**Mukesh Singh Dhami**

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**Career Summary:**

More than 4 Years of successful experience in travel and tourism field. Knowledge of Client handling and convincing, Itinerary making, operations for various FIT and GIT for school and other client various domestic sectors in India and supervising team mates during the post of team leader.

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**Education Qualification**

Bachelor of Arts [B.A.], 2009-2012

Diploma from NIIT and Computer basics 2007-2009

12thClass From CBSE Board 2007

10th Class From CBSE Board 2004

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| **Professional Experience** | |
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| **Company Name** | **Designation** |
| Tourista International pvt. Ltd. | Asst Manager - Operations  [Mar(2016)- (Till Date )] |
| JNC Journeys | Senior Executive  [Apr(2015)- Mar(2016)] |
| Tour My India | Team Leader Domestic  [Jul(2014)-Nov(2014)] |
| FlyWidus.Com | Tour Executive –Domestic  [Feb(2014)-Jun(2014)] |
| Jaishree Sky Trip Pvt. Ltd. | Domestic Operation- Team Leader  [Oct-(2011)-Jan(2014)] |

**RESPONSIBILITIES PERFORMED- AS VARIOUS PROFILES**

* Taking queries from various sources, call the clients finalizing the query.
* Making all kind of Travels Arrangements like accommodation, Meals, Cab, sightseeing complete package.
* Contacting hotel or agents and our B2B clients to design the package
* Taking message on phones in coming & out going
* All Internet Hotel Booking and Air ticket booking.
* To take all the details of work done by my team mates with all payment details received by clients.
* To handle complicated situation or convincing angry client during any mismanagement occur within the tour.
* Checking the quality of product and cost efficiency.
* Maintaining the quality of communication of my team mates.
* Regular updates of new packages and offers in market.

**Hobbies**

* Travelling
* Watching TV- Discovery, News and Comedy movies.

**Personal Details**

Father’s Name : Mr.Laxman Singh Dhami

Mother’s Name :Mrs. Bhagirathi Dhami

Date of Birth : 03rd Nov 1988

Marital Status : Single

Languages Known : Hindi, English

Date : …………..

Place :…...Delhi…… Signature

(Mukesh Singh Dhami)