##### *Akhlesh Kumar Sharma*

##### Mobile Number: 8448975947, 9315441942

##### Email:akkesharma3@gmail.com

**Career Objective:**

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| --- |
| To Work in an organization with best of my ability with Particle challenges and responsibilities along with the authority to fulfill hem and ensure dynamic career growth with stress on industrial personality. |

**Experience:**

**1**-I have experience for Six month in Account. In Suman Aauto (Noida).

2- I have experience for Aug-2013 to Dec-2016 as for Accountant in G.R.

3- I have experience form jan-2017 to 30 Sep-2017 as a post Senior Accountant in Great ways Logistics Pvt. Ltd.

4- I have experience in SILPL as a Post (S.A. Exe.) from the period 06/10/2017 to 30/06/2019

5- I am doing work in SGL Noida from From 1 july 2019 as a post Senior Accountant

**Profile of Work**

1. All type Voucher entry as for Sale , Purchase , debit ,credit note & other exp.
2. Reconciliation of Vendor & Debtor.
3. Reconciliation of Bank.& other as for work Ready of aging report for Bank or other bank work as for ready for paper of loan .
4. Analysis Debtors & Creditors.
5. Compliance of TDS & deposited of Tds Return file for quarterly & Revised Return online & offline, work of 26 AS , Provide for 16A & 16
6. Compliance of Gst .& deposited of Gst , Return file of Gst R1 ,GSTR3B& do work of Gst R2A,

(G) Prov. Of Ready Balance sheet

.(H) PROV. Of ready of Profit & loss.

**Professional Qualification**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Qualification | College/School | University/Board | Year Passed | Percentage |
| M.B.A | V.C;T.M Aligarh | M.M.T.U | 2012 | 63 |

**Specialization:-**

1). Finance (major)

2).Marketing (minor)

**Technical Qualification:-**

1. Knowledge of basic computer.
2. Knowledge of Tally & BNG, Busy software

**Academic Background**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **College/School** | **University/Board** | **Year Passed** | **% or Grade** |
| B.com | s.v college Aligarh | D.R B.R University Agra | 2009 | 52 |
| 12th Class | M.g.s inter college  Komri Aligarh | U.P board Allahabad | 2006 | 63 |
| 10th Class | C.i.college Alipuar Aligarh | U.P BOARD Allahabad | 2004 | 60 |

**Strength:**

Honest, Hardworking, self-confident

**Achievements:-**

**1-**Business Quiz Organizer

**Hobbies:-**

To listen the cricket commentary & .Play to Cricket match.

**Details Personal:-**

Date of Birth: 4-8-1989

Gender : Male

Marital Status: Married

Languages Known: Hindi & English

Father’s Name: Prem Prakash Sharma

Permanent Address: Vill+Post.Shahwajpur

Place: Delhi

**Date: AKHLESH KUMAR SHARMA**