**Curriculum Vitae**

**Mayur Rajput**

Flat-202 A-Block 2ND Floor Dutt Township

Tilheri Mandla Road Jabalpur (M.P)

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**Career Objective:**

**To establish a global career which offers challenges and growth with opportunities to enrich my knowledge and skill while contributing my best towards the growth of the organization.**

**Experience Summary** (Total 05 Years 09 month Exp.)

Organization: Medhaj Techno Concept Pvt Ltd

Location : Chandauli Varanasi (Uttar Pradesh)

Period : June 2019-Till Now

Position : Project Engineer

Project : Saubhagya Rural Electrification Project Under UPPCL

Key responsibilities and skills

* Assigned as a district Incharge with complete responsibility of day to day work (DPR).
* Organizing camp for collection of application under saubhagya yojna,proper ledgerisation of meter,material quality and quantity claimed for billing .
* Scrutiny of application by concerned J.E for repeat, arrears, theft and PD cases.
* Detailed survey of villages and mazra in concerned district.
* Drawing finalization and approval of the same by PVVNL.
* Execution of various infra work like erection & commissioning of poles,ht/lt line and transformer where required.
* Erection of meter under saubhagya yojna against the application received.
* Preparation of Pole schedule, joint measurement sheet (JMS) and billing of contractor.
* Vendor management for transformer,poles,stringing and required materials.
* Execution of supply and erection bills.
* Verification of quantity and quality of material and work execution.

# Organization: GA Digital Web Word Pvt Ltd

Location : Lakhimpur Kheri

Period : May 2018-Apr 2019

Position : Project Associate

Project : Saubhagya Rural Electrification Project under UPPCL

DDUGJY Rural Electrification Project under UPPCL

**Key responsibilities and skills**

* Coordinate and supervise construction of distribution system according to   
  approved DPR made for villages and its habitations.
* Implementing effective ideas to solve ROW in less time with minimum suitable crop and tree compensation to land owners & achieve max cost savings.
* Monitor and coordinate advance movement of material from stores works to the site where major material is to be supplied by the Discom.
* Verification of connection released and its ledgerisation.
* Ensure use of App at the time of regularization or release of connection for feeder and consumer tagging including uploading on GARV dash board.
* Prepare the fortnightly report of plan for TKC and provide detail to PMA.
* Conducting route survey, preparation of BOQ and check JMC.
* Conducting raid in high loss area, to convert unwilling to willing consumer also reducing thefting power loss.
* To understanding of electrical drawing, planning of rural projects and erection.
* To verify infra work (HT,LT) and also meter installation.

**Organization: Aegis Ltd**

**Location: Noida (Uttar Pradesh)**

**Period: Aug 2015 – May 2018**

**Position: Sr.Executive**

**Project: Vodafone DCCC**

**Key responsibilities and skills:**

* Interact with customers by phone, e-mail or online chat to concerning various care issues like technical troubleshooting and escalations.
* Meet performance targets in all areas such as speed, accuracy, volume, customer satisfaction and issue resolution.
* Making reports for External & Internal Customers Using MS Excel & Word.
* Maintain relationship with clients and customer also provide immediate resolution.
* Must be patient and willing to help other in solving problem while maintaining a positive attitude at all times.
* Effective listening skills demonstrated by the ability to listen to other people talk without interruptions, understand them and propose solution or make contribution based on the point made.
* Cross–trained and provide back-up for other customer service representative when needed.

**Software Tools Used**:

* Vodafone Device Explorer (VDE)
* Amdocs
* RM (Remote management)
* SAP (System Application & Programming).
* CMS (Content Management System)
* Soft phone

**Organization**:  **iEenergizer IT Services Pvt Ltd**

**Location: Noida (Uttar Pradesh)**

**Period: Sep 2013 – May 2015**

**Position: Junior Engineer (Tech Support)**

**Project: Samsung**

**Key responsibilities:**

* Provide internet service troubleshooting of smart TV’s through remote management.
* Perform equipment addition, removals, repairs, replacement and inspection.
* Setup and operate audio visual equipment for training, presentation ,meeting ,events and conferences
* Router configuration and internet troubleshooting.
* Perform inventory management of equipment, wiring and accessories to avoid any shortages.
* Provide excellent. Equipment service to meet client expectations
* Install and maintain audio visual equipment including display devices, projectors,

Television, camera system, video teleconferencing system (VTC), microphone

And speaker etc.

**Educational Qualifications:**

* Bachelor of Engineering (EEE) in 2013 with aggregate 65.86%.
* SSC with an aggregate of 53.46%.
* HSC with an aggregate of 51.12%
* Diploma in Computer (CCC) from NIELIT.

**Major Project synopsis:**

* **Project title: Anti Petrol Theft System.**
* **Team Size** **:** 4 members.
* **Role :** Team Leader
* **Duration :** 04 weeks
* **Description:** The project is based on the concept of an audiovisual anti petrol. The aim of this project we can reduce the crime of stealing petrol from the vehicles.

**Minor Project synopsis:**

* **Project title:** Cell-Phone Operating as a Switch
* **Team Size :** 4 members
* **Role :** Team Leader
* **Duration :** 2 weeks

**Description :** We designed a circuit which was helpful in operating as a switch

**Achievements:**

* + - * Secured 1’st Position in Hand Ball on Cluster level.
      * Secured 1’st Position in Cricket in Inter-House Match.
      * Secured 1’st Position in Discuss- Throw in Annual Sports Meet.
      * Secured 2’nd Position in Long-Jump Inter-House.
      * Secured 1’st Position in Hindi Handwriting Competition.
      * Participated in Workshop on PLC held by IIITDM Jabalpur.
      * Participated in Workshop on Software Cracking held by IIITDM Jabalpur
      * Participated as a volunteer in the Mass-Awareness Campaign against Cancer

**Strengths:**

* Enthusiastic, stability Optimistic & Amicable.
* Good communication Skill & Confident.
* Expressive, punctual & hardworking professional.

**Personal Profile:**

Name : Mayur Rajput

Father’s Name : K S Rajput.

Gender : Male.

Marital Status : Single.

Nationality : Indian.

**Declaration:**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the Responsibility for the correctness of the above-mentioned particulars.

Place: Jabalpur Mayur Rajput