**MOHAMMAD ARIF KHAN**

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**Appling for the post**: Sr. Electrical Engineer / Assistant Manger MEP

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**Professional Objective**: I am seeking a competitive and challenging environment, where I can utilize my capabilities in my career. I am a responsible individual with strong communication skills and work ethics besides being a creative. Looking for both personal and professional growth makes me capable of working confidently under pressure.

**Professional Qualification:**

Diploma Engineering in Electrical from Jamia Millia Islamia, 2008

Total Work Exp: 10 yr CTC: 4.14 Lacks P/A

**Key Skills**

* Planning, Monitoring and coordination
* Erection and Commissioning
* Project Execution
* Project management
* Electrical substation
* Cable drum schedule and lay
* MEP services.
* Liaison
* Billing Engineer

**Work Experience**

A) Working with G S Buildtech (P) Ltd, As a Electrical Engineer. (Interior Fitouts)

Period: 05-05-2018 to till date

* To observe and understand drawing, single line diagram, GA and working drawing.
* To execute work at site for working drawing and find the qty required at site.
* To follow up material with purchase team.
* To co-ordinate MEP, HVAC, Plumbing and firefighting services.
* To follow BOQ and working drawing for execute work at site.
* To manage of erection and commissioning at site by interaction with supervisor, contractor team.
* To execute all internal electrification and LV /HV and low voltage other services at site.
* To handle manpower at site, implement of manpower according to site plan.
* To follow the safety procedure at site during construction.
* To maintain the documentation and drawing record received from client.
* Reconciliation, Inventory sheet and billing.

B) Worked with Surya Contractor (P) Ltd, As a Electrical Engineer.

Period: 25-02-2016 to 30-04-2018

* To study and understand electrical and services drawing, SLD,GFC and co-ordination drawing
* Execution and co-ordination with consultant, client and subcontractor Electrical & MEP services.
* Execution item as per BOQ and site requirement as per client’s instruction.
* To study working drawing to find out qty for indent of material to purchase section.
* Prepare activities plan as per schedule, reports site related issues to Departmental Head.
* Resolve site hindrance by coordination with client’s and consultant.
* To coordinate electrical and other services with concern person of project team.
* To execute work at site and maintain standard of workmanship with minimum snag points.
* Building electrical wiring and low voltage services, installation cable tray.
* Prepare cable schedule and recorded cable measurement as required.
* Prepare cable layout for underground and overhead with proper safety precaution.
* Erection and commissioning of Substation LV/HV Panel, transformer, DG, Earthing.
* To check work done by contractor team and follow safety rules at site.
* Ensure the quality of workmanship and timely complete given site work as per schedule.
* Liaison issues with concern Dept. With consultant and client.
* Prepare Material reconciliation and inventory sheet.
* Preparation of petty contractor RA& final bill.

**C)** Worked with Gaur sons Sports wood (P) Ltd, As a Assistant Engineer Electrical.

Period 11-11-2013 to 10.02.2016

* To coordinate between various sub-contractor agencies work at site.
* To understand all drawing and implement according to site condition.
* To supervise site activities according to site plan, Report site related issues to Project Head.
* Resolve site related issues by coordination consultant and sub-contractor.
* To execute work at site as per the drawings and according to site condition.
* Installation and commissioning of Electrical Equipment, Panel, Transformer, DG, Earthing.
* Experience in electrical layout conduting in Mivan shuttering.
* Internal electrification and wiring, lightening lay out, street light pole, external electrical work.
* Liaison issues with concern contractor team, consultant and local governing bodies.
* Update daily DG logbook for fuel consumption at site.
* Update routine checks of DG at site
* Raising of material requirements and submitting it to the stores department.
* Preparation of Material reconciliation sheet to Billing Deptt.
* Preparation of contractor Bill.

**D)** Worked with Jamia Hamdard (HIMSR Project) As Junior Engineer Electrical,

Period 08-07-2010 to 04-11-2013

* Monitoring and co-ordination between various vendor work at site
* Resolve site related issues by coordination consultant, client with and sub-contractor.
* Erection and commissioning Indoor substation 11/0.433KV, HT/LT Panel ,with OLTC,
* Indoor Transformer, Bus Duct, Panel, DG with capacitor bank, Cable lay. UPS 40 KVA
* Internal electrification, low voltage services wiring, PA, Fire Security system.
* Erection& commission HVAC system .
* To check of work done by workmen/contractor team.
* Co-ordination and with contractor workout and analysis of formats and drawings at site.
* Resolve site issues coordination with consultant / Deptt./Contractors.
* Reconciliation of material before release of advance payment contractor.
* Measurement book recorded after Joint measurement with contractor.

**E**) Worked with Air Shield Envirotech (P) LTD as a Project Engineer.

Period 02-09-2009 to 07-07-2010.

* Handle project activities including technical, Erection, Commissioning.
* Maintenance scheduled preventive maintenance and breakdown utilities of system.
* Manage the Project work to ensure delivery of the scope on time and budget.
* Should monitor & recorded day to day Manpower & DPR.
* Support the continuous improvement of the quality of work documentation.
* To take work permit from client.

**F**) Worked with Utility Power tech Limited as a Field Engineer (Electrical)

Period 21-07-2008 to 31-08-2009

* Erection and commissioning electrical substation and other electrical equipment at site
* To make cable schedule and cable lay underground and overhead.
* Cable end termination with proper cramping tools.
* To supervise erection of GBT and RTT tower with proper safety precaution.
* Erection and commissioning of BTS site electrical and low voltage services as required.
* Prepare and manage installation work on site including tool work permit from client.
* To observe quality workmanship of vendor team.
* Follow up material from purchase department and vendor.
* Conducted various test like at site BDV, Insulation, Megger.

**Academic Qualification:**

* Senior Secondary Education from N.I.O.S Delhi, 2005.
* Secondary Education from Jamia Millia Islamia Delhi, 2002.

**Computer skill:**

* MS Office & Net. Surfing.
* Auto CAD

**Personal Details**

Father’s Name : Mohammad Ilyas Khan

Date of Birth : 05.03.1986

Gender : Male

Languages : English Hindi & Urdu

Marital Status : Married

Religion : Islam

Nationality : Indian

Permanent address : Vill-khaika, Tehsil-Hathin, Distt- Palwal Haryana.

**Work on projects**

* Industrial Project Havells Noida
* Group Housing Residential building Ludhiana
* Group Housing Multi story building 2B+G+20 Story, Gaur sons Noida.
* Super specialty 350 Bedded Hospital and Medical College Hamdard University, Delhi.
* Electrical Project Telecom (Reliance GSM) Delhi/NCR.

**Pass Port status:**

Pass Port: N1889157 Issue Date: 11/08/2015 Exp. Date: 10/08/2025

**Declaration:** hereby declare that information furnished above is true to the best of my knowledge.

Place:

Date:

(MOHAMMAD ARIF KHAN)