CURRICULUM VITAE

***KAMAL SINGH CHAUHAN***

**H.NO. H-290, Ekta Vihar Jaitpur Extn,**

**Badarpur, New Delhi-110044**

**Mobile No. - +91 –8470089210**

**E-mail:** [**kamalchauhan038@ gmail.com**](mailto:Bhashit.bisht@%20gmail.com)

**CAREER OBJECTIVE:**

* To work constructively for a dynamic organization that offer potential for growth through sustainable challenges and provides a cordial and healthy working environment.

**ACADEMIC QUALIFICATION:**

* 10th passed from C.B.S.E Board Delhi.
* 12th passed from C.B.S.E Board with Commerce.
* B.com (Pass) completed from Delhi University.

TECHNICAL QUALIFICATION:

* Knowledge of Computer Application.
* MS-Excel.
* MS-Word.
* Knowledge of TDS Return, GST Return, MIS, Bank Reconciliation, Vendor Reconciliation, Accounts Payable, Accounts Receivable etc.
* Typing speed up to 45 wpm.

WORKING EXPERIENCE:

* 2 year worked in Radcliffe Pvt. Ltd. as Executive Accounts.
* 1 year worked in White Shrub Pvt. Ltd. as Accountant.

PERSONAL DETAILS:

Father’s name : Shri Ramesh Singh Chauhan

Date of Birth : 25th Feb 1992

Marital Status : Un-married

Sex : male

Nationality : Indian/Hindu

Language Known : English & Hindi

**Declaration:**

I confirm that the information provided by me is true to the best of my knowledge and belief.

**Date: / /2019 Signature**

**Place: New Delhi**

**(*KAMAL CHAUHAN*)**