary received from current employer [1(d)-2(h)]		4614831.00
4.	Less: Deductions under section 16		
(a)	Standard deduction under section 16(ia)	50000.00	
(b)	Entertainment allowance under section 16(ii)	0.00	
(c)	Tax on employment under section 16(iii)	2400.00	
5.	Total amount of deductions under section 16 [4(a)+4(b)+4(c)]		52400.00
6.	Income chargeable under the head "Salaries" [(3+1(e))-5]		4562431.00
7.	Add: Any other income reported by the employee under as per section 192 (2B)		
(a)	Income (or admissible loss) from house property reported by employee offered for TDS	-5776.00	
(b)	Income under the head Other Sources offered for TDS	0.00	
8.	Total amount of other income reported by the employee [7(a)+7(b)]		-5776.00
9.	<b>Gross total income (6+8)</b>		<b>4556655.00</b>
10.	Deductions under Chapter VI-A	Gross Amount	Deductible Amount
(a)	Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C	342119.00	150000.00
(b)	Deduction in respect of contribution to certain pension funds under section 80CCC	0.00	0.00
(c)	Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD (1)	0.00	0.00
(d)	Total deduction under section 80C, 80CCC and 80CCD(1)	342119.00	150000.00
(e)	Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B)	19000.00	19000.00

(f)	Deduction in respect of contribution by Employer to pension scheme under section 80CCD (2)	0.00	0.00
(g)	Deduction in respect of health insurance premia under section 80D	30155.00	30155.00
(h)	Deduction in respect of interest on loan taken for higher education under section 80E	0.00	0.00
		Gross Amount	Qualifying Amount
(i)	Total Deduction in respect of donations to certain funds, charitable institutions, etc. under section 80G	0.00	0.00
(j)	Deduction in respect of interest on deposits in savings account under section 80TTA	0.00	0.00
(k)	Amount Deductible under any other provision (s) of Chapter VI-A [Note: Break-up to be filled and signed by employer in the table provide at the bottom of this form]		
(l)	Total of amount deductible under any other provision(s) of Chapter VI-A	0.00	0.00
11.	Aggregate of deductible amount under Chapter VI-A [10(d)+10(e)+10(f)+10(g)+10(h)+10(i)+10(j)+10(l)]	199155.00	
12.	<b>Total taxable income (9-11)</b>	<b>4357500.00</b>	
13.	Tax on total income	1119750.00	
14.	Rebate under section 87A, if applicable	0.00	
15.	Surcharge, wherever applicable	0.00	
16.	Health and education cess	44790.00	
17.	Tax payable (13+15+16-14)	1164540.00	
18.	Less: Relief under section 89 (attach details)	0.00	
19.	<b>Net tax payable (17-18)</b>	<b>1164540.00</b>	

## Verification

I, MEHUL ANIL SELARKA, son/daughter of ANIL GOKULDAS SELARKA .Working in the capacity of VICE PRESIDENT (Designation) do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.

Place	Pune	(Signature of person responsible for deduction of tax)	
Date	24-Jul-2020	Full Name:	MEHUL ANIL SELARKA

2. (f) Break up for 'Amount of any other exemption under section 10' to be filled in the table below				
Sl. No.	Particular's of Amount for any other exemption under section 10 Rs.	Gross Amount Rs.	Qualifying Amount Rs.	Deductible Amount Rs.
1.				
2..				
3.				
4.				
5.				
6.				

10(k). Break up for 'Amount deductible under any other provision(s) of Chapter VIA 'to be filled in the table below				
Sl. No.	Particular's of Amount deductible under any other provision(s) of Chapter VIA Rs.	Gross Amount Rs.	Qualifying Amount Rs.	Deductible Amount Rs.
1.				
2.				
3.				
4.				
5.				
6.				

Place	Pune	(Signature of person responsible for deduction of tax)	
Date	24-Jul-2020	Full Name:	MEHUL ANIL SELARKA

TAN of Employer: PNEA03242B

PAN of Employee: BGBPM0345N

Assessment Year: 2020-21

2.(f) Break up for 'Amount of any other exemption under section 10' to be filled in the table below

Sr.No	Any other exemption under section 10	Gross Amount	Qualifying Amount	Deductible Amount
1	Education Allowance	1,197	1,197	1,197
2	Children Hostel Allowance	3,280	3,280	3,280

10(k). Break up for 'Amount of any other provision(s) of Chapter VIA' to be filled in the table below

Sr.No	Any other provision(s) of Chapter VIA	Gross Amount	Qualifying Amount	Deductible Amount

Digitally Signed By 99d550ec-8082-4489-bbe6-6b2725e37fdc

<b>Place:</b> Maharashtra	<i>Signature of the person responsible for deduction of tax</i>
<b>Date:</b> 31-May-2020	<b>Full Name:</b> Mehul Selarka

1. Gross Salary	Total(Rs.)
Basic	839,378
House Rent Allowance	419,690
Fuel Reimb_Car All	105,600
Education Allowance	1,175
Professional Allowance	1,379,281
Leave Encashment	63,116
Children Hostel Allowance	2,640
Sp. Allowance (GPA)	1,487,500
AGENCY INCENTIVE BONUS	250,250
Arrears-Basic	16,506
Arrears-HRA	8,252
Arrears-Education Allowan	22
Arr - Professional All	26,534
Arrear-Hostel Allowance	640
LTA Taxable (Auto)	14,960
Arrear-Basic	30,066
Arrear-HRA	15,033
Arrear-Education	42
Arrear-Profession	49,375
Arrear-Hostel	126
Arrear-LTA	524
<b>Gross Salary</b>	<b>4,710,710</b>

## HRA Exemption Calculation

Period	Basic	Rent Paid		HRA Recd	Rent Paid Less	40/50% Salary	Least of
		Non Metro	Metro	(A)	10% Salary (B)	(C)	(A,B,C)
Apr-2019	69,608	15,000	0	34,804	8,039	27,843	8,039
May-2019	71,629	15,000	0	35,814	7,837	28,652	7,837
Jun-2019	71,696	15,000	0	35,848	7,830	28,678	7,830
Jul-2019	71,696	15,000	0	35,848	7,830	28,678	7,830
Aug-2019	71,696	15,000	0	35,848	7,830	28,678	7,830
Sep-2019	71,696	15,000	0	35,848	7,830	28,678	7,830
Oct-2019	71,696	15,000	0	35,848	7,830	28,678	7,830
Nov-2019	71,696	15,000	0	35,848	7,830	28,678	7,830
Dec-2019	71,696	15,000	0	35,848	7,830	28,678	7,830
Jan-2020	69,383	15,000	0	34,692	8,062	27,753	8,062
Feb-2020	71,696	15,000	0	35,848	7,830	28,678	7,830
Mar-2020	101,762	15,000	0	50,881	4,824	40,705	4,824
<b>Totals:</b>	<b>885,950</b>	<b>180,000</b>		<b>442,975</b>	<b>91,402</b>	<b>354,377</b>	<b>91,402</b>



**FORM NO. 12BA**

[See Rule 26A(2)(b)]

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

1. Name and address of employer :	<b>Bajaj Allianz Life Insurance Co. Ltd.</b> Bajaj Allianz House, Airport Road, Yerwada, Pune Maharashtra 411006 PNEA03242B TDS SALARIES (CIRCLE), PUNE			
2. TAN	PNEA03242B			
3. TDS Assessment Range of employer:	TDS SALARIES (CIRCLE), PUNE			
4. Name, designation and PAN of employee:	<b>Manish Misra - Head Agency Sales (Gujarat 2)</b> BGBPM0345N			
5. Is the employee a director or a person with substantial interest in the company (where the employer is a company):	NO			
6. Income under the head 'Salaries' of the employee: (other than from perquisites)	4,710,710			
7. Financial Year	2019-20			
8. Valuation of Perquisites				
S.No.	Nature of perquisites (see rule 3)	Value of perquisite as per rules (Rs.)	Amount, if any, recovered from the employee (Rs.)	Amount of perquisite chargeable to tax (Rs.)
1	Total value of perquisites	0	0	0
2	Total value of profits in lieu of salary as per section 17(3)	0	0	0
9. Details of tax:				
(a) Tax deducted from salary of the employee under section 192(1)				1,164,540
(b) Tax paid by employer on behalf of the employee under section 192(1A)				0
(c) Total tax paid				1,164,540
(d) Date of payment into Government treasury				as per Form-16
<b>DECLARATION BY EMPLOYER</b>				
I, Mehul Selarka, son of Anil Gokuldas Selarka working as Vice President Finance do hereby declare on behalf of Bajaj Allianz Life Insurance Co. Ltd. that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed thereunder and that such information is true and correct.				
Digitally Signed By 99d550ec-8082-4489-bbe6-6b2725e37fdc				
<i>Signature of the person responsible for deduction of tax</i>				
Place:	Maharashtra	Full Name:	Mehul Selarka	
Date:	31-May-2020	Designation:	Vice President Finance	