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| Sushil Kumar  **Taxation/Accounts & Finance**  Proficient in running successful method-oriented Taxation/**Finance & Accounts Operations** and taking initiatives for business excellence through process improvement, targeting senior level assignments  **sheelusushil@gmail.com +91-9910905698** | |
| career24x24iconsCareer Timeline    **Venus Stampings Pvt. Ltd.**  **LG Electronics India Pvt. Ltd.,**  **FUJIFILM India Pvt. Ltd.**  **2003-2005**  **2005-2006**  **2009-2017**  **2006-2009**  **Scientific Agencies Pvt. Ltd.**  **Since 2017**  **Whirlpool of India Ltd.** | knowledge24x24iconsProfile Summary   * A competent professional with **nearly 16 years** of experience in **Taxation Indirect, Finance & Accounts and Compliance Management.** * Possess strong exposure in **Indirect Tax and Direct Tax (GST , VAT, Central Sales Tax, Works Contract Tax, Service Tax, Excise, Entry Tax , Professional Tax , Trade License , Reconciliation , Tax MIS , Billing controlling , Accounts Payable , Accounts Receivable and Commercial accounting).** * Experience in supervising **all Indian Tax Compliance and Submissions covering Corporate Tax, Service Tax and Withholding Taxes** including tax returns, internal reporting and tax accounting. * Successfully ensured **completion of DVAT 51 & Form 9 of Form “C”, & “F”, Quarterly submission.** * Provided assistance in **registration with GST , VAT , CST , Excise , Trade License and other department.** * Effectively prepared **Purchase Details (Central, Local, Inter Unit Local & Central) & Input Details for adjustment of Sales Tax (Monthly & Quarterly).** * Excellent interpersonal, communication and organizational skills in team management and planning. * Validation and checking of monthly GST returns **(GST-3B, GSTR-1 & GSTR-2)** with detailed analysis of transactions. * Ensuring the proper deduction of **TDS** on invoices accounted during the month and section wise deposit of the same on monthly basis.   edu24x24iconsAcademic Details   * **LLB** from Dr. BR Ambedkar University, Agra. * **MBA (Finance)** from Vinayaka Mission University, Tamil Nadu. * **B.Com.** from Delhi University. |
| softskills24x24iconsCore Competencies | |
| |  |  |  | | --- | --- | --- | | Taxation (Indirect & Direct) | Accounts | Statutory Compliance Management | |  |  |  | | Monthly Accounts Reconciliations | Custom & Export / Import | SAP Implementation | |  |  |  | | Accounts Receivable & Payable | Goods & Services Tax | Team Management | |  |  |  | | |
| Notable Accomplishments Across the Career   * Supervised indirect tax matters at **FUJIFILM India Pvt. Ltd**. and ensured the timely filing of all Indirect tax returns. * Successfully submitted the C forms / F forms for the year 12-13 , 13-14 , 14-15 , 15-16 & 16-17 with serial number and uploaded on department portal for every single forms for more than Rs 2850 Crores.  The mitigated the possible demand **(Whirlpool Of India Limited)**.   exp24x24iconsOrganizational Experience  **Since Feb’17 Whirlpool of India Ltd., Faridabad / Gurgaon as Manager – Indirect Taxation**  **Goods and Service Tax**   * Liaising with consultant and departmental authority (PAN India). * E-Filling of GST Returns. * Assisting in validation and checking of monthly GST Returns (GST-3B) with detailed analysis of transactions (GSTR-1 & GSTR-2). * Reviewing and validation of Tran-1 & 2 for getting CENVAT Credit under the GST Act. * Leading & mentoring team of 05 members. * Ensuring correct availment of Goods and Service Tax (GST) input credits . * Handling routine queries of branches/plant relating to GST. * Preparation of GST MIS every month. * Preparation of SOP for E Waybill generation. * Preparation of GST payments schedule in the beginning of month. * Ensuring the proper charged of GST rate on invoices during the month. * Provided the all details to SAP team for GST Implementation.   **VAT/CST/WCT/Excise/ Entry Tax**   * Working on completion of Sales Tax Assessment and ensuring statutory compliance (PAN India). * Preparing tax plans and ensuring timely assessment and filing of indirect tax returns in compliance with Sales Tax/VAT Act. * Reviewing and validation of Vat audit report and annual report under the VAT Act (PAN India). * Taking calls with the internal client for the pending Declaration/Statutory Forms. * Handling routine queries of branches relating to IDT. * Preparing taxation MIS every month as per target date.   **Jul’09 to Jan’17:**  **FUJIFILM India Pvt. Ltd., Gurgaon as Deputy Manager – Taxation & Accounts**  **Key Result Areas:**  **VAT/CST/ WCT/ Excise /Entry Tax/Service Tax/Trade License/Professional Tax**   * Preparing tax plans and ensuring timely assessment and filing of indirect tax returns in compliance with Sales Tax Act and Excise & Service Tax Act/Rules (PAN India). * Ensuring correct availment of Value-Added Tax (VAT) input credits / Central Value-added Tax (CENVAT) credits and discharge of liabilities on time; instituting a robust process for Value-Added Tax (VAT) refunds * Leading & mentoring team of 06 members. * Monitoring commercial documentation for export-import trade in compliance with statutory regulations. * Handling monthly reconciliation of Service Tax Credit in coordination with Accounts Department. * Ensuring timely & correct deposit service tax under reverse charge mechanism & taxes under Service Tax Act. * Identify the W.C.T. liability and maintain the compliances with the Act. * Reconciliations of financial GL Vs Tax return and prepare the audit schedules for statutory audit. * Updated all changes of rules, regulations, amendments and share with the team members. * Monitoring of returns & statutory payment of Excise & Service Tax. * Vetting of the various document related to 100% EOU Unit i.e CT-3, and ARE-3, Merchant export transaction through CT-1 Certificate and High Sea Sale transactions.   **Direct Taxation (TDS & Tax Audit Report)**   * Providing assistance in Income tax assessment, Tax audit report and transfer pricing with seniors. * Ensuring the proper deduction of TDS on invoices accounted during the month and section wise deposit of the same on monthly basis. * Preparation and filing of TDS and Income tax returns.   **Audit Support**   * Providing support to Internal Auditors & Statutory Auditors. * Handling audits (statutory, Tax, Interim and Group) and assists the auditors **(KPMG)** to solve all the queries and to complete the audit process successfully.   **SAP Support**   * Developing interface of all front-end system to SAP on a daily basis so that details can be accessed in SAP by the team * Supporting in SAP Implementation, checking vendor account in SAP and activation the tax impact * Reviewing customer/agent account in SAP.   Previous Experience  **Jun’06 to Jun’09:**  **LG Electronics India Pvt. Ltd., Delhi as Branch Accountant – F&A (Hous Tec India Pvt. Ltd.)**  **VAT/CST/WCT**   * Engaged in Calculation of VAT Liability. * Working on completion of Sales Tax Assessment. * Ensured completion of DVAT 51 of Form C & F quarterly submission. * Preparing taxation MIS every month as per target date. * Taking calls with the internal client for the pending Declaration/Statutory Forms.   **Accounts**   * Leading voucher entry in Oracle ERP , Cash Vouchers, Journal , Payment Entry, Purchase Bills & Freight Bills. * Involved in making Inter branch transactions entries, vendor payments, purchase reconciliation and bank reconciliation. * Handled correspondence related with Debtors through telephonic discussion or through e-mail. * Ensuring that all payments are made to suppliers within the stipulated time frame and managing accounts payable within the pre-set parameters. * Conducting ageing analysis of the payables to understand the paying pattern and devise effective accounts payable policies. * Employee expenses reimbursement.   **Direct Taxation**   * Ensuring the proper deduction of TDS on invoices accounted during the month and section wise deposit of the same on monthly basis. * Issue the TDS certificate to the vendors and preparation of TDS return.   **Audit Support**   * Handling audits (statutory, Tax, Interim and Group) and assists the auditors **(Deloitte)** to solve all the queries and to complete the audit process successfully. * Providing support to Internal Auditors & Statutory Auditors.   **Jul’05 to May’06:**  **Venus Stampings Pvt. Ltd., Faridabad as Accounts Officer – F&A**  **Jan’03 to Jan’05:**  **Scientific Agencies Pvt. Ltd., Faridabad as Accounts Assistant**  Certifications   * Diploma in Computer Application and Programming from NIIT, Faridabad * Diploma in Financial Accounting from AKB Institute of Financial Studies, Faridabad | |
| Personal Details  **Date of Birth**: 10th June 1980 **Languages Known:** English, Hindi and Punjabi  **Address**: H.N.-1471, Sector 22,Jawahar Colony, Faridabad, Haryana -121005  **Passport Availability:** Yes | |
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