**CURRICULUM VITAE**

**RAM KRISHNA SINGH**

Navtoliya,Bindwara

P.S-Kasim bazaar

P.O+Dist.-Munger

Bihar-811201

Contact No.- 9576790050

[Email.id - singh.ramkrishna2013@gmail.com](mailto:Email.id%20-%20singh.ramkrishna2013@gmail.com)

**Career Objective:**

* I am looking forward to work in creative, challenging and learning atmosphere where I can improve my skills.

**Working Experience:**

* I had worked as a Process Associate in “e-Data Sourcing” prashant vihar, Delhi upto three months.
* I had worked as a Team Leader cum Data Entry Operator under the project “NATIONAL POPULATION REGISTER” upto one year.
* I had worked as a Front-office-coordinator in “NIIT, Patna” up to one year.
* I had worked as an Academic Counselor cum Telecaller in “CIMAGE, Patna” up to two years.
* I had worked as a Marketing Executive in “Blaze flash Couriers Ltd. Ludhiana” up to one year.
* I had worked as a Marketing Executive under a distributor in “Uma Enterprises, Simlapuri, Ludhiana” up to one year.

**Technical Knowledge:**

* Operate the System properly. Efficiency in MS-office 2007 & 2003 (Word, Excel, Powerpoint)
* Operation with Internet (Net surfing, Sending & Receiving E-mails, Attachments the files etc.)

**Extra Knowledge:**

* Having good typing speed in English (approx 50 words per minute)

**Academic Qualifications:**

* Graduation from T.M.Bhagalpur University in 2003 with 2nd div.
* Intermediate from B.I.E.C in 1999 with 1st div.
* Matriculation from B.S.E.B in 1997 with 2nd div.

**Professional Qualifications:**

* Diploma in Computer Application from “New Sciencom Point of Education, Patna”.
* Certificate Course in Computer Science from “Lakhotia Computer Center, Jamalpur”.
* Certificate course in Industrial Accountant from “The Institute of Computer Accountants, Patna”

**Personal Details:**

Date of Birth : 12-02-1983

Father’s Name : Bechan Prasad Singh

Sex : Male

Nationality : Indian

Religion : Hindu

Marital Status : Unmarried

Language Known : Hindi & English

Hobby : To visit Historical palaces & make new friends

**Declaration:**

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Date: ……………..

(Ram Krishna Singh)

Place: ……………  *Signature*