## Dhruvi Jatin Dani

**Permanent Address**: 651/1, Govt. Housing Society, Nr. Father Agnelo School, Silvassa – 396230, U.T of Dadra & Nagar Haveli.

**Email Id**: dhruvidani@yahoo.com

**Contact**: 08793212904

### Objective:

To obtain a challenging position in an organization that requires motivated and creative people. I wish to build a promising carrier with growth oriented company which promotes a learning atmosphere and continues skill development.

### Experience:

1. **TTec India (Formerly: Motif India Infotech)**

Position – Process Specialist

Tenure – June 2016 to August 2019 (3 years 2 months)

1. **Vodafone**

Position – Senior Executive

Tenure – September 2019 to December 2019 (4 months)

### Skills and Responsibility:

* Time Management
* Leadership
* Website Content Management
* Quality in Work
* MS Excel
* Good Communication

### Education:

|  |  |  |  |
| --- | --- | --- | --- |
| Examination | Board/University | Year | Percentage |
| SSC | Mumbai | 2009 – 10 | 78.55 |
| HSC | Mumbai | 2011 – 12 | 71.33 |
| BMS | Mumbai | 2012 – 15 | 61.93 |

### Personal Details:

Gender: Female

Birth Date: 21st July 1994  
Marital Status: Married  
Language: English, Hindi, Gujarati and Marathi

Hobbies: Reading Books, Travelling

Declaration: I, hereby declare that the above information is true to the best of my knowledge.

**Dhruvi Jatin Dani**