### **ZEBA REHMAN**

### C-6/150B Lawrence Road, KeshavPuram, New Delhi 110035, India

### [**rehman.zeba16@gmail.com|**](mailto:rehman.zeba16@gmail.com|)+91-9999017118

### July 19, 1991

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### Career Objective:

Being a committed team player, want to be a part of a renowned organization, to contribute towards the growth of the Organization, and to learn from it by working on a challenging profile that enhances my technical skills and knowledge.

### **Academic Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DEGREE | SCHOOL/INSTITUTE | BOARD/UNIVERSITY | SUBJECTS | MARKS |
| SECONDARY | PRESENTATION CONVENT SENIOR SECONDARY SHOOL | CBSE | ENGLISH,MATHS,SCIENCE,  SST,HINDI | 81% |
| SENIOR SECONDARY | PRABHU DAYAL PUBLIC SCHOOL | CBSE | SCIENCE STREAM | 71% |
| BACHELORS OF COMPUTER APPLICATION (BCA) | VIVEKANANDA INSTITUTE OF PROFESSIONAL STUDIES | GGSIPU | COMPUTER APPLICATIONS BASED | 85% |
| MASTERS OF COMPUTER APPPLICATION (MCA) | JAGAN INSTITUTE OF MANAGEMENT STUDIES | GGSIPU | COMPUTER APPLICATIONS BASED | 80% |

### **Project Work:**

1. **COLLEGE WEB PORTAL SYSTEM**: This was an ASP.NET based technology project; this project was about providing a platform for management of affiliated college’s information at university. The technologies used were VISUAL STUDIO 2010 and MICROSOFT SQL SERVER 2008.
2. **CAB SERVICE BASED MOBILE APPLICATION (SPEED-O-CAB)**: This was an android based mobile application for customers to book radio taxi with by simply downloading the app. This was created using Eclipse software.

### **Professional Qualifications:**

Worked as a Public Relations Intern and volunteer in English Project at an NGO, MAKE A DIFFERENCE (MAD) and currently working with the designation of mentor in English Project in the same organisation from past two years.

### **Computer Proficiency:**

* Base SAS
* DATA MODELLING TECHNIQUES- REGRESSION ANALYSIS, TIME SERIES, CLUSTER ANAYSIS.
* SQL
* MS-Excel - Database, & Basic Functions, Conditional Formatting, Filtering, Sorting, V-Lookup and H-Lookup, Pivot table, Data-Validations
* MS-PowerPoint
* MS-Word
* **Programming Languages** :
  + - C
    - C++
    - ASP.NET
* **Additional Subjects Studied**:

Data Warehousing And Data Mining

Software engineering

Database And Management System

Operating System

Fundamentals of IT

Computer Architecture

### **Industrial Training**:

• Four week training at HCL Technologies, New Delhi in ASP.NET

• Pursued Statistical Analysis System (SAS) training at IVY PRO SCHOOL in New Delhi.

### **Achievements:**

* Awarded as a “Best student” in school and won awards in merit, English-Hindi debate by **FAO- FOOD AND AGRICULTURE ORGANISATION (United Nations)**, extempore, logical-reasoning competitions, role-plays, and part of the school eco-club and editorial team, publishing annual school magazine.
* Worked as an editor in monthly technical **magazine “TECH-TALK”** , team-member of college representative committee at the launch of **INDIA’S FIRST TABLET LAUNCH- “AKASH”**

and also coordinator at annual-college fest “V-CONNECT” during graduation.

* Worked as a **team lead** in editorial team for technical seminar “**CYNOSURE”** conducted annually and part of the placement committee during post-graduation.
* Worked as a **Public Relations Intern (Content Writer)** and mentor -
* Part of the show-makers team during the **Dream Camp-New Delhi (2014)** conducted by Make A Difference across all 23 cities in India under the organisation.
* Worked with Deborah Hares **(SAVE THE GIRL CHILD PROJECT)** from New York, USA for conducting the project evolvement and execution in JBA centre under MAKE A DIFFERENCE PROJECT, New Delhi for conducting interviews and documentary sessions.

### **Interests:**

Writing articles - expository/persuasive, reading, gardening, teaching kids in shelter homes.

### **Key Skills and Management:**

 Excellent team leading and building skills

 Managing change

 Effective communication skills.

### **Personal Details:**

* Date of Birth: 19th July 1991
* Gender: Female
* Father’s Name: Khalil-Ur-Rehman
* Language known: English, Hindi
* Nationality: Indian