#### Curriculum Vitae

#### SUSHMITA TOMER

**Date of Birth** - 17th February, 1983

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**CAREER OBJECTIVE :** To obtain a challenging position as HR within a large reputed organisation to start my career for the new learning.

**ACADEMICS :**

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| --- | --- | --- | --- |
| **DEGREE** | **INSTITUTE** | **BOARD/UNIVERSITY** | **YEAR** |
| B.ED. | Vishwash College of Education | M.D.U.,Rohtak | 2015 |
| **M.B.A.(HR)** | **APG Institute of Technology** | **S.M.U.,Gangtok** | **2011** |
| B.L.I.S | - | IGNOU,Delhi | 2010 |
| M.A.(English) | - | IGNOU,Delhi | 2008 |
| B.COM | B.R.Ambedkar College | Delhi University | 2003 |
| 12th | National victor Public School | CBSE | 2000 |
| 10TH | National victor Public School | CBSE | 1998 |

**ADDITIONAL QUALIFICATION :**

Persuing to BRITISH COUNCIL DIVISON

**WORKING EXPERIENCE :**

* Shemrock (pride) **-** 2 months
* National victor public school years -11 years experience of teaching since 2005.

**SKILLS :**

* Good presentation skills
* Strong analytical , problem solving , organizational ability
* Written & communication skills
* Time management skills
* Ability to deal with people
* Willingness to learn
* Negotiating skills

**COMPUTER SKILLS :**

* Basic knowledge of computer
* Internet Savvy

**INTERESTS and HOBBIES :**

* Baking
* Travelling
* Badminton
* Shopping
* Listening to music

**DECLARATION :**

I declare that the above information are true and correct to the best of my knowledge and belief.

**PLACE : \_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE :** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_**