**C.V.**

**Ish Mohammad**

**Mob. No.:** +91- 8527427932

**E-mail id:** ish.ishmohammad.mohammad55@gmail.com

**Address :Sec-45 ,Noida (U.P.)**

**OBJECTIVE**

To gain knowledge and expertise, Contribute in achieving organizational goals and seeking challenging assignments in MIS with an organization where I can prove my Skills.

**Area of Interest:**

MIS. EXECUTIVE,WFM EXECUTIVE

**ACADEMIC QUALIFICATIONS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Board/University** | **Year of Passing** | **Marks obtained** |
| B.Sc.(Math’s) | Dr.B.R.A.U. Agra U.P. | 2007 | 59.04 |
| Intermediate | U.P.Board | 2003 | 53.80 |
| High school | U.P.Board | 2001 | 55.00 |

**RESPONSIBILITIES:** Generating all the MIS Reports (Daily/Weekly/Monthly) and also helping other support function in the Organization for generating reports.

**COMPUTER SKILLS.**

**1.**Knowledge of Window XP,Window7,Window8,10.

2..Excel(COUNT,COUNTA,COUNTIF,COUNTIFS,COUNTBLANK,DCOUNT,AVERAGE,AVERAGEIF,AVERAGEIFS,DAVERAGE,SUM,SUMIF,SUMIFS,DSUM,SEARCH,LOOKUP,VLOOKUP,MULTIVLOOKUP,VLOOKUP,COLUMN,INDEX,MATCH,CHOOSE,HLOOKUP,PIVOT,IF,AND,OR,NOT,SUMPRODUCT,SUBSTITUTE,MOD,ISNUMBER,offset,sumsq,iferror,TODAY,TEXT,SMALL,LARGE,MAX,MAXA,PROPER,LOWER,UPPER,DATE,TIME,DATEDIF,RANDBETWEEN,ROUND,ROUNDUP,TRIM,CLEAN,LEN,FIND,LEFT,RIGHT,MID,INT,NETWORKPLACE,CONCATENATE,TRANSPOSE).

**Experience: (6Years).**

* Currently I have 2 Years experience as MIS Executive at CONNEQT BUSINESS SOLUTIONS LTD.SEC-60 Noida. And 4 year experience in Backend executive. In same company.

* **JOB RESPONSIVILITIES:-**
* I have handle the Schedule adherence report, shrinkage ,SLA, PMI, OT ,attendance tracking attrition, FTE report and External report like D\_CAF SLA, Physical CAF pendency, BRV,AND other client other activity Report…….

**STRENGTHS:**

My strengths are self-controlled, hardworking nature, self-motivation, responsible. Willing to work as a team member.

**PERSONAL DETAILS**

**Name**  **: Ish Mohammad**

**Father’s name :** Mr. Savir Husain

**Date of birth** **:** 01 Jul. 1988

**Marital Status :** Married

**Contact No** **:**+91-8527427932

**E-mail Id** **:** ish.ishmohammad.mohammad55@gmail.com

**Permanent Add.**: :kela Nagar Nai Abadi , P.O-Dodhpur, Dist.-Aligarh , (u.p.)

Pin-:202001

**Languages known** : Hindi, English.

**DECLARATION**

I would here by wish to declare that all information furnished is true and to the best of my knowledge.

**DATE :**

**PLACE : (Ish Mohd)**