**CURRICULUM – VITAE**

**MADHU BALA SHARMA**

RZ-20 M-BLOCK

WEST SAGAR PUR

DELHI – 110046

PHONE NO. – 9289563751

E-MAIL ID. Muskan1feb@gmail.com

OBJECTIVE

Seeking a suitable position in your esteemed organization, compatible with my experience and capabilities, I would like to identify myself in An excellent establishment like yours where I can fertile working environment and ample opportunities to boost my caliber .

EDUCATION & TRAINING

* **10th** PASSED CBSE 2008
* **12th** PASSED CBSE 2010
* **B.A** PASSED DELHI UNIVERSITY 2015

PROFESSIONAL QUALIFICATIONS

* Basic and M.S. Office, Internet etc.
* Six Months Typing Course.

WORK EXPERIENCE

* Previous 2 Year work experience as a Billing Oprater in Sham Lal Kishan Lal CSD Store

Job Location Delhi Cantt, New Delhi

* 2 Year work experience as a Tele Caller In AMBA BPO at Dwarka More New Delhi.

COMPANY NAME’S

**“SHAM LAL KISHAN LAL.”** Is a Electronic Store .

INTEREST & HOBBIES

* Surfing Internet and making friends, Music.
* Drawing.

PERSONAL INFORMATION

|  |
| --- |
| Father’s Name Sh. Virender kumar Sharma |
| Date of Birth 18/03/1991 |
| Marital Status Single |
| Nationality Indian |
| Languages English, Hindi |
|  |

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Place: -- DELHI (INDIA)

Signature

**MADHU BALA SHARMA**