About Me

I always aspire to achieve a challenging position in the industry and to use my technical communication and interpersonal skills for the growth of organization. I am looking forward to work on dynamic opportunities that will make me grow both professionally and help me deliver my best.

Experience

**Business Development Executive** – June 2019 to Present

**Ramy Infotech**

**Main Palam Dabri Road, Dwarka**

**Headquarters: Fremont, CA**

**Website:** [**www.ramyinfotech.com**](http://www.ramyinfotech.com)

**Responsibilities**

As a business development executive I have to gather requirements from the potential clients and maintain fruitful relationship with them. We need to understand their requirements and provide solutions to answers to their respective questions through emails, chats, phone or linkedIn.

We also have to maintain the list of the clients (excel) with their information. In order to serve client’s requirements we communicate professionally and confidentaly with the candidates and if they meet the desired sills they are sent to the clients to review and then placement of that candidate is offered. After that all the paperwork is managed by the upper management between both the companies and this is how all the process works.

Education

**Completed 10th from CBSE** by 77.9% (2013-2014**)**

**Completed 12th from CBSE** by 72.8%(2015 - 2016)

**Bachelors in Computer Application -** (2016 - 2019)

Institute Of Innovation in Technology and Management

**Masters in Computer Application** (2020-Present)

Training and Certifications

* Training in Data Analytics using Python for six weeks from Institute of Innovation in Technology and Management.
* Certification for participating in National Conference on Innovative Research in Computer Science and Information Technology.
* Certification of being a coordinator in Techtonics.
* Certification for participating in Preliminary Rounds of CL Young India Challenge.
* Certification for Participating in IT seminar on Innovative Computing Trends.

Contact

**Address:**

RPS-110 Vikas Puri

New Delhi

**Phone:**

7065793383

**Email:**

guptaayushi646@gmail.com

Skill Highlights

* Communication Sills
* Negotiation Skills
* Computer Skills
* Persuasion Skills
* Team Work

Technical Skills

* C language
* C++
* Java
* HTML
* MS Excel
* Outlook
* MS Word

Languages

English

Hindi

Ayushi Gupta