**RESUME**

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**PRACHI SHARMA**

**Add:- H.No.60, Krishna kunj II, Nandgram**

**Ghaziabad,U.P**

**Mobile:-9821148614**

**E-mail ID :- prachism2224@gmail.com**

**CAREER OBJECTIVE**

* **To use my interpersonal skills effectively in order to ensure a healthy relationship with the employer, my colleagues and the customer.**

**ACADEMIC QUALIFICATIONS**

* **Passed 10th with 7.6 cgpa from C.B.S.E. BOARD.**
* **Passed 12th with 81% from C.B.S.E.BOARD.**
* **Passed B.com (Regular) with 62.2% from CCS University.**

**PROFESSIONAL QUALIFICATION**

* **Basic knowledge of computer.**
* **Knowledge of Tally software and MS Excel.**

**EXPERIENCE**

* **Fresher**

**LIFE GOAL**

**• "To be a good Financial Manager".**

**PASSION**

* **Listen Music.**
* **Reading books.**

**PERSONAL PROFILE**

**Father's name : Mr. Vijay kumar sharma**

**Date of Birth : 7 Jan, 1998**

**Nationality : Indian**

**Marital status : Unmarried**

**Sex : Female**

**Languages Known : Hindi & English**

**DECLARATION STATEMENT**

* **Assure you that all the information given is true & genuine.**

**PLACE:-\_\_\_\_\_\_\_\_\_\_\_**

**DATE:-\_\_\_\_\_\_\_\_\_\_\_\_**

**(PRACHI SHARMA)**