**Shanti Bhawnani**

**Mobile:**+ 91-9911583758 ~ **E-Mail:** shanti.bhawnani@gmail.com

**CAREER SCAN**

* **Total Working Experience** of approx **5 years** withBPO (International), IT & Event Industries.
* Commitment, result oriented and interested to learn.
* Possess excellent interpersonal skills that have been put to good use while interacting with Clients & Internal Teams to facilitate seamless execution of projects.
* Possess skills in Client Interaction & Client follow up on phone and through emails.
* Proven experience in **IT Industry** of **online data generation** through yellowpages.com , sulekha.com and other websites

**TECHNICAL PROFICIENCY :**

* Tools : Bugzilla 4.0, MS office
* Data Base : SQL Server 2005
* Operating System : Windows

**Industrial Training(MCA) :**

* Training on ‘Online Music Station’ project from **HP Education services, Noida.**

**PROFESSIONAL EXPERIENCE**

* Worked as **Business Development Executive(pre sales)** with **Elite Events Pvt. Ltd., Noida** from Jan 2013 to Sep 2015.

**Job Responsibilities :**

* Collecting the requirements of clients by interacting on phone & through email.
* Explaining about our product and services
* Providing the suitable package & service as per client’s requirement
* Client follow up as per client’s interest
* Fixing appointment & arranging a face to face discussion with client.
* Worked as **Senior CCE** with **Dreamz Infotech, Indirapuram** from August 2010 to Feb 2011.
* Worked as **CSE** with **HCL Technology BPO Service, Noida** fromOct 2009 to June 2010 .

**ACADEMIC QUALIFICATION:**

**2008*:*** Master of Computer Applications from **U.P. Technical University** with **74.2 %**

**2005**: B.Sc. (PCM) from D.B.S.COLLEGE, C.S.J.M.UNIVERSITY, KANPUR with 61 %

**2002**: SSC (Science) from S.S.D.GIRLS INTER COLLEGE, KANPUR with 76.8 %

**2000**: HSC (Science) from S.S.D.GIRLS INTER COLLEGE, KANPUR with 64 %

**PERSONAL DETAILS**

Nationality : Indian

Father’s Name: Mr. Rajkumar Bhawnani

Marital Status: Single

**Declaration:**

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Date: Shanti Bhawnani