**RESUME**

**SHIVAJI BHURKUD**

***PERMANENT ADDRESS***

Nr.SreeRecidency, BhurkudFalia,

Silvassa, D &N.H-396230

**Mobile No.:- 9714623681**

**E\_Mail Id: shivajibhurkud@gmail.com**

**…………………………………………………………………………………..……**

***Career Objective***

* To achieve the excellence in professional career by hard work, dedication and honesty.
* To be good performer wherever I work and get the due recognition for my effort.

***Experience***

* Worked with for **M/SVasundhara Infra Space Pvt. Ltd.,** Rakholi, Silvassa as a Data Entry Operator for 4 Years (2014-18)**.**

**[ Cash Handling, System Maintaining, Daily Report, Taking care of the Branch ]**

***Educational Qualification***

* ***10th Pass from Gandhi Nagar Board, Gujarat in 2005.***
* ***12th Pass from Gandhi Nagar Board, Gujarat in 2007.***
* ***B.A from VNSG University, Surat, Gujarat in 2011.***
* ***PGDCA from Exclusive Computer Center, Silvassa in 2013.***
* ***IT Coordinator PMKY in 2018.***

***Technical Skills***

* ***M.S OFFICE : MS Word, Excel, Power point***
* ***INTERNET : E\_ Mail, Internet, Surfing, etc.***

***Hobbies***

1. ***Listening Music.***
2. ***Playing Cricket***
3. ***Surfing Internet***

***Personal Details***

Date of Birth **:** 21st Jan.1988

Father’s Name **:** Nanubhai H. Bhurkud

Gender **:** Male

Languages Known **:** Gujarati, Hindi, English

Nationality **:** Indian

Religion **:** Hindu

Marital Status **:** Married

Present Address **:** Nr.SreeRecidency, BhurkudFalia,

Silvassa, D & N.H-396230

***Strengths***

* Punctual
* Hard Worker
* Fast Learner
* Positive Thinks

***Declaration***

I hereby confirm that the information in this document is accurate and true to the best of my knowledge. If any information comes false/wrong in future, I shall be responsible for all that matter.”

***Place:* Signature**

***Date:*** *ShivajiBhurkud*