MUKESH KUMAR BANSAL

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**PROFESSIONAL PROFILE**

* Excellent interpersonal, communication and organizational skills with proven abilities leading motivated teams towards achieving organizational goals.
* Proficiency in Project Management, BPR and Project Conceptualization.
* A thorough professional with a proactive attitude, capable of thinking in and out of the box, generating new design solutions and ideas.
* Highly successful in building relations with upper level decision makers; seizing control of critical problem areas and delivering on client commitments.

**CERTIFICATE**

* **Project Management Certification** from Process and Product Development Centre, Agra (UP) under **Ministry of Micro Small and Medium Enterprises, Govt. of India**.
* **Six Sigma Black Belt Certification** from Process and Product Development Centre, Agra (UP) under **Ministry of Micro Small and Medium Enterprises, Govt. of India**.
* [**Introduction to Government Process Re-engineering (GPR)**](https://www.linkedin.com/search?search=&keywords=Introduction+to+Government+Process+Re-engineering+%28GPR%29&sortCriteria=R&keepFacets=true) from NISG.
* **E-Governance Project life Cycle** from NISG.
* **Introduction to e-Governance (e-Gov)** from NISG.

**TECHNICAL SKILL**

**Languages**: C, C++, Core Java, Visual Basic 6.0, SQL, DBMS, SQL, HTML, CSS

**Frameworks**: J2EE, JDBC

**Proficient in Office MS Office**: Word, Excel, Power Point

**Concepts**: OOA, OOD, SDLC, BPR, e-Governance

**Application Area**: MIS, ERP, POS, CRM, Education Management System, Microfinance Application, B2B Portal ([www.MyInfoline.com](file:///C:\Users\Mukesh%20K%20Bansal\Desktop\Desktop\www.MyInfoline.com)), India Post Project 2012, BFSI, Insurance, ATM,

**PROFESSIONAL EXPERIENCE**

**NATIONAL INSTITUTE OF SMART GOVERNMENT, HYDRABAD JAN 2014 To 🡪**

**Project Executive (Department of Post) MP**

**Job Responsibility**:

**IT Modernisation Project - India Post, 2012**

* Support Project Manager in Project activities.
* Analysis of MIS collected from the field & utilizes the knowledge according to the project objectives.
* We are converting structured projects to deliverable, managing entire aspect of project execution, scheduling, monitoring & control & delivery.
* Holding review meetings to monitor project progress as per schedule, plan, budget & timeline, and provide report to higher officials & management.
* Manage communication channel across horizons of Organization Structure.
* Managing incidents & issues raised & ensure timely solution of the problems.
* Involved in documenting & understanding contracts & RFPs.
* Initiates change wherever required.
* Provide assistance and Coordination to the Project teams and client.
* Strong vendors and clients management skill.
* Direct communication and management of stockholders.

**SARVATMAN TECHNOLOGIES, Indore. DEC 2009 to JAN 2014**

**Business Analyst**

**Job Responsibility**:

**Business Analysis**

* Involved in all requirements gathering and impact analysis activities. Reviewing the Client Requirements and Business Specifications, analysing the impacts and feasibility, complete the Time and Cost.
* Review the Statement of Understanding Document [SOU] and User Requirement Specification (URS) Document, System Requirement Specification (SRS) Document.
* Review the High Level Design Document [HLD] and Application Design Document [ADD]
* Provide solution related to technologies, Hardware and methodology is useful for project.
* Provide the support to development by reviewing the Application Design document and testing team by reviewing the Test Cases during development and testing phase.

**Project Management:**

* Takes assigned project from original concept through final implementation  
  Creates and maintains project schedules by developing project plans and specifications, estimating time requirements, establishing deadlines, monitoring milestone completion  
  Tracking all phases of the project product/service lifecycle, providing timely reporting of issues that impact project progress, coordinating actions, and resolving conflicts.
* Interaction with Domestic & International Clients as Business Analyst.
* Business Development & Operation for **B2B** Portal [**WWW.MYINFOLINE.COM**](http://WWW.MYINFOLINE.COM)
* Providing Support and Project Management on Various projects.
* Working in E-governance **Operation, Project Management and support on e-Governance** Projects.
* **Project Coordinator** in **Vocational Training Programme (VTP)** under Ministry of labour & Employment Govt of India.
* Providing training and product demonstrations.
* Vendor and Partner management for ERP & CRM.

**EXTRACULAR ACTIVITY**

* **Digital Volunteer** under the MyIndia Initiative Registration no: 27764 Social Media Cell, **Ministry of Information & Broadcasting, Government of India**.
* Participated in Organizing **Blood Donation Camp** in SGSITS Indore under AAYAM-10.
* Participation National Level Tech fest **ACIES -06** under AAYAM-6 with rank 62nd.
* Active Participation on **Blood Donation Drive 2009.**
* Actively Participate in **GREEN RUN** (12KM) Indore Marathon 2009 an **IIM Indore Initiative**.
* Active Participation in World Largest Tea Party 2008.
* **NCC “A”** Certificate from MP 36 Battalion Khandwa.
* Active Participation on **National Service Scheme (NSS)** in Vidisha 2001-02.
* Active Participation in Various games and secured winning positions.
* Got Best Employee of the Year award in 2011.

**TRAINING PROGRAMS**

* Entrepreneurship & Management Development Programme in SATI Vidisha.
* 21 days Industrial Training program in BSNL Vidisha.
* Training at **ICICI PRU LIFE INSURANCE** on various Finance schemes. Duration: 1 week.
* Participated in Combined Annual Training Camp of National Cadet Corpt at Neemuch 1996.

**ACADEMIC DETAILS**

* **BE** in **Information Technology** from SGSITS Indore, India in 2011 with 61.54%.
* **Diploma** in **Information Technology** from SATI (Poly) Vidisha, India in 2004 with 79.5%.
* Higher Secondary School Certificate Examination MP Board from Govt Motilal Neharu Higher Secondary School Khandwa (MP) with 52.2%.
* High School Certificate Examination MP Board from Govt Motilal Neharu Higher Secondary School Khandwa (MP) with 60%.

**PERSONAL DETAILS**

Date of Birth : 22 July, 1983

Father’s Name : Mr Ram Dutt Singh

Mailing Address : 195/3 Adarsh Meghdoot Nagar, Near Vijay Nagar BSNL office

Indore 452001 (MP)

I hereby declare that above mentioned details are correct and complete to the best of my knowledge.

Date-: 27 February 2017

Place-: Indore

Mukesh Kumar Bansal