**[Maxic Arrow]**

***Dilkhush Kumar***

*address: B-169-70, New Ashok Nagar*

*Delhi-110096*

Contact No. : +91-9625111232

*Email id:* [*dilkhushk26@gmail.com*](mailto:dilkhushk26@gmail.com)

**Profile Summary**

To serve such organization which provides constant growth and good opportunities for hard working and honest people.

**Employment Details**

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| Feb 2017 to till date with AITBS Publisher India, I have good Knowledge of Hindi Editing, I, know Photoshop and Corel Draw. I know how to type of author's handwriting in Hindi and English |

**Role and Responsibility**

* Hindi Books Editing
* Hindi Copywriter

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| I worked with TransWeb Educational Services Pvt. Ltd. as an internship from Oct. 2016 to August 2017 as a Questions Identifier from Books and Hindi Questions Paper Typing, B-147, Sec-6, Noida, Near Noida Authority, Utter Pradesh |

**Role and Responsibility**

* Document writing.

**Technical Skills**

**Software & Technologies**

* MS Word, MS Excel, MS PowerPoint
* Typing speed with 50 WPM in English
* Typing speed with 40 WPM in Hindi
* Photoshop, CorelDraw
* Adobe PageMaker 7.0

**Education**

* Pursuing B.Com 3st year from Delhi University (Correspondence)
* 10+2 from Bihar Board in 2016

**Personal Information**

Born : March 2nd, 1997

Citizenship : Indian

Marital status : Unmarried

**Contact Detail**

Address : House No. B-169-70, Third Floor,

New Ashok Nagar, Delhi-110096

Mobile : +91-9625111232

Email : [dilkhushk26@gmail.com](mailto:dilkhushk26@gmail.com)

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| **Declaration** |

I hereby declare that the information furnished above is true to the best of my knowledge.

Date:

Place: New-Delhi (Dilkhush Kumar)