**MD AFTAB ALAM**

Mobile : 9971393772

Whatsap: 9311578766

E-mail: [aftabalam2888@gmail.com](mailto:aftabalam2888@gmail.com)

[aftab.176@rediffmail.com](mailto:aftab.176@rediffmail.com)

E-993, Gali No. 6, Shri Ram Colony, Khajuri Khas, Delhi – 110094

**Post Applied: EDP OPERATOR**

Proficient in a Designing Software, Efficient analytical problem solving and Decision making skills. Able to solve complex problems and provide working solution and able to work under pressure.

**Work Experience of Full time Job:**

Previous Employers:

* **ORIENT PAPERBACK** Daryaganj New Delhi – 11002. Appointed as: DTP Designer and Tally, Ms. Excel Operator, billing or book keeping Arrangement.

**Duration:** 3 years 5th January, 2006 to 7th January, 2009.

* **NCERT** Sri Aurobindo Marg, New Delhi – 16. Appointed as: DTP Designer, Designed Development of source book on Assessment in Health and Physical Education at Primary Level, EVS Handbook on the primary level.

**Duration:** 2 years, 9th January 2009 to 31st December, 2010

* **NRR INSTITUTE Malviya Nagar,** Appointment as: DTP Designer, Designed different types of Module, Assignment and Lit Advanced and Medical Practice Test Paper

**Duration:** 3 years,1st May 2013 to 1st Jan 2016

* **IES Master Katwaria Sarai,** Appointment as: DTP Designer, Designed different types of Module, Assignment and Gate, PSU and Engineering Test Paper.

**Duration:** 2 years, 1st March 2017 to 7th October 2019

* At present work as a DTP from Shaheen Academy Abulfazal Enclave,Okhla, New Delhi

**My Role:**

More than 10 years experience in the field of DTP/Graphics Designing, during which I handled Textbooks and as well Schools magazines and monthly magazines in three languages; English, Hindi and Urdu.

**Academic Qualifications:**

* B.A (Hon’s) History from M.U, Patna
* 12th from B.I.E.C, Patna
* 10th from B.S.E.B, Patna

**Computer knowledge:**

* One year DTP Course from ICS, Patna in 2005

**Software knowledge:**

MS Office, Page Maker, Corel Draw, Adobe Photoshop CS3, In-design CS3, Math type

**Typing Knowledge**

Hindi, English, Urdu & Arabic

**Personal Details**

Father Name : Late Shamshul Haque

Date of Birth : 01/04/1983

Marital Status : Married

Nationality : Indian

Permanent Address : Ghasyari Gali, TP Line, Patna, City-08

Date: (Md. Aftab Alam)

Place: Delhi