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|  | D:\sandeep photo\3.jpg**Curriculum Vitae** | | |  |
|  | |  | ***Sandeep Kumar Srivastava*** | |
| **Contact No:9560526517** | |  |  | |
| **Kumarsandeep710@gmail.com** | |  | **Present Add- Fancy colony 23-C Mansrovar Park LalKuan Ghaziabad (U.P)** | |
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|  | **Dear Sir/Madam,** | I submit my resume for your kind perusal. Hope the same will find favor with your kind consideration in giving me a chance to show my capabilities by serving under your kind control. |  |
|  | **Objective:** | To pursue a challenging career in an organization where I can enrich my skills and abilities in order to keep in pace with the challenging trends and effectively utilize my knowledge to work in a challenging environment and always ready to expand my knowledge base. |  |
|  | **Strengths:**  **Project work:**  **Present Responsibility:** | * Dedicated, Well Organized, Self Motivated, Positive Attitude. * Organizing abilities & having degree of adaptability to new environments. * UP DASP, MP, Bihar, PGS, OVCD Assam, Arunachal, Sikkim, Odisha, Chhattisgarh Meghalaya Project All State, * Trace Net Entry & PGS, RC Works * Addition of products as per the products given in the AFl. * Entry of Inspection details of the individual farmers. * Looking after documentation of activities of all the Organic Projects running in different state * Registration, Product, Inspection detail Preparation. * Coordination with Regional offices for all activities and Queries related to Certification. * Coordination with different CBs for various issues related to Certification. |  |
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|  | **ACADEMIC QUALIFICATION :** | |  |
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|  | 1. **1** | * 10th Pass from U.P Board in Allahabad 1998 with IIndDivision. |  |
|  | 1. **2** 2. **3.** 3. **4.** 4. **5.** | * 10 + 2 Pass from U.P. Board in Allahabad 2000 with IIndDivison. * B.Sc. (Bio) Pass from Purvanchal University 2004 with IIndDivison.in Jaunpur (U.P)   **Professional Qualification:**   * Six Month Diploma in Upasana type writing from Jaunpur (U.P)   (a)Speed in Hindi 35 WPM  (B) Speed in English 40 WPM   * Course on computer concept (Doeacc CCC) NIELIT from Delhi. * Hardware & Networking Computer Diploma from Jet king Meerut. |  |
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|  | **Work Experience :** | |  |
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|  |  | * 1 Year Idea cellular company as an Executive in Varanasi. * 5 Year work with International Traceability System Ltd. I-59,U.P.S.I.D.C. Surajpur Site V, Kasna, Gautam Buddh Nagar, Greater Noida U.P.-201308   (2012 April 2017 Sept) As a Certification Executive. (Hindi & English typist)   * Current working with Sheel Biotech Limited –RZ-2705/30 Sheel House Main Jagdamba Road, Tughlakabad Extn. New Delhi. 110019 ( 2017 Sept to till now) As a Certification Executive (Hindi & English typist) |  |
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|  | **Technical Qualification** | |  |
|  |  | * MS Excel, MS Word, MS Power point, windows7, Hardware and Networking Etc. |  |
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|  | **Personal Information:** | | | |  |
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|  |  | FATHER’S NAME: | **:** | MR. K.C. SRIVASTAVA |  |
|  |  | DATE OF BIRTH: | **:** | 07thJULY,1983 |  |
|  |  | PERMANENT ADDRESS: | **:** | BEHIND OF H.N. JUNIOR HIGH SCHOOL.  WAZIDPUR (KANAHIPUR)  JAUNPUR (U.P) 222002 |  |
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|  |  | LANGUAGES KNOWN: | **:** | English, Hindi. |  |
|  |  | NATIONALITY: | **:** | Indian |  |
|  |  | HOBBIES | **:** | Listening Music |  |
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