AMBUJ SHALYA

**US IT Recruiter**

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**SUMMARY**

Technical Recruiter/Partner with experience in international Recruiting/Staffing/Consulting Business across the US. Technical & strategic exposure in RLC (Recruiting life cycle) of US­ Recruitment, Pro­Marketing, Sales, Resourcing & Recruitment, VMS & Database Management. To obtain a challenging position that will enable me to use my experience and knowledge to boost the infrastructure of a superior corporation through the placement of quality personnel.

**SKILLS**

Organizational Structure, Staff/Career Development, Team Building, Employee/Labor Relations, Recruitment, College Relationship Development & Recruitment

**WORK EXPERIENCE**

# Technical Recruiter/Partner

Ramy Infotech Pvt. LTD January 2020 – March2020

* Provided full lifecycle recruiting of qualified candidates holding active clearances for federal and defense customers in the IT field.
* Highly successful in identifying candidates, utilizing unique sourcing techniques for niche skills as

required by our clients.

* Worked with Managers to ensure requisitions are accurate and in compliance with state and federal regulations.
* Represented company at job fairs and professional networking events, sourced, pre­screened, and

conducted interviews of cleared candidates to ensure they are fully qualified, established a pipeline and maintained relationships with qualified candidates and contacts.

* Provided customer feedback/follow up to candidates after each stage of the interview process.
* Established and maintained relationships with Key Management, Hiring Managers And Business Developers to forecast and determine current and future company staffing goals while successfully developing proactive recruiting strategies to meet those needs.
* Expert knowledge on job boards and recruiting processes such tools as Monster, Clearance Jobs, and

Careerbuilder.

# Associate US IT Recruiter

Ramy Infotech Pvt. Ltd. March0 2020 – Till date

* Collaborated with the human resources team and skills provisioning department to achieve talent acquisition goals, including meeting an aggressive &quot;time­to­fill&quot; requirement.
* Evaluated candidate qualifications against position requirements and determined who to move

forward in the recruitment process.

* Developed and managed recruitment marketing plans or sourcing plans to determine the most appropriate candidate sources that align with the search requirements.
* Sourced candidates via resume databases, search engine and networking sites using Boolean search language.
* Solicited and pursue referrals from business networks and/or internal referrals.
* Utilized the companys proprietary software for mobile and email campaigning to talent communities.
* This is Dummy Description data, Replace with job description relevant to your current role.

**SCHOLASTICS**

* B.tech ECE (2018) Hindustan College Of Science & Technology Farah , Mathura (Uttar Pradesh)
* 10+2th PCM (2013) St. Andrews Sr. Sec. School
* 10th (2011) St. Andrews Sr. Sec. School.