**Amit kumar singh**

Mobile. No : +91-8578862686,8252858625.

Address : Boring road, Patna pin :-800001

Dist. : Patna

E-Mail : [aksdhn.singh7@gmail.com](mailto:aksdhn.singh7@gmail.com)

**JOB OBJECTIVE**

Seeking a challenging position in an organization of repute where I can enhance my skills & competences in conjunction with the organizations goals & objectives.

**EXECUTIVE SUMMARY**

* A Graduate with experience of more than 1 year, in Office Management and Accounts.
* Consistent performer during academia.
* Good analytical, presentation and communication skills, Quick Learner, Effective team player, problem solver, pursued timely completion of assignments.
* Effective while working alone and in a team with a professional approach

**TOTAL PROFESSIONAL EXPERIENCE**

My professional experience is teaching me the necessary lessons about the corporate.

**TECHNICAL PREVIEW:**

1. Installation and Troubleshooting of Operating System like WinXP/7/8/10
2. Configuring and Maintaining Network.

Troubleshooting Laptop and Desktop

**WORK EXPERIENCE**

1. **Globle system** service engineer

Duration :5 feb 2013 to July 2013

2.THE IT ZONE (SONY CENTER )

Duration : 1Sep 2013 to 12.Dec.2016

Location : Patna

Responsibilities:

* Sony sales
* Service support engineer
* Current Employer: RELINCE JIO MARKETING

Location : patna

**ACADEME**

My academic career was engrossing within satisfactory performances at each stage

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degree** | * **Institution Name** | **Board / University** | **DIVISION** | **Year of Passing** |
| **B.Sc (MATH Hons.)** | **S.B. COLLEGE ARA** | **V K S U**  **(Bihar)** | **1st Division** | **2012-2015** |
| **INTERMEDIATE** | **P.K ROY MEMORICAL**  **COLLEGE** | **J A C**  **(Jharkhand)** | **2nd Division** | **2012** |
| **MATRICULATION** | **G.N.M HIGH SCHOOL+2** | **J A C**  **(Jharkhand)** | **2nd Division** | **2010** |

.

**IT SKILLS**

Completed:- D S N (Diploma system networking )

Hardware and Networking from NIIT Dhanbad Jharkhand (2010-2012)

Non C.C.N.A

**PERSONAL PROFILE**

Date of Birth : 04th sep1995

Father’s Name : Mr. Satyendra Singh

Languages Known : English, Hindi.

Address : Boring road patna pin:- 800001

**DECLARATION**

I herewith declare that the information, shown above, is true & authentic to the best of my knowledge & belief.

Place: Patna

Date: (Amit kr. singh)