**Raju Kumar**

S/o Shri Ram Singh

Village: Lakhisaray

Post: Malathi

District: Jehanabad

Contact No: 8527682570

Mail Id: Kumarraju8568@gmail.com

**Objective:** To enhance skills in order to contribute to words the growth of the Organisation which can further help in development of employee and employer

**Experience:** 4th Years experience as Multi Tasking Staff

**Skills:** Experience in the usage of MS office tools namely word MS- Excel Power Point, Ms-Access

**Knowledge** and certification in using MS office

Have Expertise in using search engine tools and Internet.

**References:** Submitted upon request

**Languages Known**: English, Hindi,

|  |  |  |  |
| --- | --- | --- | --- |
| Education | Year | Unversity/board | Percen-tage/grade |
| High school | 1994 | Bihar school Examination | C Grade |

Personal Details:

Father Name : Shri Ram Singh

Mother Name : Kusum Devi

Hobbies : Playing Cricket and Listening To Music

Place

Date: Santosh Kumar