**PARUL SHARMA**

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**Career Objective:**

To attain a career position suitable to my skills and background; to help the organization grow and develop my own professional and domain skills.

**Summary:**

Aself motivated, hardworking and dedicated team player who is capable of effectively functioning with minimum supervision. Proficient in prioritizing and completing tasks in a timely manner along with achieving higher quality standards."There is always a better way of doing things" is my belief.

**Educational Qualification:**

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| --- | --- | --- | --- |
| **Education** | **Institute/College/University** | **Year of passing** | **Percentage** |
| B. Com | Mata Sundri College For Women University of Delhi, New Delhi | 2019 | 63% |
| Certified Industrial Accountant | The Institute of Computer Accountants, New Delhi | 2018 | 75% |
| 12th | Vidya mandir public School (CBSE), Faridabad | June 2016 | 83.5% |
| 10th | Vidya mandir public School (CBSE), Faridabad | May 2014 | 7.2 CGPA |

**Teaching Experience:**  1yr. experience as a Class Teacher in **Vidya Memorial School, New Delhi.**

**Subjects taught for 10th and 12th Standard:** In 10th standard - English, Hindi, Maths, SST, Science. In 12th standard - Accountancy, Economics, Business studies, Physical Education, Maths, English.

**Professional and Technical Skills:**

* Basics of GST
* IFRS
* Taxation
* Income Tax Planning
* Banking
* Tally ERP 9
* MS-Office

**Interests:**

* Reading books, playing badminton and writing a quotes.

**Personal Details:**

* Date of Birth: 14/12/1998
* Langusages:English and Hindi