Address: 91 Ibrahimpura Alock Press Chouraha Bhopal

Bhopal (M.P)  
Phone number: 9713963664/9131105976

Ritika Nema Email: ritika.nema06@gmail.com

**Career Objective**: To become an integral part of an organization, where I can explore and enhance my technical and other skills and can effectively contribute my skills as IT Faculty/Computer Teacher.

**Experience**:

* Currently working in Netlink It Solution Bhopal June 2019 to till.
* 1 Year 5 Month Experience in Universal Informatics Jan 2018 to June 2019.
* 1 Year Experience in Extol Institute of management Bhopal Jan 2017 to Jan 2018.
* 1 Year Experience in Shanti Devi institute /paragon computer centre Jan 2017 to Jan 2018.
* 7 Month of Experience in Aisect University mp nagar from sep2013 to march 2014.
* 10 Month experience in HCL Info system ltd. May 2012 to April 2013.

**Career Profile:**

A highly dedicated, professional and accomplished IT Faculty/Trainer with

Extensive knowledge of teaching computer science. Looking for an IT Trainer

to utilize my technical skills for the growth of the institution.

**Technical Skills:**

* Programming Languages: C, C++, Java(core and advance),python
* Scripting: Unix Shell Scripting
* Databases: Oracle 11g (SQL only), MySQL.
* Web Development: J2EE (Java Servlet, JSP,Structs, HTML, XML)
* Web Designing: Html, Css, JavaScript, Jquery, Angularjs.
* Development Tools: Net Beans 8.1, Dev C++,Turboc++,Eclipse, Notepad++.
* Operating Systems: Linux (ubuntu), Windows 10.

**Professional Strengths:**

* In-depth knowledge of latest IT technologies.
* Possess good communication and team spirit.
* Possess excellent teaching and monitoring skills.
* Ability to complete assigned course within limited time period.
* Ability to explain technical concepts and ideas in a clear and precise way.

**Educational Qualification**:

* MCA in the year 2011 with 71.22% from Technocrats Institute of Technology Bhopal.
* Bsc IT in the year 2008 from Saifia Science College Bhopal with an aggregate of 58.8%.
* SSC from Shri Digamber Higher Secondary School with an aggregate of 68.80% (MPBSE) in 2005.
* HSC from MPBSE with 53.00% in 2003.

**Professional Experience:**

Post: Java Trainer  
Organization: NetLink (M.P)

January 2019 to till  
Roles and Responsibilities:

* Trained and mentored trainees on assignments and project work.
* Evaluated and graded assignments, tests and project work.
* Delivered specialized training sessions..
* Managing and co-ordinating annual functions, trips.

Post: Java Trainer  
Organization: Universal informatics Indore (M.P)

January 2018 to June 2019  
Roles and Responsibilities:

* Trained and mentored trainees on assignments and project work.
* Evaluated and graded assignments, tests and project work.
* Delivered specialized training sessions..
* Managing and co-ordinating annual functions, trips.
* Arranging educational trips for students.
* Teaching students with Visual aids for better understanding.

Post: Asst. Computer trainer (1 year)  
Organization: Shanti Devi Institute Of Technology Bhopal (M.P)

January 2017 - 2018

Roles and Responsibilities:

* Planning and providing computer lessons to students and holding practical sessions in the computer laboratory
* Assigning, assisting, and grading students on computer projects
* Monitoring, assessing, and documenting student progress
* Presenting study materials to students and maintaining professional teaching environment
* Teaching computer fundamentals and programming language to students
* Ordering and maintaining computer hardware and software supplies.

Post: Asst. Professor (1 year)  
Organization: Extol Institute Of Management Bhopal (M.P)

January 2017 - 2018  
Roles and Responsibilities:

* Taught computer programs, algorithms, and computer languages to students
* Created and assigned projects to students and developed professional skills in them
* Utilized educational software and latest instructional design programs in teaching
* Utilized college and public library and collected teaching materials
* Worked with students struggling in understanding concepts of computer programming
* Arranged for guests lectures and invited computer specialists to deliver lectures to students.

**Personal Profile**:

Name: Ritika Nema

Marital Status: Unmarried

Date of Birth: 06-12-1987  
Nationality: Indian

**Place: Bhopal Ritika Nema**