SOURAV MAHATO

Email : [souravmahato55@gmail.com](mailto:souravmahato55@gmail.com)

Address for correspondence :-

4C MIDDLE ROAD,JADAVPUR

KOLKATA-700075

CAREER OBJECTIVE

To be a part of professional organization that would enhance and elevate my credentials to contribute towards the growth of organization and myself.

PROFESSIONAL QUALIFICATION

Online tax return filing course from P.L.ACADEMY like VAT,CST,TDS,INCOME TAX,

ESI,PF,SERVICE TAX etc under course provided through DEPARTMENT OF LABOUR MANAGEMENT.

Course on TALLY ERP 9 from P.L.ACADEMY

EDUCATION QUALIFICATION

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| --- | --- | --- | --- | --- |
| YEAR | EXAMINATION | BOARD | PERCENTAGE | DIVISION |
| 2005 | MADHYAMIK | W.B.B.S.E | 65 % | 1ST DIVISION |
| 2007 | HIGHER SECONDARY | W.B.C.H.S.E | 64.20 % | 1ST DIVISION |
| 2010 | B.COM(HONS) | CALCUTTA UNIVERSITY | 50.75 % | 2ND DIVISION |

COMPUTER KNOWLEDGE

Diploma in financial accounting system from PALBAZAR YOUTH COMPUTER TRAINING CENTER ( TALLY 9,MICROSOFT WORD ,MICROSOFT EXCEL,INTERNET etc)

WORK EXPERIENCE

Worked in tax consultancy firm as accounts assistant from June 2010 to DECEMBER 2014

AT present I am working in RAJWADA GROUP AS AN ACCOUNTANT from MAY 2014 TO AT PRESENT

And also working from home as tax consultant

PERSONAL SKILL

Good accounts maintainer and analytical capability, good home tutor, good listener,

good communication skill & also ability to work in a team with co-ordination

day to day balance maintain and all entry in tally erp 9 of all taxes

preparation of final accounts of company ,profit ascertain as per record

tax return online of vat,cst,tds,income tax,pf,esi,ptax,service tax and all other taxes

I have sound knowledge of preparing fundflow and cashflow for funding

I can handle all statutory matters independently

PERSONAL PROFILE

Date of birth : 21-09-1989

Father’s name : NAND KUMAR MAHATO

Permanent address : 4C MIDDLE ROAD, JADAVPUR

KOLKATA-700075

Sex : MALE

Marital status : Unmarried

Nationality : INDIAN

Language known : English, Bengali, Hindi

Mobile number :7278174612

PLACE : KOLKATA

SIGNATURE

SOURAV MAHATO