**RESUME**

**Jitendra Kumar Barik**

**Gurgaon**

Mobile : +91-9716779906

Email    : [jit.etc@gmail.com](mailto:jit.etc@gmail.com)

Career Objective

To garner relevant management experiences and be a formidable force in the development of the organization, harness a strong track record of building business volumes and growing profitability in a reputed Organization.

Academic Qualification

        MBA (HR/Marketing) at Institute of Management & Information Technology, Cuttack which is a constituent college of BPUT, Odisha. Passed out with 7.13(CGPA) in the year 2015.

        B.Tech - ECE at NM Institute of Engineering and Technology, Bhubaneswar, BPUT with 7.5 (CGPA) in the year 2010

         Intermediate – 12th Sc. at J.N.College, Cuttack with 72% in the year 2006

        10th at A.P. High School, Cuttack with 76% in the year 2004

Academic Project at Post-Graduation Level

Name of the company         :              OCL (ODISHA)

Area of study                       :              Human Resource

Title                                     :              Training & Development

Duration of the Project        :              30 days

Description: At OCL(KCWM) I have carried out survey within the Organization on to know the perception of the employees regarding the training methods & Development process at OCL and to identify how training & development assists the employees to acquire skills, knowledge and attitude and also enhance the same .

Technical Skills

      Operating Systems        :           Windows 98/2000/XP/Vista/7

      Application Software    :           MS-Office 2010

 Personal Skills

        Highly motivated, Result oriented.

        Curious to explore and learn new things.

        Good Communication skills and Optimistic approach during difficult situations.

Extra Curricular Activities

        Participated in sports and cultural programs from schooling.

        Actively participated in essay writing & debate competitions.

        Participated in social welfare activities like blood donation and sapling plantation in college.

Work Experience

* I worked as an Administrative Officer in NMIET, Bhubaneswar for two years and eight month.

 Personal Profile

Name :           Jitendra Kumar Barik

Father’s Name :           Debendra Kumar Barik

Mother’s Name : Kusumlata Barik

D.O.B :           22-Jun-1989

Gender :           Male

Nationality :           Indian

Hobbies :           Browsing Net, Cooking

Languages Known :           English, Hindi, and Odia

Marital Status : Single

Address :           AT- Gokulpur, PO-Rahania

VIA-Kuanapl, DIST-Cuttack, Orissa

Pin-754204

Declaration

I hereby declare that all the information furnished above is true and genuine to the best of my knowledge.

**Place: Gurgaon**

**Date:                                                                                                   (Jitendra Kumar Barik)**